

# Harvard Law School College Certification

J.D. Admissions, 1585 Massachusetts Avenue, Cambridge, MA 02138

*Note to Student:* Please complete the first half of this form. The remainder must be completed by the current dean or administrative officer.

- If no degree was conferred, nor will be, please write "N/A" for the degree type and conferral date.
- Transfer candidates must submit a College Certification form from the 1L law school by the application deadline.
- Transfer candidates who are admitted to HLS must provide a College Certification form for any previously attended post-secondary institution by late July.

Name \_\_\_\_\_

Home Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_

College \_\_\_\_\_

Degree \_\_\_\_\_ Date Conferred: \_\_\_\_\_

I understand that federal legislation provides me with a right of access to this Certification which may be waived, but that no school or person can require me to waive this right.

\*I  waive  do not waive my right of access to this Certification. I authorize the above-listed institution to provide a candid evaluation and all relevant information to Harvard Law School and give permission for the release of disciplinary records.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Section below to be completed by the current dean or administrative officer at each educational institution.*

Because some schools have substituted their own forms that do not answer quite the same questions we ask, we request that you submit this form. If no degree was, nor will be, conferred please write N/A for the degree type and date.

Degree: \_\_\_\_\_ Date Conferred: \_\_\_\_\_

Has the student ever been found responsible for behavioral misconduct that resulted in anything more than a verbal reprimand or are any charges pending? Yes No

Has the student ever been found responsible for academic misconduct or are any charges pending? Yes No

If the answer to either of the above questions is "yes," please explain; you may use both sides of this form, or attach a letter.

**Signature:** \_\_\_\_\_ **Position:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**A school official can submit this form to HLS J.D. Admissions in one of two ways:**

*(Please print or type)*

(1) Email the College Certification form to the transferadmissions@law.harvard.edu account. If the College Certification form is sent by email, then it must originate from an institutional account or name of an official at the institution. College Certification forms emailed to our office cannot arrive via the student's email account.

(2) Mail a completed countersigned (signature of official across back of envelope) College Certification form directly to: Harvard Law School, J.D. Admissions, 1585 Massachusetts Avenue, Cambridge MA 02138