*Zoom Office Hours with SNP Director Julie McCormack – Mondays from 9-10 am:* [*https://harvard.zoom.us/j/92308237944*](https://harvard.zoom.us/j/92308237944)

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| **SEMESTER(S) OFFERED** | Fall or Spring |
| **CLINICAL COURSE COMPONENT** | Poverty Law Workshop: Leveraging the Safety Net to Address Homelessness & Advance Equity OR Veterans Law & Disability Benefits Clinical Seminar |
| **COURSE CREDITS** | 2 classroom credits |
| **CLINICAL CREDITS** | 3, 4 or 5 clinical credits |
| **LOCATION** | HLS; Legal Services Center |
| **REGISTRATION TYPE** | Helios |

**TYPES OF CASES/CLIENTS**

* Represent disabled low-income individuals, including veterans, in administrative agency hearings on appeal of the denial of their applications for safety net programs such as Social Security disability benefits, SNAP/Food Stamps, Medicaid, Chapter 115 Veterans Services Benefits, and cash assistance programs administered by the MA Dept. of Transitional Assistance (Welfare Dept) – priority given to younger individuals/communities of color/folks recovering from substance addiction who often have difficulty getting legal representation;
* Provide legal services to individuals moving on from law enforcement interactions by sealing and/or expunging criminal records (CORI), including assisting with removal of social media information;
* Respond to demand for community legal education and collaboration in addressing emerging issues (such as the recent plunge in SNAP monthly grant amounts)
* Network to reform and expand access to safety net programs for vulnerable populations

**SKILLS**

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| Brief writing – proposed findings for agency hearings, agency appeals briefs, motion practice in state district court sealing/expungement cases | Appellate litigation – motions and supporting briefs in DCMA judicial review of administrative agency actions | Interviewing potential clients; providing advice, counsel and/or referral |
| Legal research and writing, client and other party communication | Strategizing complex factual and legal issues, fact investigation | Hearing and Trial preparation |
| Advancing docket management and case development skills | Working with medical and other experts | Giving oral presentations including oral argument |
| Preparing comments and other support for legislative reform | Drafting community legal education materials | Coalition building with community partner organizations |

**TYPICAL WORK SCHEDULE**

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| **Morning** | **Afternoon** | **Evening** |
| **8:15 - 9 am:** Carpool with clinic peers or take the T (red line/orange line) to LSC  **9- 10 am:** Draft agenda and updates for weekly case check-in meeting  **10 am:** Send update email to instructors  **10 – 10.45 am:** Case update & strategy meeting with clinical instructor  **10.45 am – 11.15 am:** Follow up with Boston Public Library partners about tech set-up for community presentation next week  **11.15 am - 12:30 pm:** Continue analysis of medical records in recently assigned disability case  **12:30 - 1:15 pm:** Attend community event (with lunch provided!) at LSC, or do a group lunch order from one of the great local eateries near LSC | **1:15 - 2:30 pm:** Meet with medical expert to discuss their evaluation and recommendations for our client, incorporate information in my case strategy  **2:30 - 3:15 pm:** Download and review my client’s criminal record (CORI) report and evaluate for potential sealing or expungement (either administratively or by motion into district court)  **3:15 - 3:45 pm:** Draft agenda and consult with clinical instructor for meeting with client  **3:45 - 4:30 pm:** Zoom meeting with client in CORI case to sketch out strategy for her petition and talk about potential letters of support | **4:30 - 5:20 pm:** Case update & strategy meeting/hearing preparation with client and clinical instructor for upcoming Social Security hearing  **5:20 - 6:15 pm:** Take the T back to campus for my evening seminar (or head out with clinic peers to the Sam Adams Brewery one block from LSC to sample a new beer release, with local food and music performers) |