

Applicant Name _____

Submitting School _____

PLEASE SUBMIT IN THIS ORDER (**SINGE PDF DOCUMENT PREFERRED**)

- ☐ A completed and signed Application.
- ☐ One copy of your personal vitae or résumé.
- ☐ Certified copies of all undergraduate and graduate transcripts to date.
- ☐ Copy of graduate exam test scores (if applicable).
- ☐ A Statement of Purpose up to three pages long (double spaced) which considers the relationship between your graduate level study and your intended personal and/or professional goals. Your Statement of Purpose must include a 10-15 line abstract at the top (included in the three pages) that explains, in **LAYMAN’S** terms, the essence of your proposed topic of study or dissertation, the methodology of its treatment and its anticipated impact on your field of study.
- ☐ Letter of Recommendation from Dean of Graduate School or Department Chair. (OPTIONAL)
- ☐ Letters of Recommendation from at least two professors who have taught or worked closely with you. (REQUIRED)
- ☐ Copy of your Free Application for Federal Student Aid. (FASFA)
- ☐ Financial Aid information from the University or other applicable source.
- ☐ Copies of Federal Income Tax Returns for the prior two years (including spouse’s returns, if applicable). **Only submit Tax Return Form – DO NOT send schedules, etc.**

**** If any of the documents above are not applicable, please include a statement in its place in the application packet that explains why the item is not applicable.***

***** Please DO NOT email JPMorgan with any questions. Contact your Coordinator and they will contact JPMorgan if needed.***