Government & Public Interest Virtual Interview Program



October 8 & 9, 2025

I. INTERVIEWING EMPLOYERS

The following organizations will be interviewing as part of the Massachusetts Law School Consortium's Government & Public Interest Virtual Interview Program on Wednesday, October 8 and/or Thursday, October 9, 2025. Interviews will be held on the virtual interview platform of the employers' choice over those two days. Some employers may contact students directly to interview outside of the program. You must bid online through the Massachusetts Law School Consortium Symplicity site.

******Symplicity site: https://law-massconsortia-csm.symplicity.com/students

******Session: Gov/PI Program Virtual Interviews - Fall 2025

*****Bidding deadline: Tuesday, September 9, noon

Alaska Public Defender Agency (Anchorage, AK)

Address: 900 W. 5th Avenue, Suite 101, Anchorage, Alaska 99501-2090

Additional Locations: Anchorage, Bethel, Dillingham, Fairbanks, Juneau, Kenai, Ketchikan,

Kodiak, Kotzebue, Nome, Palmer, Sitka, Utqiagvik

Contact: Lars Johnson, Deputy Public Defender, lars.johnson@alaska.gov

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit cover letter, resume, and writing sample

<u>Description</u>: The Alaska Public Defender Agency is hiring attorneys for offices throughout Alaska to represent clients in adult criminal, juvenile criminal, parental defense, and civil commitment cases. Salaries for graduates and post-clerkship attorneys start at \$90,012 annually. Benefits for permanent attorneys include paid leave, paid holidays, health insurance, two mandatory matching retirement accounts, and one optional deferred compensation retirement account.

The Alaska Public Defender Agency is a statewide public defense organization committed to the highest standards in indigent defense. We utilize a vertical representation model, with attorneys representing clients from the beginning of a case through trial. Attorneys handle all aspects of cases for our clients – regularly discussing cases with clients, advising clients on offers, filing motions, conducting evidentiary hearings, overseeing investigation, and conducting trials. Travel to remote Alaskan communities may be necessary. All travel expenses are covered by the state.

The Agency is also hiring students for summer and academic year internships/externships. Each summer the Agency hires 20+ student interns who are placed in one of our thirteen offices. The Agency assists each intern in getting a student practice permit that enables the intern to represent clients, on their own, in most misdemeanor matters. The Agency also welcomes interns/externs during the traditional academic year. The location of academic-year externs varies based on student interest and Agency need.

Student interns/externs represent clients in bail hearings, arraignments, and misdemeanor sentencings. Students should also expect to have a misdemeanor caseload that they handle with the supervision of an attorney. In cases assigned to them, students will review discovery, draft

motions, talk to witnesses, negotiate with prosecutors, and handle court hearings. The goal is for each intern/extern to first-chair a trial. There are also opportunities to second-chair trials. Interns/externs also assist staff attorneys as needed with regular coverage of court. Additionally, there is one intern in the civil section of the Anchorage office that assists attorneys in representing parents in child protection cases and clients in mental health commitment proceedings. The Agency is developing an internship where an intern is placed in rural office to assist attorneys in representing parents in child protection cases that are governed by the Indian Child Welfare Act (ICWA).

<u>Hiring Criteria</u>: For attorney positions: Applicants should be able to work in a high-volume practice and should possess strong writing, analytical, oral advocacy, and interpersonal skills. Applicants should be able to work independently to research and compose legal briefs and oral arguments. Applicants must be admitted to the Alaska Bar, be willing to sit for the next Alaska Bar exam, or be eligible for bar admission by reciprocity. Applicants may practice under a provisional permit for 10 months but must be admitted to the Alaska Bar Association by the end of that time. Prior public defender internship preferred but not required.

For intern positions: Interns must have completed half the classwork required towards graduation; this generally means they must have completed their 2L year. Interns must also have completed a course in evidence. The Agency cannot provide a salary, but we do pay for roundtrip airfare. Students must commit to a 12-week work commitment.

Interview Date: Oct 9, 2025

Albany County Public Defender's Office (Albany, NY)

<u>Address</u>: 112 State Street, 2nd Floor, Albany, New York 12207 Contact: Matthw Alpern, Chief Assistant Public Defender,

matthew.alpern@albanycountyny.gov

Years: 3LD/4LE

<u>Materials Requested</u>: submit cover letter, resume, transcript, writing sample, and references <u>Description</u>: Thank you for taking the time to consider the Albany County Public Defender's Office as a place to begin a rewarding career fighting for the rights of people ensnared in the criminal and parental legal systems. We are an extremely well-resourced public defense program in upstate New York dedicated to providing our clients with high quality client-centered representation. We have become a powerful voice in our community in the fight against the many systemic injustices that our clients and their families have faced for so many decades. We are looking for compassionate and committed attorneys to join our dedicated team of attorneys, mitigation professionals, community advocates, investigators, and administrative professionals.

The Albany County Public Defender's Office is seeking attorneys for multiple post-graduate positions in the office. The ideal candidates will have a strong commitment to criminal justice, indigent defense, and experience in handling criminal matters in New York State. Available positions include both entry-level and higher level assistants.

(See attached public defender job description and office information documents on Symplicity for more information.)

Bristol County District Attorney's Office (Fall River, MA)

Address: 218 South Main Street, Fall River, Massachusetts 02721

Contact: Dorothy Sousa, Human Resources Admin., dorothy.sousa2@mass.gov

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit cover letter, resume, and transcript

<u>Description</u>: Conducting informational interviews for legal internships and post-graduate prosecutors positions. The Bristol County D.A.'s Office is the prosecuting agency for criminal

offenses arising out of Bristol County.

Interview Date: Oct 8, 2025

Bronx Defenders (Bronx, NY)

Address: 360 East 161st Street, Bronx, New York 10451

Contact: Lecelott Rosario, Recruiting and Hiring Coordinator, lecelottr@bronxdefenders.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit cover letter and resume

<u>Description</u>: Hiring for unpaid summer positions an post-graduate positions at \$83,504.

(Position descriptions are attached on Symplicity.)

Interview Date: Oct 8, 2025

Brooklyn District Attorney's Office (Brooklyn, NY)

Address: 350 Jay Street, Brooklyn, New York 11201

Contact: Rafael Cruz, Legal Hiring Associate, cruzr@brooklynda.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit resume and transcript

<u>Description</u>: Hiring for summer intern positions at \$25.00 per hour and post-graduate positions at \$85,000 - 90,000 per year.

2026 Summer Legal Internship (Paid)

The Brooklyn District Attorney's Office, located in the Metrotech area of Brooklyn, New York, is accepting applications for our highly competitive summer internship program which prepares rising 2L & 3L law students to perform the tasks and to shoulder the responsibilities of a first-vear prosecutor and beyond.

The summer legal internship is a paid 8-week program, and interns are required to work 35 hours per week. Our hands-on training program includes: a full day of orientation, a mock opening statement exercise and a classroom lecture series, and tours such as The Office of the Chief Medical Examiner and the Red Hook Community Justice Center.

High performing legal summer interns are a primary source for hiring full-time ADAs once they have graduated.

Assistant District Attorney (Fall 2026)

The Brooklyn District Attorney's Office, located in the Metrotech area of Brooklyn, New York, is accepting applications for the position of Assistant District Attorney.

The Brooklyn District Attorney's Office serves the more than 2.6 million people of Brooklyn and is one of the largest prosecutor's offices in the country. The sheer size and diversity of Brooklyn provides a professional experience that is unique among district attorney's offices around the country. You will be exposed to full range of cases, including some of the most complex and cutting edge, and you will learn from some of the most respected and renowned attorneys in the public sector. You will be given as much responsibility as you can handle.

Our goal is to hire the best and most committed public servants. Our ADAs come from a wide range of backgrounds and we are committed to hiring and retaining lawyers who represent and add to this vibrant diversity.

The Brooklyn District Attorney's Office is an Equal Opportunity Employer.

<u>Hiring Criteria</u>: U.S. citizenship is required for Assistant District Attorney positions. Security clearance is required for both ADA and Internship applicants upon hire.

Interview Date: Oct 9, 2025

Committee for Public Counsel Services, Public Defender Division (Boston, MA)

Address: 75 Federal Street, 6th Floor, Boston, Massachusetts 02110

<u>Contact</u>: Kuda Chidzonga, Talent Outreach Partner, <u>kchidzonga@publiccounsel.net</u>

Years: 3LD/4LE

Materials Requested: submit cover letter, resume, and transcript

Description: The Public Defender Division of CPCS is seeking Trial Attorneys (salary \$72,000 - \$115,378, commensurate with years of experience) to provide criminal defense representation in various offices throughout the Commonwealth. The Public Defender Division provides legal representation and advocacy to indigent clients who are charged with criminal offenses in both the District and Superior Courts. Public Defenders begin their work by representing clients who are charged with criminal offenses within the final jurisdiction of the District Court, including misdemeanors and felonies, see G.L. c.218, § 26, and some serious sexual offenses, and occasionally handle initial commitment proceedings under G.L. c.123, §§ 12(e), 35.

We fight for equal justice and human dignity by supporting our clients in achieving their legal and life goals. We zealously advocate for the rights of individuals and promote just public policy to protect the rights of all. (More information and full position description available on Symplicity.)

Hiring Criteria: Minimum entrance Requirements:

- A Trial Attorney must be committed to serving a culturally diverse, low-income population and must be eligible to practice law in Massachusetts, either as a member of the Massachusetts bar, as a law school graduate under Supreme Judicial Court Rule 3:03, or as an attorney licensed in another jurisdiction who is covered by Supreme Judicial Court Rule 3:04. A recent law school graduate who is ineligible to practice under SJC Rule 3:03 will be hired as a paralegal with the understanding that they will be promoted to trial attorney once admitted to practice in Massachusetts:
- Access to an automobile in order to travel to courts, clients, and investigation locations that are not easily accessible by public transportation; and,
- Access to a personal computer with home internet access sufficient to work remotely. To apply, please submit a resume and personal mission statement of no more than two pages detailing your interest in the position, your personal qualities, background, and skills, and what you hope to achieve in your work.

Candidates should possess the following attributes for the position of Trial Attorney:

- A demonstrated commitment to the principle of zealous advocacy in the representation of indigent persons in criminal cases;
- Strong interpersonal and analytical skills; and,
- Ability to work in a community and defense-oriented capacity, both independently and collaboratively.

Interview Date: Oct 8, 2025

Community Legal Aid (Worcester, MA)

Address: 370 Main Street 300, Worcester, Massachusetts 01608

Additional Locations: Worcester, MA; Worcester, MA; Springfield, MA; Fitchburg, MA;

Pittsfield, MA; Northampton, MA; Greenfield, MA

Contact: Alicia Vaughan, Director of Human Resources, avaughan@cla-ma.org

Years: 2LD/3LE, 3LD/4LE

<u>Materials Requested</u>: submit cover letter and resume

<u>Description</u>: Hiring for summer and post-graduation positions. Interviews of 3LD/4LE students for post-graduate positions will be informational only.

Community Legal Aid (CLA) is the civil legal aid program serving the low-income and elderly residents of Central and Western Massachusetts. Through CLA's effective advocacy in more than 8,000 cases each year, some of the most vulnerable residents of the region obtain safe and stable housing; fight discrimination in the housing and employment arenas; access unemployment, disability and other benefits to stabilize their income; break free from domestic violence and other abuse and exploitation; successfully navigate re-entry after incarceration; and get needed services in school. In addition, CLA's wholly-owned subsidiary, the Central West Justice Center (CWJC), specializes in cases involving humanitarian-based immigration relief.

CLA is seeking summer interns for 2026, Fellows to start full-time in the fall of 2027, and staff attorneys to start in the fall of 2026. (More information is available on Symplicity.) Interview Date: Oct 8, 2025 and Oct 9, 2025

Connecticut Commission on Human Rights and Opportunities (Hartford, CT)

Address: 450 Columbus Boulevard, Suite 2, Hartford, Connecticut 06103

<u>Contact</u>: Michelle Dumas Keuler, Managing Director, <u>michelle.dumaskeuler@ct.gov</u>

Years: 2LD/3LE

Materials Requested: submit cover letter and resume

<u>Description</u>: Hiring for unpaid summer intern positions. Limited funds are available for small stipends. The Legal Division operates as a governmental law office staffed by the 2 Managing Directors, 20 Human Rights Attorneys, four investigators, a paralegal and a secretary. The workload of the Division divides into three general areas: (1) preparing cases for hearing; (2) writing amicus curiae briefs or performing in-house administrative written work; and (3) mediating and investigating discriminatory practice and whistleblower retaliation complaints. Interns may concentrate in one area or any combination of areas, but normally see a bit of each during their summer. (Full position and organization description available in the attachment on Symplicity.)

Interview Date: Oct 9, 2025

Conservation Law Foundation (Boston, MA)

<u>Address</u>: 62 Summer Street, Boston, Massachusetts 02110 <u>Contact</u>: Shira Gubb, VP, Human Resources, <u>sgubb@clf.org</u>

Years: 2LD/3LE

Materials Requested: submit cover letter and resume

<u>Description</u>: CLF seeks law students who are interested in dedicating a summer to advancing cutting edge legal strategies and policy solutions.

CLF's Cavers Interns are paired with an experienced attorney in one of our six program areas: clean energy and climate change; clean air and water; ocean conservation; strategic litigation; community resilience; or environmental justice. Over the course of the summer, interns support CLF's mission by researching legal issues and drafting documents ranging from internal strategy memos to public comments and portions of motions and briefs. Interns may also have the opportunity to meet with state and federal agency officials and work with other environmental organizations, local activist groups, and environmental justice communities in New England.

This program was created to honor the memory of David Cavers, a strong supporter of CLF. David worked with CLF from 1981 until his death in November of 2000. As a Director, he was integral in steering the organization through many of the tough battles that led to the prominence it enjoys today. During his time at CLF, David took great satisfaction in mentoring law students and preparing them for careers as effective environmental advocates. The Cavers Internship requires a commitment of 10 weeks of full-time work and is paid a stipend of \$8,460 for those based outside of Boston, and \$9,400 for those based in our Boston office.

Interview Date: Oct 8, 2025

EdLaw Project (Boston, MA)

Address: 75 Federal Street, 6th Floor, Boston, Massachusetts 02110

<u>Contact</u>: Elizabeth McIntyre, Senior Counsel, <u>emcintyre@publiccounsel.net</u>

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter, resume, transcript, and writing sample <u>Description</u>: Our legal intern/externs work on a variety of projects. They are trained to conduct client intakes and help staff our helpline that receives calls from attorneys, providers and low-income families from all over Massachusetts. Interns conduct intakes by gathering facts, spotting the legal issues, and reviewing documents. Then, under the supervision of an EdLaw attorney, the interns can provide advice to callers. On intakes that become cases, interns can continue working with the attorney on the case. Case duties include reviewing documents, meeting with clients, attending school meetings, disciplinary hearings and helping with proceedings before the Bureau of Special Education Appeals (BSEA). Our interns often draft demand letters, BSEA hearing requests and motions, as well as Department of Elementary and Secondary Education complaints. Interns also conduct legal research and write memos.

<u>Interview Date</u>: Oct 9, 2025

Heisler & Feldman, P.C. (Springfield, MA)

Address: 293 Bridge Street, Suite 322, Springfield, Massachusetts 01103

Contact: Daniel Ordorica, Shareholder, dordorica@hfmgpc.com

Years: 3LD/4LE

Materials Requested: submit cover letter, resume, and transcript

Description: First Year Associate Litigator Opening

Description of Organization:

Our downtown Springfield law firm serves low- and moderate-income clients in cases involving tenant's rights, employee rights, employment and housing discrimination, wage and hour rights and consumer protection cases. We focus on serving clients who cannot obtain free assistance from local legal services offices and cannot afford to pay the retainers and hourly rates charged by most private attorneys. Our firm's award-winning innovative model allows us to represent clients without advance payment or retainers on a broad range of poverty law issues.

Description of Position:

We are a civil rights/tenant firm, working as community lawyers in western Massachusetts. Our priorities are supporting radical, base-building community organizations (such as Springfield No One Leaves and the Pioneer Valley Workers Center), through litigation, legislation, administrative advocacy and supporting the actions of our partners. We litigate individual eviction cases in the Housing Courts, class actions in federal court, and appellate cases before the Supreme Judicial Court and Massachusetts Appeals Court. We pride ourselves on our relaxed and mutually supportive work atmosphere. We are mission oriented, and the successful applicant will be a highly motivated graduate who wants to become an excellent litigator and advocate. We are hiring an associate litigator who will engage in all aspects of our litigation practice. The associate will begin by assisting other attorneys in their cases, but will quickly have

a separate case load. We strongly prefer Spanish-speaking applicants. We are hoping to hire a motivated law school graduate who is a self-starter and ready to learn how to be a successful litigator.

Interview Date: Oct 8, 2025

Lawyers for Civil Rights (Boston, MA)

<u>Address</u>: 61 Batterymarch Street, 5th Floor, Boston, Massachusetts 02110 <u>Contact</u>: Mirian Albert, Senior Attorney, <u>malbert@lwayersforcivilrights.org</u>

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter, resume, and writing sample

<u>Description</u>: Lawyers for Civil Rights (LCR") works with communities of color and immigrants to fight discrimination and foster equity through creative and courageous legal advocacy, education, and economic empowerment. In partnership with law firms and community allies, we provide free, life-changing legal support to individuals, families, and small businesses. If you are a law student who wants to use your skills and hard work to further the cause of civil rights and civil justice, please consider applying for a legal internship at LCR. Legal interns become involved with substantive legal activities, which involve co-counseled litigation with prominent law firms, including client contact, case investigation, discovery, negotiations, and amicus briefs. Non-litigation activities include legal services to LCR's community partners, and advocacy, and public education on important civil rights matters.

Interview Date: Oct 9, 2025

Legal Services NYC (New York, NY)

<u>Address</u>: 40 Worth Street, Suite 606, New York, New York 10013 <u>Contact</u>: Rita Vega, Citywide Deputy Director, <u>rvega@lsnyc.org</u>

Years: 3LD/4LE

Materials Requested: submit cover letter, resume, writing sample, and references

<u>Description</u>: Hiring for Fall 2026 Right to Counsel Housing Staff Attorneys and Law Graduates.

(Position description attached on Symplicity.)

Interview Date: Oct 8, 2025

Massachusetts Attorney General's Office (Boston, MA)

Address: One Ashburton Place, 18th Floor, Boston, Massachusetts 02108

Contact: Lilian Acosta, Deputy Director of Human Resources, lilian.acosta@mass.gov

Years: 2LD/3LE

<u>Materials Requested</u>: submit personal statement (cover letter), resume, and transcript <u>Description</u>: Hiring for unpaid summer internships. The program offers an invaluable learning opportunity for selected law students and includes a structured program of trainings, events, and presentations. Students apply to the program and, taking into account their placement preferences, are assigned to a particular division within the office. While here, students develop their legal skills and perform substantive work that contributes to the mission of the AGO. Internships are unpaid, although some students are able to obtain funding through their law schools or other funding sources.

Massachusetts Department of Environmental Protection (Boston, MA)

<u>Address</u>: 100 Cambridge Street, Suite 900, Boston, Massachusetts 02114 Contact: David Bragg, Senior Counsel, massdep.legalinternship@mass.gov

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit resume

<u>Description</u>: Hiring for year-round intern positions. Attorneys from MassDEP will be holding informational interviews about working in the Department's Office of the General Counsel. Students will have the opportunity to learn more about MassDEP's mission and work, as well as the legal internship program and the role attorneys play at the agency. Information about MassDEP's legal internship program can be found both in the attached document (on Symplicity) and on our website.

Interview Date: Oct 8, 2025 and Oct 9, 2025

Massachusetts Executive Office for Administration and Finance (Boston, MA)

Address: 24 Beacon Street, Room 373, Boston, Massachusetts 02108

Contact: Khushbu Webber, Deputy General Counsel, khushbu.webber@mass.gov

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter, resume, and transcript

<u>Description</u>: The Executive Office for Administration and Finance (A&F) is looking for a legal intern to assist the A&F Legal Team. A&F develops and executes cost-effective public policy initiatives and services that ensure the financial stability, efficiency, and effectiveness of state and local government. The Office oversees the state budget and plays a central role in many areas of policy development across state government. The legal team oversees all legal matters for the Secretariat as well as support the various teams within A&F, such as the budget and capital teams. The legal team also works closely with legislative partners on the state budget, supplemental budgets, bond bills and other pieces of legislation. The legal intern will assist the office's attorneys and support staff in daily activities of the legal team.

A&F offers a unique opportunity to see across all areas of state government which is well suited to give a broad perspective for law students who are interested in a career in state government. The position has the option for a hybrid option. Spring internships are for a semester, for a minimum of 15 hours a week while summer internships are full-time for 12-15 weeks. Duties and Responsibilities

- Prepare legal memoranda of various matters as assigned.
- Perform legal and legislative research.
- Review legislative proposals and assist in the preparation of legislation.
- Attend internal and external meetings with the legal team.
- Collaborate with the legal team on various projects.

Hiring Criteria: Qualifications

- Currently a student at an accredited law school.
- Excellent communication skills, both oral and written.
- Ability to work both independently and in a team environment.
- Interest in a career in public service.

Interview Date: Oct 8, 2025

Massachusetts Office of the Inspector General (Boston, MA)

Address: One Ashburton Place, Room 1311, Boston, Massachusetts 02108

Contact: Samuel Shepard, Associate General Counsel, samuel.shepard@mass.gov

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter, resume, transcript, and writing sample <u>Description</u>: OIG Internship - Summer 2026: Since its creation as the nation's first state-level inspector general's office, the Massachusetts Office of the Inspector General (OIG) has been at the forefront of promoting effective government and the responsible use of public money and property. The OIG is an independent state agency charged with preventing and detecting fraud, waste, and abuse in the use of public funds and public property. By statute, the Inspector General has broad authority to oversee the use of state, local, and federal funds by state and local governments, as well as by those who receive government funds or use public property. This includes state agencies, counties, cities, towns, quasi-governmental authorities, and districts, as well as individuals, corporations, and not-for-profit organizations that do business with the government.

The OIG is seeking full time legal interns for the summer 2026 semester. The intern will work under the supervision of attorneys in the Office of the General Counsel, who serve as the OIG's in-house counsel. The intern will conduct legal research and draft memoranda and other documents about areas of law related to fraud, waste, and abuse in the expenditure of public funds as well as law related to the administration of the OIG, including employment law and contract law. Depending on the intern's interest and experience, the intern may also have the opportunity to work on some of the Inspector General's initiatives related to clean energy, housing, and legislation. The OIG encourages students with interests in these areas to apply. Interview Date: Oct 8, 2025 and Oct 9, 2025

Metrowest Legal Services (Framingham, MA)

<u>Address</u>: 63 Fountain Street, Suite 304, Framingham, Massachusetts 01702 <u>Contact</u>: Lisabeth Jorgensen, Supervising Attorney, <u>ljorgensen@mwlegal.org</u>

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter and resume

Description: MetroWest Legal Services is a legal aid organization, founded in 1976, with a mission of providing free legal advocacy in civil cases to protect and advance the rights of the poor, elderly, disabled, homeless and other disenfranchised individuals and families so they may obtain legal, social, and economic justice. MWLS assists client-eligible persons in securing access to basic needs and in challenging institutional barriers to achieve justice. Summer law student interns work full time (35 hours per week) under the supervision of our staff attorneys in one of our substantive areas of law. Some of the tasks that may be assigned to law students include, but are not limited to: interviewing clients, drafting of pleadings and legal memoranda, assisting attorneys with trial or hearing preparation and attending administrative or court proceedings. If a law student is 3:03 certified, then they will also have an opportunity to present a case in court. Law student interns are an essential part of the MWLS team while they are with the office. We are currently recruiting law students in their second year (2Ls) for placement in one of our substantive law areas (Family, Immigration, Housing, Education, Benefits) and in our special programs (MLP and CLAVC). Please visit our website for more information about these practice areas. Our internship program will begin May 2026 after Memorial Day and student interns are required to work at MWLS for at least ten (10) weeks, in a hybrid work schedule, completing the internship program sometime during the first two weeks of August. Individual student end dates may vary due to school or other obligations. MWLS is committed to providing a welcoming, equitable and inclusive workplace and encourages applicants from a broad range of backgrounds to apply for this position. As a non-profit, MWLS does not pay summer law

students. However, our office will assist in supporting your application for outside funding (for example, with your school, Equal Justice America, Mass Bar Foundation) if you choose to apply. <u>Interview Date</u>: Oct 8, 2025 and Oct 9, 2025

Miami-Dade State Attorney's Office (Miami, FL)

Address: 1350 NW 12th Avenue, Miami, Florida 33136

Contact: Jesselyn Perez, Recruitment and Retention Coordinator,

jesselynperez@miamisao.com

Years: 3LD/4LE

Materials Requested: submit cover letter, resume, and transcript

Description: Description:

The Miami-Dade State Attorney's Office (SAO) protects our community by prosecuting criminal violations in the greater Miami, Florida area. We are a Smart Justice office that seeks to rehabilitate those we can while incarcerating only those we must. Our strategic approach has allowed us to dramatically reduce our reliance on incarceration while contributing to a more than 75% drop in our property and violent crime rates during the past 30 years. We work in a fast-paced environment where each of us can make a real difference. Our work is as exciting as it is fulfilling.

The training and experience we provide is second to none. As many have recognized, our office is a place where leaders are born. Many of our alumni have gone on to be extremely successful civil attorneys, state and federal judges, professors, elected officials, and political appointees. We hire approximately 70 entry-level Assistant State Attorneys each year. They participate in a one-and-a-half-month training program before being assigned to a trial division. We provide a wide variety of opportunities, including general misdemeanor and felony trial work, as well as specialized units, including Sexual Battery, Career Criminal/Robbery, Senior Trial Counsel/Homicide, Economic Crimes, Domestic Crimes, Public Corruption and Racketeering/Organized Crime, and Cyber Crime. Top performers can expect to try a large number of cases and have opportunities to take leadership positions within a year of starting. We have approximately 300 attorneys and 900 support staff. About 60% of the attorneys are female, while approximately 44% are minorities.

We provide a starting salary of \$70,000 for entry-level attorneys, with defined position advancement raises the first several years of practice, along with great benefits, including outstanding healthcare coverage at little or no premium costs, housing support, and retirement pension benefits.

<u>Hiring Criteria</u>: Applicants should be interested in working in a large urban area in an office that has a very fast-paced working environment. We desire applicants who have demonstrated a strong interest in litigation/criminal law through their coursework and experience while in law school. Florida Bar admission is not a prerequisite to hiring. However, for those who are not members of the Florida Bar, certification under Chapter 11 of the Florida Bar Rules is strongly preferred. Those who do

not meet these requirements may be considered; however, the opportunity for employment may be diminished and will be conditioned upon admission to the Florida Bar. We recruit 3L law students and graduates for entry-level positions. Those who have demonstrated an interest in litigation and/or criminal law through coursework and/or internships are preferred. Clinical participation is preferred.

Middlesex County District Attorney's Office (Woburn, MA)

<u>Address</u>: 15 Commonwealth Avenue, Woburn, Massachusetts 01801-5194 <u>Contact</u>: Julie Brajak, Administrative Assistant, <u>julie.brajak@state.ma.us</u>

Years: 2LD/3LE, 3LD/4LE

<u>Materials Requested</u>: submit cover letter, resume, transcript (limited to 1 page), and writing sample (limited to 3 pages)

<u>Description</u>: Assistant District Attorney: Primary Responsibilities

- Review evidentiary reports, prepare discovery, identify and interview victims and witnesses
- Represent the Commonwealth in court by presenting evidence and argument at arraignments, preliminary hearings, pre-trial conferences, hearings on motions, trials, sentencing, Grand Jury proceedings, and appellate proceedings
- Conduct legal research and write legal documents such as affidavits, memoranda and briefs in assigned cases
- · Keep abreast of court decisions and legislation affecting Massachusetts law
- Work closely with victim witness advocates, law enforcement, court personnel, the defense bar, criminal justice agencies and the public Position Summary: 3:03 Student Practitioner

As a certified student practitioner, the intern will represent the Commonwealth of Massachusetts during court proceedings (e.g. arraignments, bail hearings and motion hearings); be assigned legal research & writing projects; and assist with discovery and trial preparation. (Students who have completed their second year of law school, who have been certified under SJC Rule 3:03, will be placed in the Juvenile and District Courts as student practitioners.)

Position Summary: Law Student

The student legal intern will assist Assistant District Attorneys with legal research, writing, and trial preparation. Student interns may also assist with legislation and policy matters. Hiring Criteria:

Interview Date: Oct 8, 2025 and Oct 9, 2025

New Hampshire Department of Justice, Office of the Attorney General (Concord, NH)

Address: 1 Granite Place - South, Concord, New Hampshire 03301

Contact: Sean R. Locke, Senior Assistant Attorney General, sean.r.locke@doj.nh.gov

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter (please include any bureaus, units, or areas of law in which you are interested (i.e. the Civil Bureau, litigation, criminal law, etc.), resume, transcript, and writing sample

<u>Description</u>: The New Hampshire Department of Justice hires summer interns for all of its bureaus: civil, criminal justice, consumer protection, environmental protection, public safety and infrastructure, Medicaid fraud control, and charitable trusts. Interns have opportunities to assist with legal research and writing, observe legal proceedings, attend meetings and participate in a variety of activities in the department. The summer internship program includes invaluable learning opportunities such as trainings, events, and other activities. We strive to make our internships valuable and rewarding for the law students who join us.

Our summer internship program runs for about I o-weeks beginning on Tuesday, May 26, 2026, and ending on Friday, July 31, 2026. We can adjust the start and end dates as needed.

New Hampshire Public Defender (Concord, NH)

Address: 10 Ferry Street Suite 434, Concord, New Hampshire 03301

<u>Additional Locations</u>: Statewide throughout New Hampshire (10 office locations) <u>Contact</u>: Morgan Giammasi, Human Resources Generalist, <u>mgiammasi@nhpd.org</u>

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit cover letter, resume, and transcript

<u>Description</u>: Hiring for unpaid summer internships and post-grad full-time staff attorney

positions Please see attached document on Symplicity for job descriptions.

Interview Date: Oct 8, 2025 and Oct 9, 2025

New York County District Attorney's Office (New York, NY)

Address: One Hogan Place, New York, New York 10013

<u>Contact</u>: Robin R. Edwards, Director, Legal Hiring Uit, <u>legalhiringunit@dany.nyc.gov</u>

Years: 2LD/3LE, 3LD/4LE

<u>Materials Requested</u>: submit cover letter, resume, transcript, writing sample, and references <u>Description</u>: Hiring for summer legal fellow positions at \$875 per week and post-grad ADA positions at \$85,000 - 90,000 per year. (See attached position descriptions on Symplicity.)

Interview Date: Oct 9, 2025

Oswego County Public Defender's Office (Oswego, NY)

Address: 70 Bunner Street, Oswego, New York 13126

Contact: Jaime Thompson, Secretary, jaime.thompson@oswegocounty.com

Years: 3LD/4LE

Materials Requested: submit cover letter and resume

<u>Description</u>: The Oswego County Public Defender's Office has immediate openings for Assistant Public Defenders responsible for the representation of indigent persons in criminal courts, with emphasis on criminal defense related matters. Full-time and part-time positions are available. Starting Salary: \$83,433 - \$112,372. Salary negotiable to be commensurate with experience and qualifications. Oswego County offers a competitive benefit package including: health insurance, life insurance, and NYS retirement. Candidates may be eligible for the Public Service Loan Forgiveness program.

AA/EEO EMPLOYER

<u>Hiring Criteria</u>: Qualifications: Graduation from an American Bar Association accredited law school. Preference may be given to applicants with experience in the practice of criminal law and/or in Family Court. Special Requirement: NYS License to practice law. Candidate must be a resident of Oswego, Cayuga, Jefferson, Lewis, Madison, Oneida, or Onondaga County at time of appointment.

Interview Date: Oct 8, 2025

Pine Tree Legal Assistance (Portland, ME)

Address: 88 Federal Street, Portland, Maine 04112

Contact: Shannon Karam, Director of Pro Bono Services, skaram@ptla.org

Years: 2LD/3LE

<u>Materials Requested</u>: submit a cover letter (stating stating 1. why they are interested in providing legal services and outreach in rural western Maine, and 2. their qualifications), resume, and writing sample (maximum 10 pages)

<u>Description</u>: Hiring for their Nan Heald Black Fly Summer Fellowship and other internship

positions. (Descriptions attached on Symplicity.)

Interview Date: Oct 9, 2025

Rhode Island Attorney General's Office (Providence, RI)

Address: 150 South Main Street, Providence, Rhode Island 02903

Contact: Rose Andriole, Internship Program Coordinator, randriole@riag.ri.gov

Years: 2LD/3LE

Materials Requested: submit cover letter (indicate any preferred placements), resume, and

writing sample

<u>Description</u>: Hiring for unpaid summer intern positions. (See attached Summer Legal Intern

Program description on Symplicity.)

Interview Date: Oct 9, 2025

Rhode Island Public Defender (Providence, RI)

Address: 160 Pine Street, Providence, Rhode Island 02903

Contact: Megan F. Jackson, Assistant Public Defender, mjackson@ripd.org

Years: 2LD/3LE

<u>Materials Requested</u>: *submit cover letter and resume* Description: Hiring for unpaid summer internships.

The Rhode Island Public Defender offers law students the opportunity to learn how to provide client-centered and holistic representation in a real-world, practical setting. There are two types of internships available to law students during the summer, each requiring a full-time, ten week commitment to the office.

- 1. Courtroom advocates: Courtroom advocates interning at the Rhode Island Public Defender gain the unique experience of representing clients in the courtroom under the supervision of public defender attorneys. After several weeks of training, students begin to represent clients charged with misdemeanors in District Court. Most students are placed in Providence or Warwick. Although the exact scope of the student's responsibility varies with the assignment, all students will be active in the pretrial and disposition processes of their assigned cases. In certain situations, students may have the opportunity to represent a client in a misdemeanor bench trial.
- 2. Appellate interns: A limited number of students are placed as interns in the Appellate Division. With mentoring from appellate attorneys, each student will have the opportunity to work on an appeal from the ground up: reading the transcript, brainstorming the facts, crafting a theory of defense, researching the law, and finally, writing a persuasive brief. Virtually all students complete at least one significant piece of legal writing that can be later adapted into a strong writing sample.

Description of RIPD Office: The Rhode Island Public Defender is a firm of lawyers who defend adults and juveniles accused of committing crimes and represent parents who are threatened with loss of custody of their children because of neglect or abuse allegations. Supported by professional social workers, investigators and interpreters, we represent clients in state court proceedings from the first appearance before a judge through trial or hearing, as well as through appeal if necessary. Our goal is to provide client-centered advice, holistic representation and zealous advocacy. Our commitment is to treat our clients with dignity, compassion and fairness Hiring Criteria: Eligibility Criteria: Students are eligible for the courtroom-advocate internship if, by the start of the internship: (1) they have successfully completed the equivalent of at least three full-time semesters of law school study, and (2) they have completed or are currently enrolled in evidence or a trial advocacy course. Students are eligible for the appellate internship if they have excellent research and writing skills and have demonstrated an interest in public service. Successful completion of two full-time years of law school study is preferred, but students who possess the requisite skills and interest in public service but who have completed only one full-time year of law school study may also apply.

Riverside County District Attorney's Office (Riverside, CA)

Address: 3960 Orange Street, Riverside, California 92501

Contact: Michael Romney, Senior Deputy District Attorney, externshipprogram@rivcoda.org

Years: 2LD/3LE, 3LD/4LE

<u>Materials Requested</u>: submit cover letter, resume, and transcript

Description: Hiring for their Summer Externship Program at \$22.23 per hour and for their

2026 Post Bar Clerkship (brochure attached on Symplicity).

Interview Date: Oct 9, 2025

Sixth Amendment Center (Boston, MA)

Address: P.O. Box 15556, Boston, Massachusetts 02215

Contact: Gabrielle Caron, Senior Program Associate, gabrielle.caron@6ac.org

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter (explaining your interest in 6AC's work), resume,

and transcript

Description: 6AC SUMMER 2026 INTERNSHIP PROGRAM

Hybrid – Full-time – Paid

The Sixth Amendment Center (6AC) is a national nonprofit, nonpartisan organization that seeks to ensure that no person faces potential time in jail or prison without first having a lawyer with the time, ability, and resources to present an effective defense, as required under the United States Constitution.

A 6AC internship is ideal for a law student interested in criminal justice policy, public defense, and upholding the Sixth Amendment right to counsel. It provides a unique opportunity to learn about the type of multi-strategy advocacy that is necessary to advance justice and gain direct exposure to pressing criminal justice issues across the nation.

Law students are integral to our team. Fifty-six students from 24 law schools across the nation have participated in 6AC's internship program. While specific projects change each internship cohort, highlights of prior cohorts include:

- Observe court proceedings and interview stakeholders (including judges, defense attorneys, and prosecutors) for 6AC's evaluations
- Contribute to and receive recognition in nationally published reports (e.g., The Right to Counsel on Guam, and The Right to Counsel in Lake County, California)
- Conduct legal research and writing on cutting-edge issues pertaining to the right to counsel
- Track news, litigation, and legislation on the right to counsel in all 50 states and territories daily
- Receive ongoing training, supervision, and mentorship from 6AC's staff Residency and stipends: The Summer 2026 internship program will run from May 26 to July 31, 2026. The first five weeks (May 26-June 26) will be hybrid; interns must live in or near the Boston area to meet in-person. Holland & Knight has partnered with 6AC to provide office space for the internship. The second five weeks (June 27-July 31) will be fully remote; interns need not remain in the Boston area.

6AC will supplement law school stipends so that each student receives a total of \$10,000 for the summer.

Suffolk County District Attorney's Office (Boston, MA)

<u>Address</u>: One Bulfinch Place, Suite 300, Boston, Massachusetts 02114 Contact: Ann Benenati, Intern Coordinator, ann.benenati@state.ma.us

Years: 3LD/4LE

Materials Requested: submit cover letter, resume, writing sample, and references Description: The Suffolk County District Attorney's Office (SCDAO) seeks attorneys, who are dedicated to public service, public safety, and fairness and justice for all who come into contact with the criminal justice system, for its trial teams. Assistant District Attorneys (ADAs) will be assigned to the district & municipal court team, where misdemeanor and felony preliminary hearings, motions, pleas. and trials are handled. Ultimately, ADAs will have the opportunity to apply for promotion to the SCDAO superior court team, where they will investigate and prosecute the county's most serious felonies. ADAs are responsible for the vertical prosecution of upwards of 350 cases, handling all elements of the case from investigation and arraignment to discovery through motions and trial. ADAs carry a diverse case load, including narcotics distribution, motor vehicle offenses, unlawful firearm possession, domestic violence, insurance fraud, larceny by scheme, and violent felonies. ADAs are the primary points of contact with the communities the SCDAO serves. (See attached full position description for more information.) Hiring Criteria: Required:

- J.D. Degree from an accredited law school, and a member of good standing of the Massachusetts bar;
- Demonstrated commitment to public service and a strong academic record;
- Experience in written and oral advocacy and legal research, either academically or professionally; and
- Capacity for fairness, a strong work ethic, ability to manage a highly demanding workload, and sound problem-solving and decision-making skills.

 Preferred:
- Fluency or Conversational Abilities in Spanish, Haitian Creole, Mandarin or Cantonese Chinese, Portuguese, or Cape Verdean Creole.
- Prior work experience in criminal law, in the form of a clerkship, job, or internship. Interview Date: Oct 8, 2025 and Oct 9, 2025

Suffolk County District Attorney's Office, Appeals Division (Boston, MA)

Address: One Bulfinch Place, Boston, Massachusetts 02114

Contact: Mackenzie Slyman, Assistant District Attorney, Appeals Division,

mackenzie.slyman@mass.gov

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter, resume, and writing sample

<u>Description</u>: Hiring for unpaid summer internships.

Our office, under the direction of District Attorney Kevin R. Hayden, handles approximately 40,000 criminal cases each year in Suffolk Superior Court; the Supreme Judicial Court ("SJC"); the Appeals Court; the Boston Municipal Court and its eight district court departments; Chelsea District Court; and the Boston Juvenile Court. Our main office is located at One Bulfinch Place in downtown Boston. With approximately 250 employees, including about I 50 lawyers, we are the largest and busiest district attorney's office in New England.

Appellate Assistant District Attorneys work to ensure the integrity of criminal convictions earned in Suffolk County. We litigate appeals before the Massachusetts' Appeals Court and the SJC. Cases argued by our ADAs frequently result in new case law that serves the interests of justice across the Commonwealth. Appeals Division ADAs also work with trial ADAs at motion hearings and at trial to assist them with questions of law and legal precedent that may arise. We invite applications from students interested in an opportunity to experience the detailed and nuanced world of appellate litigation. Under the supervision of an ADA, Appeals Division

interns typically take responsibility for researching and drafting the office's response to a defendant's appellate brief. Students may also assist on appeals before the Single Justice of the SJC and work with trial ADAs on motions. Students will be encouraged to attend oral arguments, in addition to observing criminal trials and motions. If you file an appellate brief on behalf of the Commonwealth, you may have the opportunity to argue your case. The experience is one of the best ways to strengthen your ability to analyze legal issues, develop litigation strategies, and improve your writing skills. You do not need to be 3:03 certified to participate in oral argument before the Appeals Court.

This opportunity is unpaid, but students may be able to arrange for funding through their school's work-study program. For information on work-study stipends, inquire at your school. This is an intellectually challenging position and an excellent precursor to judicial clerkship applications/experiences.

Interview Date: Oct 8, 2025 and Oct 9, 2025

Texas RioGrande Legal Aid (TRLA) (Mercedes, TX)

Address: 301 S. Texas Avenue, Mercedes, Texas 78750

Contact: Cathryn Ibarra, Recruitment Manager, cibarra@trla.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit cover letter, resume, and writing sample

<u>Description</u>: Hiring for summer intern and post-graduate staff attorney positions (descriptions

attached on Symplicity). <u>Interview Date</u>: Oct 8, 2025

U.S. Department of the Interior, Office of the Solicitor (Boston, MA)

Address: 5 Post Office Square, 17th Floor, Boston, Massachusetts 02109

<u>Contact</u>: Michelle Amidzch Fritz, Attorney Advisor, <u>michelle.amidzichfritz@sol.doi.gov</u>

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter, resume, transcript, and writing sample <u>Description</u>: The Northeast Region of the United States Department of the Interior ("DOI"), Office of the Solicitor is seeking several legal interns or externs for its Boston office in Summer 2026.

About DOI and the Solicitor's Office

The Department of the Interior is tasked with protecting and providing access to our Nation's public and Indian Trust lands, as well as its natural and cultural heritage and resources. The Office of the Solicitor performs the legal work for DOI and its bureaus and offices. The Office is organized into the Immediate Office of the Solicitor in Washington, D.C., the Ethics Office, seven headquarters legal divisions, an administrative division, and fifteen regional and field offices located throughout the United States, with a staff of more than 300 attorneys nationwide. More detailed information about DOI is available at http://www.doi.gov and additional information on the Solicitor's Office may be found at http://www.doi.gov/solicitor. The Boston Field Office is located in downtown Boston, and is accessible by public transportation.

Legal Intern Position

Legal interns help perform legal work for our client agencies, the National Park Service, the U.S. Fish and Wildlife Service, and the U.S. Geological Survey. As in-house counsel for the Department, this entails conducting legal research and drafting memoranda, preparing written decisions on matters delegated to our office, as well as drafting motions and discovery in litigation before administrative agencies. Students will have an opportunity to gain experience working directly with staff attorneys in various practice areas, including environmental law, energy law, property and land use law, natural resources, and endangered species and wildlife law. Students also may participate in conference calls or meetings with attorneys in the office,

clients, outside parties, or Justice Department lawyers. All students are welcome to apply. Internships are unpaid. The Office will cooperate to the fullest extent possible to ensure students are able to obtain academic credit and/or work study funding. Special Notes:

All positions are on a volunteer basis. Under 5 U.S.C. § 3111 a student volunteer intern is not a Federal employee for any purpose other than injury compensation or laws related to the Federal Tort Claims Act. Service is not creditable for leave accrual or any other employee benefits. The Office will cooperate with law school administrators to the greatest extent possible to provide specific work opportunities that will result in course credits for the students. Students interested in working in headquarters or another regional office should contact those offices directly or apply through the centralized application process (information available at http://www.doi.gov/solicitor/intern_extern.html).

Students selected as interns will be required to clear a fingerprinting background check process in order to gain access to DOI systems and information.

The Solicitor's Office does not discriminate on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

Interview Date: Oct 8, 2025 and Oct 9, 2025

U.S. Navy JAG Corps (Washington Navy Yard, DC) *

Address: 1322 Patterson Avenue, Suite 3000, Washington Navy Yard, DC 20374

Contact: Justin D. Bennett, LCDR, JAGC, USN, justin.bennett@njsonline.onmicrosoft.com

Years: 2LD/3LE, 3LD/4LE

Materials Requested: submit resume

<u>Description</u>: Conducting informational interviews for all students. Hiring for summer and post-graduate positions.

We are over 1,000 attorneys based throughout the world who practice law, support the Navy, and serve our nation ashore and at sea. As commissioned naval officers, we are the uniformed lawyers of the U.S. Navy. Our work encompasses a broad spread of legal practice areas, including: military justice (prosecution, defense and victim's legal counsel); legal assistance for Sailors and dependents; national security law; administrative law; and environmental law. Interview Date: Oct 8, 2025 and Oct 9, 2025

Vermont Office of the Defender General (Montpelier, VT)

Address: 6 Baldwin Street, 4th Floor, Montpelier, Vermont 05633

Contact: Jessica B. Martin, HR & Program Manager, jessica.b.martin@vermont.gov

Years: 2LD/3LE

<u>Materials Requested</u>: submit cover letter, resume, transcript, and writing sample

<u>Description</u>: Hiring for unpaid summer internships in our appellate division and in our staff trial offices.

Appellate interns have the opportunity to work on a wide variety of matters including assisting in researching and writing appellate briefs in criminal and juvenile cases, assisting with post-conviction relief matters in civil court, and providing legal research to public defenders in special trial court cases. The appellate division is located in the Office of the Defender General's Central Office in Montpelier, Vermont.

Public defense staff office internships may include client and witness intake and interviews, bail review, discovery analysis, legal research and writing, analysis of evidence, motion practice, and

assisting with plea agreements, trial preparation and sentencing argument preparation. All work is supervised by public defender staff attorneys.

<u>Hiring Criteria</u>: The Office of the Defender General seeks candidates with a commitment to criminal justice issues, along with strong analytical, research and writing skills.

Interview Date: Oct 8, 2025 and Oct 9, 2025

* NOTICE OF INCONSISTENCY BETWEEN MILITARY PRACTICES AND SUFFOLK UNIVERSITY LAW SCHOOL'S NONDISCRIMINATION POLICY

Suffolk University is committed to providing an environment that advances equal opportunity and is free from discrimination and harassment on the basis of race, color, national or ethnic origin, religion, sex, age, disability, sexual orientation, gender identity, gender expression, genetic information, military or veteran status or any other characteristic protected under applicable federal or state law. The Law School requires employers who wish to use our facilities for recruiting purposes to sign a statement adhering to our policy. This is also the policy of the Association of American Law Schools (A.A.L.S.), our professional organization.

Under threat of loss of federal funding to the University resulting from the Solomon Amendment, the Law School is required to permit access to the military for recruiting purposes even though the military has an official recruitment policy that is not consistent with the Law School's nondiscrimination policy. This exception to our policy does not in any way represent any diminution in the Law School's commitment to nondiscrimination, nor does it reflect acceptance of, or agreement with, discriminatory hiring practices, including without limitation any discriminatory hiring practices that the U.S. Armed Forces may employ based on gender identity or gender expression.

The Law School also affirms its commitment to supporting our students and other members of our community who are veterans, on active military duty, or decide to serve in the U.S. Armed Forces in any capacity.

II. COLLECTION ONLY

The following employers have requested that we collect and send resumes to them; they will contact students directly regarding interviews. You must apply and submit all required materials online through the MLSC Symplicity site.

******Symplicity site: https://law-massconsortia-csm.symplicity.com/students
*****Session: Gov/PI Program Collection – Fall 2025
*****Bidding deadline: Tuesday, September 9, noon

Children's Law Center of California (Monterey Park, CA)

Address: 101 Centre Plaza Drive, Monterey Park, California 91754

Contact: Virginia Alvarez, Administrative Assistant, recruitment@clccal.org

Years: 2LD/3LE

Materials Requested with Resume: submit cover letter and resume

Description: Hiring for summer law clerk positions at \$22.00 per hour (description attached on

Symplicity).

Colorado Legal Services (Denver, CO)

Address: 1905 Sherman Street, Suite 300, Denver, Colorado 80203

Contact: Kirsten Hoaby, Volunteer and Pro Bono Manager, khoaby@colegalserv.org

Years: 2LD/3LE

Materials Requested with Resume: submit cover letter and resume

<u>Description</u>: Colorado Legal Services is a non-profit agency that provides free, high-quality civil legal services to eligible low-income Coloradans and seniors. Interns are currently supporting the Family & Children Unit, Coordinated Statewide Intake Unit, Farmworker Rights Division, Low-Income Tax Clinic, Housing Unit, Consumer Unit, and offices outside of Denver, which usually involve work in multiple areas of law. Next summer will likely look very similar. Most of our internships are unpaid at this time but we are happy to support anyone who finds their own funding. We may have select paid opportunities for harder-to-fill internships.

De Novo Center for Justice and Healing (Cambridge, MA)

Address: 47 Thorndike Street, Cambridge, Massachusetts 02141

Contact: Nora Sears, Volunteer and Training Coordinator, nsears@denovo.org

Years: 2LD/3LE

<u>Materials Requested with Resume</u>: submit cover letter (indicating which of our practice areas you are interested in) and resume

<u>Description</u>: De Novo Center for Justice and Healing is a dynamic values-driven agency that provides free civil legal assistance in four substantive areas: housing, family, disability and immigration. It also provides affordable mental health counseling to low-income people throughout the Greater Boston area. De Novo's unique interdisciplinary approach has enabled us to keep pace with the ever-changing and interrelated needs of our clients. De Novo strives to create a diverse, equitable, inclusive, and safe work environment that welcomes, encourages, and values everyone's contributions, and fosters an exchange of ideas and mutual learning. At De Novo, legal interns participate in all aspects of our work, including, but not limited to, legal research, client communications, court accompaniment and clerical tasks in support of cases. Legal interns will be working under the direct supervision of attorneys on cases with clients of various backgrounds. The internship may include client communication, intake interviews, human rights and legal research, drafting client legal statements, preparing

immigration forms, writing memos and legal briefs, coordinating expert testimony, gathering evidence, drafting court motions and orders, and administrative tasks.

<u>Hiring Criteria</u>: The ideal De Novo legal intern is reliable, self-sufficient, diligent and interested in public interest legal work. De Novo clients are very diverse with a wide range of needs. De Novo legal interns must be comfortable working with people from any culture, religion, race, ethnicity, socioeconomic or other background. Proficiency in language other than English desirable, but not required.

Equal Employment Opportunity Commission (Boston, MA)

Address: Boston Hearings Office, 25 Sudbury Street, Boston, Massachusetts 02222

Contact: Neile F. Eisner, Administrative Judge, neile.eisner@eeoc.gov

Years: 2LD/3LE

Materials Requested with Resume: submit cover letter, resume, transcript, and writing sample Description: The Boston Area office, part of the New York District Office of the Equal Employment Opportunity Commission, presides over and decides employment discrimination cases filed against federal government agencies under Title VII, the Age Discrimination in Employment Act (ADEA), the Rehabilitation Act, and the Equal Pay Act. There are currently three Administrative Judges in the New York office but only one in the Boston Office. Throughout the year the Judicial Internship Program affords approximately six to eight law students the opportunity to work closely with the Administrative Judges and learn about employment discrimination as well as evidentiary, procedural, and administrative law issues. Interns are directly involved with the cases and participate in a full array of legal work and assignments, including the following:

- Read files and summarize the evidence gathered during the investigative process. Identify any lack of information in the investigation that requires further exploration.
- Assist the Judge in determining the issues to be heard at the hearing, the witnesses who will be approved to testify, and the exhibits that will be admitted.
- Observe settlement conferences and, depending on the student and the Judge, some interns may conduct a settlement conference or mediate the dispute without the Judge.
- Participate in discovery conferences conducted by the Judge and assist with discovery and resolution of discovery disputes.
- Draft orders and directions to the parties.
- Observe hearings conducted by the Judges.
- Draft decisions, including legal research analysis.

There is no funding for this Program. Most students receive credit, work study or a fellowship from their law school for their participation.

Federal Public Defender Office (Boston, MA)

Address: 51 Sleeper Street, 5th Floor, Boston, Massachusetts 02210

<u>Contact</u>: Chrissie DeMaso, Assistant Federal Public Defender, <u>christine_demaso@fd.org</u>

Years: 2LD/3LE

Materials Requested with Resume: submit cover letter, resume, and writing sample Description: Hiring for unpaid summer intern positions. (See attached document on Symplicity for position description and application details.)

Greater Boston Legal Services (Boston, MA)

Address: 197 Friend Street, Boston, Massachusetts 02114

<u>Contact</u>: Yahaira Ortiz, Administrative Secretary, <u>vortiz@gbls.org</u>

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

<u>Description</u>: Hiring for intern positions throughout the year. See description on their website at

https://www.gbls.org/get-involved/student-internships.

National Consumer Law Center (Boston, MA)

Address: 7 Winthrop Square, Fourth Floor, Boston, Massachusetts 02110

Contact: April Kuehnhoff, Senior Attorney, akuehnhoff@nclc.org

Years: 2LD/3LE

<u>Materials Requested with Resume</u>: *submit cover letter, resume, and writing sample* <u>Description</u>: Hiring for summer intern positions at \$863 per week. Legal interns are assigned to a pod with 5-6 attorneys and a designated supervisor. Interns work on a variety of consumer law issues and projects and frequently have the opportunity to contribute to our litigation work. NCLC makes every effort to place interns in their area(s) of interest. Assignments range from working on issue briefs and reports, training materials, policy analyses, manuals, articles, and litigation-related assignments. Interns will also be invited to participate in meetings and training sessions related to their work. (Full position description attached on Symplicity.) Hiring Criteria: Qualifications:

- On track to complete the second year of law school prior to May 18, 2026.
- Excellent writing, research, and analytic skills.
- Ability to work independently as well as collaboratively on team projects.
- Ability to juggle multiple assignments with different deadlines.
- Ability to incorporate feedback and ask project supervisors questions as needed.
- Demonstrated interest in public interest law. Prior experience in public interest law preferred, including: non-profit, legal services, clinical, policy, or government work.
- Consumer law experience is welcome but not required.

Public Defender Service for the District of Columbia (Washington, DC)

Address: 633 3rd Street, N.W., Washington, District of Columbia 20001

Contact: Jennifer Thomas, Director of Legal Recruiting, jennthomas@pdsdc.org

Years: 2LD/3LE

<u>Materials Requested with Resume</u>: *submit cover letter and resume*

<u>Description</u>: Hiring for unpaid summer intern positions. The PDS Legal Clerkship Program

allows law students to assist attorneys in all aspects of case preparation. PDS offers

approximately 65 summer law clerk positions. Depending on the division into which a clerk is

hired, responsibilities may include:

Perform legal and case-preparation research

Draft motions

Interview incarcerated and institutionalized clients

Represent juveniles and adults in institutional disciplinary hearings

Respond to inmate letter requests for legal assistance

Prepare pre-trial motions

Attend trial, parole hearings, and appellate arguments

Queens District Attorney's Office (Kew Gardens, NY)

Address: 125-01 Queens Boulevard, Kew Gardens, New York 11415

Contact: Meredith Goldstone Pinker, Recruitment Specialist, mgoldstonepinker@queensda.org

Years: 3LD/4LE

<u>Materials Requested with Resume</u>: submit cover letter (addressed to the Director of Legal Hiring, Courtney Finnerty: resume, transcript, and writing sample through their website at https://queensda.applicantstack.com/x/detail/a2e9114grmda/aao

Description: Entry-Level Assistant District Attorney

There is no more important position available to law graduates than that of Assistant District Attorney. The Office of the Queens County District Attorney is currently accepting applications for our Fall 2026 Class. The Fall 2026 Class begins on September 8, 2026.

The Office, led by District Attorney Melinda Katz, is seeking talented and motivated law students and attorneys. The ideal candidate will share her commitment to fair and just prosecutions, while assuring the safety of all those in Queens. The District Attorney is dedicated to combating violent crime and keeping our communities safe while embracing new, innovative approaches to criminal justice.

The Office is responsible for prosecuting all levels of crime in Queens County. Entry-level Assistant District Attorneys (ADAs) will begin with an initial rigorous training program in criminal law and procedure, as well as ethics. After completing this program, the members of the class will enter a rotation of entry-level bureaus, including Intake, Criminal Court or Domestic Violence, and Appeals. Each of these entry-level bureaus give ADAs immediate courtroom experience, including arraignments, calendar calls, as well as misdemeanor hearings and trials. During this initial phase of their careers, ADAs will receive continuous training in criminal law and advocacy. Many assignments include evening, weekend and holiday responsibilities.

After completing this rotation, ADAs are encouraged to move to a Felony Trial Bureau, which may include dynamic riding responsibilities at crime scenes, conducting line-ups, and pre-arrest investigations under the direction and supervision of top-notch career prosecutors. Through career counseling, the Office is committed to producing well-rounded prosecutors and ADAs may eventually advance to more senior bureaus within the one of our divisions. All entry-level prosecutors participate in events with our Community Partnerships Division.

The process to apply to be an Assistant District Attorney is set forth in detail, including FAQs, on our Career webpage: https://queensda.org/careers/

Entry-level salary is \$85,000; upon admission to the New York State Bar, the salary is \$90,000. Comprehensive benefits package includes health insurance, 401K and more. A three-year commitment to serve in the Office is also required. Pursuant to Public Officers Law Section 3(1), United States citizenship is required of all Assistant District Attorneys upon commencement of their employment, as is New York State residency.

To apply, please submit a resume and cover letter addressed to the Director of Legal Hiring, Courtney Finnerty, by clicking on the link below.

Hiring Criteria: Preferred Qualifications

Relevant Law School Classes: Criminal Procedure I and II, Evidence, Trial Advocacy Relevant Experience: Trial Team Competitions; Internships; Clinics; Moot Court Competitions Academically Ranked in the Top Half of Class Application Process

Suffolk County District Attorney's Office (Boston, MA)

Address: One Bulfinch Place, Suite 300, Boston, Massachusetts 02114

Contact: Loyalty Cannon, Admin. Assistant/Intern Coordinator, loyalty.cannon@mass.gov

Years: 2LD/3LE, 3LD/4LE

<u>Materials Requested with Resume</u>: *submit cover letter, resume, and writing sample* <u>Description</u>: Hiring for unpaid intern positions during spring 2026 and summer 2026.

U.S. Attorney's Office, Civil Division (Boston, MA)

Address: One Courthouse Way, Suite 9200, John J. Moakley Courthouse, Boston,

Massachusetts 02210

Contact: Steven Sharobem, Assistant United States Attorney, steven.sharobem@usdoj.gov

Years: 2LD/3LE, 3LD/4LE

<u>Materials Requested with Resume</u>: submit cover letter, resume, transcript and writing sample <u>Description</u>: Hiring for unpaid spring 2026 and summer 2026 intern positions. Legal interns will assist US Attorneys and staff with investigations and cases. Duties include legal research and writing, discovery review, witness preparation, and other tasks.

U.S. Court of Appeals for the Eleventh Circuit, Staff Attorney's Office (Atlanta, GA)

Address: 96 Poplar Street, NW, Atlanta, Georgia 30303

Contact: Georgette Thinn, georgette thinn@ca11.uscourts.gov

Years: 3LD/4LE

<u>Materials Requested with Resume</u>: submit cover letter, resume, transcript, and writing sample

Description: Hiring for post-graduate positions at \$78,189.

Last Updated: August 19, 2025