

Cross-Registration Check List | For HLS Students

- Review the following sections of the HLS [Handbook of Academic Policies](#):
 - I(D) for upper-level credit requirements
 - I(J) for JD upper-level residency
 - II(A)(1) for LLM residency and credit requirements
 - III(C)(1) for HLS cross-registration requirements
- Review [Cross-Registration at Harvard Law School](#)
- Review [Cross-Registration Credit Information](#)
- Review [Cross-Registration Instructions for HLS Students](#)
- Review [FAQ about Cross-Registration](#)
- Review your degree audit in [Helios](#)
- Submit petition on [my.harvard](#) (see [How to Cross-Register in my.harvard](#))
- Petition goes to the host school for approval
 - LLM petitions also go to the Grad Program
- After you have received all required approvals, you must “Enroll” in my.harvard
 - It is your responsibility to check your class schedule to ensure you have no time conflicts
 - If you have time conflicts and are meeting all HLS graduation and residency requirements, you may reach out to the HLS Registrar’s Office to drop the conflicting HLS course
- Send the HLS Registrar’s Office a copy of the course syllabus in order to get HLS credits for the course

Cross-Registration Check List | For Non-HLS Students

- Review your Home School’s requirements regarding cross-registration
- Review [Cross-Registration at Harvard Law School](#)
- Review [FAQ about Cross-Registration](#)
- Review [Cross-Registration Calendar](#)
- Review [Cross-Registration for Non-HLS Students](#)
- Submit petition on [my.harvard](#) (see [How to Cross-Register in my.harvard](#))
- Petition goes to HLS Faculty for first approval
 - If denied, will be reflected on my.harvard
- If faculty approves, petition goes to HLS Registrar’s Office for second approval
 - Regardless of faculty approval, your petition is not officially approved until the RO office assesses availability and approves your petition.
 - Availability is based on pre-set caps, not on the number of physical seats in a classroom
- If RO approves, it will be reflected on my.harvard
 - This typically occurs the week following the start of term.
- You must enroll in the class via my.harvard, otherwise you may not receive a grade from HLS