

Government & Public Interest Virtual Interview Program

January 26 & 27, 2023

I. INTERVIEWING EMPLOYERS

The following organizations will be interviewing as part of the Massachusetts Law School Consortium's Government & Public Interest Virtual Interview Program on Thursday, January 26 and/or Friday, January 27, 2023. Interviews will be held on the virtual interview platform of the employers' choice over those two days. You must bid online through the Massachusetts Law School Consortium Symplicity site.

*******Symplicity site:** <https://law-massconsortia-csm.symplicity.com/students>

*******Session:** *Gov/PI Program Virtual Interviews – January 2023*

*******Bidding deadline:** *Monday, December 5, noon*

Boston Area Rape Crisis Center (Cambridge, MA)

Address: 99 Bishop Allen Drive Cambridge, Massachusetts 02139

Website: <https://www.barcc.org>

Contact: Megan Mulcahy, Recruitment and Training Coordinator, mmulcahy@barcc.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: The Boston Area Rape Crisis Center (BARCC) is a non-profit organization serving the needs of survivors of sexual assault, their friends and family, and the general community. We are located in Central Square, Cambridge. The Center provides a 24-hour hotline, medical and legal advocacy, short-term individual and group counseling, case management, referrals, community education and prevention services, professional training, and consultation. All services are free, confidential, available to adults and adolescents of all genders, and offered in multiple languages.

BARCC's Immigration Program is a part of the Legal Advocacy Program. The immigration program provides assistance to sexual assault survivors through filing U & T visas and VAWA self-petitions, as well as providing immigration consultations. This program consists of one immigration attorney, whose work may range from a brief consultation on immigration related issues to representation in filing for certain humanitarian immigration remedies. The immigration program works closely with the advocates and attorneys in the Legal Advocacy Program. The legal advocacy program operates during normal business hours.

Through the experience, interns will learn about substantive areas of immigration law as it applies to helping sexual assault survivors. Students may receive academic credit for the internship, and students will receive a stipend.

Responsibilities include, but are not limited to:

Serve as advocate for immigrant sexual assault survivors

Research regulations, laws, and legal issues to assist legal advice and internal legal memorandums.

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Interact with new and existing clients to prepare for attorney-client meetings and case preparation.

Assist in the drafting of correspondence and legal documents, such as applications, declarations and cover letters under attorney supervision

Collect, examine and organize evidence and other legal documents for attorney review and case preparation

Manage databases, input information, organize, and maintain documents in paper or electronic filing systems

Process correspondence received from USCIS related to the clients we serve

Compile appropriate legal and social service referrals

Develop individual projects with staff

Mandatory attendance of 40 hour state certified Rape Crisis Counselor training; In addition to training, regular supervision by an attorney will be provided.

Qualifications

Candidates must be law students. Candidates should also possess strong written and oral communications skills, strong research abilities and an interest in immigration law. Spanish or Portuguese language skills are a plus (not required).

Interview Date: 2023-01-27

Bronx District Attorney's Office (Bronx, NY)

Address: 198 East 161st Street Bronx, New York 10451

Website: bxldarecruit@bronxda.nyc.gov

Contact: Sherry M. Cohen, Chief of Legal Recruitment, bxldarecruit@bronxda.nyc.gov

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample; submit via: Law School Summer Intern 2023: <https://bronxda.applicantstack.com/x/detail/a2q700t8ikng>*

Assistant District Attorney Fall 2023: <https://bronxda.applicantstack.com/x/detail/a2q700t7p8zz>

Description:

Law School Summer Intern 2023: The Bronx District Attorney is committed to serving the over 1.4 million members of the Bronx County community through the Office's groundbreaking mission of "Pursuing Justice with Integrity" by fulfilling our duty to victims and providing fairness to defendants. We are looking for a diverse staff that reflects the community we serve. The Bronx District Attorney's Office is currently seeking law students for its summer internship program. The eight-week program will take place during the summer of 2023, commencing on June 5, 2023. Interns work full time, Mondays through Fridays, from 9 a.m. to 5 p.m. Interns are assigned to a specific bureau within the Office and are directly supervised by an Assistant District Attorney.

Job Responsibilities:

Depending on health and safety conditions, through our student practice order, interns may have the opportunity to appear on the record at arraignments, calendar calls, hearings, and trials. Interns will observe and assist with witness interviews, hearings, and trials, listen to and transcribe 911 calls, and review police reports. They will participate in the decision making process regarding offers and aid in plea negotiations. The interns will participate in a vigorous

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and engaging training program including attendance at lectures and given by members of the criminal justice community and participation in several simulated practicums throughout the program. Finally, every effort will be made to give each intern a writing assignment that can serve as a writing sample for job searches.

Assistant District Attorney Fall 2023: Job Summary:

The Bronx District Attorney is committed to serving the over 1.4 million members of the Bronx County community through the Office's groundbreaking mission of "Pursuing Justice with Integrity" by fulfilling our duty to victims and providing fairness to defendants. We are looking for a diverse staff that reflects the community we serve. We are currently seeking candidates for the position of entry level Assistant District Attorney commencing in the Fall of 2023. Assistant District Attorneys are given considerable responsibility early in their careers. Once proficient, Assistant District Attorneys handle serious and complex cases. Assistant District Attorneys are required to abide by a commitment of three years of initial service to the Office of the District Attorney. Assistant District Attorneys are routinely required to perform evening, night, weekend and holiday assignments and to respond, on a 24 - hour basis, to crime scenes, police precincts and booking facilities.

Interview Date: 2023-01-26, 2023-01-27

Committee for Public Counsel Services, Public Defender Division (Boston, MA)

Address: 75 Federal Street 6th Floor Boston, Massachusetts 02110

Website: <http://www.publiccounsel.net>

Contact: Kevin S. Ruderman, Recruiting & Hiring Manager, kruderman@publiccounsel.net

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: New Trial Attorneys in the CAFL Offices begin their CPCS career with a nationally recognized, comprehensive, skills-based training course to ensure they are ready to represent their clients to their full capabilities. Continuing legal education programs for new and experienced Trial Attorneys are held periodically to ensure that our Trial Attorneys are up to date on the law and have the skills necessary to provide zealous representation to their clients. The Public Defender Division provides legal representation and advocacy to indigent clients who are charged with criminal offenses in both the District and Superior Courts. Public Defenders begin their work by representing clients who are charged with criminal offenses within the final jurisdiction of the District Court, including misdemeanors and felonies, see G.L. c.218, § 26, and some serious sexual offenses, and occasionally handle initial commitment proceedings under G.L. c.123, §§ 12(e), 35. After gaining experience on cases within the final jurisdiction of the District Court, it is expected that Public Defenders will represent clients in the Superior Courts and occasionally represent clients on interlocutory appeals, civil commitments, and certain collateral matters as permitted by a supervisor. It is also expected that Public Defenders, as they gain experience, will act as informal mentors and advisors to other staff attorneys in the office.

Interview Date: 2023-01-26, 2023-01-27

Community Legal Aid (Worcester, MA)

Address: 370 Main Street 200 Worcester, Massachusetts 01608

Website: <https://www.communitylegal.org>

Contact: Alicia Vaughan, Director of Human Resources, avaughan@cla-ma.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *N/A*

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Description: CLA is looking for summer interns for 2023 and also has staff attorney opportunities for 3Ls who anticipate graduating in 2023. Our summer interns are paid. Interns may conduct client interviews and advise clients with appropriate supervision; prepare pleadings; research and draft briefs and other legal documents; assist in negotiating settlements; assist in trial and/or hearing preparation; attend community meetings, outreach events, and/or court and agency hearings with staff advocates; and assist in trial and/or hearing preparation. Special Note: Second- and third-year law students (if they obtain SJC Rule 3:03 certification) are able to represent clients in court under the supervision of an attorney. The starting salary for staff attorneys is \$62,500. In addition, CLA has a generous benefits package. Job duties for staff attorneys vary slightly based on the practice area; generally, staff attorneys interview clients and provide legal advice, information, referrals, and representation at administrative and judicial proceedings; perform legal research; negotiate with opposing parties; and participate in community and client education efforts.

Applicants should indicate whether they prefer any specific practice areas:

- Family Law: Assist clients with the full range of domestic relations cases, including divorce, restraining orders, child custody and visitation, and child support, primarily for survivors of domestic violence and sexual assault.
- Elder Law: Assist clients age 60 or older with cases involving access to benefits and healthcare; consumer credit issues; elder abuse, including financial and physical abuse by caretakers and/or family members; housing issues; and family law issues.
- Immigration Law (CWJC): Assist immigrants in removal proceedings and help clients apply for immigration status under the Violence Against Women Act (VAWA) and through other forms of relief including U and T visas, Special Immigrant Juvenile Status, and asylum.
- Benefits Law: Assist clients with social security; cash assistance; SNAP (food stamps); health care benefits; unemployment compensation; and wage and hour, family medical leave, and employment discrimination cases.
- Employment Law: Assist low-wage workers with unemployment claims and with issues in the workplace involving compensation, leave, and discrimination.
- Re-entry Law: Assist formerly incarcerated persons overcome the barriers posed by their involvement with the criminal court system, including challenging housing and employment denials and sealing and expunging criminal records.
- Education Law: Assist children with special needs and other at-risk students access appropriate services in school; challenge expulsions and suspensions, including monitoring disproportionate discipline experienced by students of color; work on systemic issues including language access for English Language Learners and their families.
- Housing and Homelessness Law: Assist advocates handling eviction defense, fair housing, shelter access, and subsidy access cases for tenants.

Interview Date: 2023-01-26, 2023-01-27

Dept. of Developmental Services (Boston)

Address: 1000 Washington St. Boston, MA 02118 Boston, Massachusetts 02130

Website: <https://www.mass.gov/orgs/department-of-developmental-services>

Contact: Carol J. Coyne, Deputy General Counsel, carol.coyne@mass.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: N/A

Description: The Massachusetts Department of Developmental Services (DDS) Legal Department seeks first- or second-year law students for legal internships in the Boston office, full-time for summer 2023 and full- or part-time for fall 2023. DDS provides supports for individuals with intellectual and developmental disabilities and for those with autism to

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enhance opportunities to become fully engaged members of their community. The Legal Department advises and represents the department in a wide variety of legal matters, including guardianship, protection from abuse, education, public benefits, torts, and privacy matters. Interns may draft pleadings and legal memoranda, work on regulations, and assist attorneys in court and at administrative proceedings. Eligible students may appear in court under SJC Rule 3:03.

Interview Date: 2023-01-26

FINRA (Boston, MA)

Address: 99 High Street, Suite 900 Boston, Massachusetts 02110

Website: <https://www.finra.org/>

Contact: Alex Boudreau, Counsel, alexandra.boudreau@finra.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: Legal externs work closely with Enforcement's attorneys, investigators, and management to assist Enforcement in investigating and determining whether FINRA regulated firms and/or associated individuals violated the federal securities laws or FINRA, NASD, or MSRB rules. Externs perform a variety of tasks including legal research and writing, document review, as well as assisting staff to prepare for investigative testimony and hearings. Externs also have the opportunity to observe on-the-record interviews and settlement negotiations, and to attend topical lectures.

Interview Date: 2023-01-26

Immigrant Legal Advocacy Project (Portland, Maine)

Address: PO Box 17917 Portland, Maine 04112

Website: <https://ilapmaine.org/>

Contact: Maggie Loeffelholz, Immigrant Children's Project Attorney, mloeffelholz@ilapmaine.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: ILAP seeks a law student intern to work full time in our Portland office with our legal team. Interns are required to complete a minimum of 10 weeks, though a longer commitment is preferred.

ILAP's legal intern will assist legal staff on a variety of case-types and projects. Responsibilities will vary depending on program needs and intern skills, but can be expected to include:

- Case work and client interviewing: Assist with preparation of humanitarian applications for relief including asylum, adjustment of status, Special Immigrant Juvenile Status, VAWA self-petitions, U visas and more.
- Research and writing: Research legal issues related to client cases, prepare written memorandums and briefs as needed, and gather country conditions evidence to support client applications.
- Meetings and training: Attend weekly staff meetings, legal trainings, and presentations. Interns will also have access to professional development opportunities.
- Translation and Interpretation: If fluent in a relevant language, assist with phone calls to clients, interpreting for client meetings, and translating documents.
- Programmatic Support: Complete special projects for ILAP attorneys and staff, as needed.

Interview Date: 2023-01-26, 2023-01-27

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Lawyers Committee for Civil Rights and Economic Justice (Boston, MA)

Address: 61 Batterymarch Street, 5th Floor Boston, Massachusetts 02110

Website: <https://www.lawyersforcivilrights.org>

Contact: Sophia Hall, Staff Attorney, shall@lawyerscom.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: The LCR Summer Fellow is expected to complete a minimum of ten weeks of full-time work in a hybrid setting (some in-person work at the LCR office and some virtual). This opportunity will provide an array of litigation experiences, as our litigation fellows each act as generalists, getting exposure to an array of practice areas including, but not limited to, police misconduct, voting rights, education, employment, housing, and small business work. Language skills are not required, but highly prioritized.

Interview Date: 2023-01-26

Massachusetts Appleseed Center for Law and Justice (Boston, MA)

Address: 44 School Street, Suite 415 Boston, Massachusetts 02108

Website: <http://www.massappleseed.org>

Contact: Kayla Pulliam, Staff Attorney, kayla@massappleseed.org

Years: 1LD/2LE

Materials Requested with Resume: *Cover Letter, Writing Sample*

Description: Massachusetts Appleseed Center for Law and Justice is seeking a law student intern for the 2023 spring semester.

Interview Date: 2023-01-26, 2023-01-27

Massachusetts Office of the State Treasurer and Receiver General (Boston, MA)

Address: 1 Ashburton Place Boston, Massachusetts 02108

Website: <https://www.masstresury.org/>

Contact: William Langan, Sr. Human Resources Business Partner – Talen,
william.j.langan@tre.state.ma.us

Years: 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: Summer positions. Our mission at the Office of the State Treasurer and Receiver General of Massachusetts is to prudently manage and safeguard the state's public deposits and investments through sound business practices for the exclusive benefits of our citizens, and perform these duties with integrity, excellence, and leadership.

Interview Date: 2023-01-26

Mental Health Legal Advisors Committee (Boston, MA)

Address: 24 School Street Suite 804 Boston, Massachusetts 02108

Website: <http://www.mhlac.org>

Contact: Lauren Roy, Attorney, lroy@mhlac.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *N/A*

Description: Interns have the opportunity to conduct legal research, write legal memos, provide direct case support, conduct intakes, attend meetings and assist in lobbying efforts.

Interview Date: 2023-01-26, 2023-01-27

Miami-Dade State Attorney's Office (Miami, FL)

Address: 1350 NW 12th Avenue Miami, Florida 33136

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Website: <https://miamisao.com/>

Contact: Gunner Stewart, Recruitment Coordinator, gunnarstewart@miamisao.com

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: The Office of the Miami-Dade State Attorney prosecutes all criminal violations within its jurisdiction, which is the greater Miami area. While the number varies depending on the funding, the office generally hires an average of 60 Assistant State Attorneys each year. The great majority of these positions are entry level. Attorneys generally begin their employment in a training program lasting approximately two months and then proceed to trial division assignments. The office is staffed by over 300 attorneys and a support staff of approximately 900. The legal staff is approximately 50% female, and approximately 44% minority. The office provides a wide variety of criminal prosecution experience, including general misdemeanor and felony trial work, as well as assignment to specialized divisions. These specialized divisions include Sexual Battery, Career Criminal/Robbery, Senior Trial Counsel/Homicide, Economic Crimes, Domestic Crimes, Public Corruption and Racketeering/Organized Crime. Applicants should be interested in working in a large urban area in an office that has a very fast-paced working environment. We desire applicants who have demonstrated a strong interest in litigation/criminal law through their coursework and experience while in law school. Florida Bar admission is not a prerequisite to hiring. However, for those who are not members of the Florida Bar, certification under Chapter 11 of the Florida Bar Rules is strongly preferred. Those who do not meet these requirements may be considered; however, the opportunity for employment may be diminished and will be conditioned upon admission to the Florida Bar.

Interview Date: 2023-01-27

Middlesex County District Attorney's Office (Woburn, MA)

Address: 15 Commonwealth Avenue Woburn, Massachusetts 01801-5194

Website: <http://www.middlesexda.com>

Contact: Julie Brajak, Administrative Assistant, julie.brajak@state.ma.us

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: Assistant District Attorneys (ADAs) are appointed by the District Attorney to represent the Commonwealth of Massachusetts in criminal proceedings in Middlesex County. They are responsible for all pre-trial, trial, and post-conviction matters in assigned cases. ADAs prosecute a range of misdemeanor and felony cases in the Juvenile, District and Superior Courts. They represent the Commonwealth in bail arguments, substantive motions, plea negotiations, both jury and jury-waived trials, and appellate proceedings.

Primary Responsibilities

- Review evidentiary reports, prepare discovery, identify and interview victims and witnesses
- Represent the Commonwealth in court by presenting evidence and argument at arraignments, preliminary hearings, pre-trial conferences, hearings on motions, trials, sentencing, Grand Jury proceedings, and appellate proceedings
- Conduct legal research and write legal documents such as affidavits, memoranda and briefs in assigned cases
- Keep abreast of court decisions and legislation affecting Massachusetts law
- Work closely with victim witness advocates, law enforcement, court personnel, the defense bar, criminal justice agencies and the public.

Requirements:

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- J.D. degree
- Applicants with the Supreme Judicial Court 3:03 student practitioner certification are eligible to apply
- Excellent academic credentials
- Active member of the Massachusetts Bar in good standing
- Superior communication skills and sound judgment
- Strong organizational skills
- Problem solver who is a self-starter and can work independently
- Solid legal research and writing skills
- Demonstrated commitment to public service

Interview Date: 2023-01-26

Missouri State Public Defender System (Columbia, MO)

Address: Woodrail Centre 100 West Nifong, Building 7 Suite 100 Columbia, Missouri 65203

Website: <https://publicdefender.mo.gov/>

Contact: Gina Hall, Human Resources Director, human.resources@mspd.mo.gov

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: Missouri Justice Fellowship is a Two year criminal defense fellowship with Missouri State Public Defender System (MSPD). Fellows will gain hands-on trial experience as they manage their own caseload and defend their clients through each step of the criminal case. By bringing quality legal representation to underserved communities in Missouri, fellows will demand justice for the indigent accused. Fellows receive two weeks of hands-on, intensive trial training with ongoing training and CLE opportunities throughout fellowship.

Duties include: Litigating all aspects of the case from arraignment through disposition, whether that be plea or trial; zealously advocating for their clients at all times, working to protect the best interests of the client and striving for optimal outcomes; maintaining communication with clients through telephone, in person, or institutional visits; communicating each step of the case to clients; negotiating with prosecutors; keeping client apprised of investigations, negotiations, and court rulings; drafting motions and pleadings; participating in fellowship activities such as trainings, workshops, and networking events.

Must be licensed to practice law in Missouri or be sitting for UBE Bar Exam in July 2023.

Placement in underserved communities as determined by MSPD. Fellows must remain open to placement statewide. Fellows of the 2023 class may be placed in following locations: Chillicothe, Farmington, Jackson, Kennett, Kirksville, Hannibal, Lebanon, Moberly, Poplar Bluff, Rolla, Sedalia, Springfield, St. Joseph, Union, West Plains.

Annual Salary: \$52,104/year

Eligible for full state benefits including 3 weeks vacation leave accrual per year; 3 weeks sick leave accrual per year; 13 paid holidays per year; Employer paid life insurance and long-term disability coverage; Low cost health insurance plan; Defined benefit retirement plan

Interview Date: 2023-01-26

Municipality of Anchorage (Anchorage, AK)

Address: 632 W 6th Ave, Suite 210 Anchorage, Alaska 99515

Website: <https://www.muni.org/pages/default.aspx>

Contact: Monica Elkinton, Acting Municipal Prosecutor, monica.elkinton@anchorageak.gov

Years: 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript, References*

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Description: The Assistant Municipal Prosecutor position provides a unique opportunity to gain valuable courtroom experience in Alaska's trial courts. Attorneys cover court hearings several days a week and handle all aspects of a misdemeanor caseload from screening cases to drafting and negotiating plea offers to taking the case to jury trial. Our office provides a collegial work environment supportive of new attorneys and seasoned attorneys alike. Successful applicants will enjoy a fast-paced office, embrace multi-tasking, and become a valuable part of our collaborative team. We work closely with the Anchorage Police Department, the District Attorney's Office, and members of the public who have been impacted by crime. Opportunities to work with state and federal entities in cross-designated prosecutor positions may exist as well.

Interview Date: 2023-01-26

New Hampshire Department of Justice, Office of the Attorney General (Concord, NH)

Address: 33 Capitol Street Concord, New Hampshire 03301

Website: <http://doj.nh.gov>

Contact: Sean R. Locke, Assistant Attorney General, sean.r.locke@doj.nh.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: The New Hampshire Department of Justice hires summer interns for all of its bureaus: civil, criminal justice, consumer protection, environmental protection, transportation and construction, Medicaid fraud control, and charitable trusts. Interns have opportunities to assist with legal research and writing, observe legal proceedings, attend meetings and participate in a variety of activities in the department. The summer internship program includes invaluable learning opportunities such as trainings, events, and other activities. We strive to make our internships valuable and rewarding for the law students who join us.

Any law students interested in applying for a summer internship should submit a resume, cover letter, and transcripts. Please include in your cover letter any bureaus, units, or areas of law in which you are interested (i.e. the Civil Bureau, litigation, criminal law, etc.).

Interview Date: 2023-01-26

New York County District Attorney's Office (New York, NY)

Address: One Hogan Place New York, New York 10013

Website: <http://www.manhattanda.org>

Contact: Robin R. Edwards, Director, Legal Hiring Unit, legalthiringunit@dany.nyc.gov

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, References, Writing Sample*

Description: We are interviewing for Assistant District Attorney and Summer Law Fellowship positions. Please refer to our website for more information, www.manhattanda.org/careers

Interview Date: 2023-01-26

Office of the Public Defender, 13th Judicial Circuit (Tampa, FL)

Address: 700 E. Twiggs Street, 5th Floor Tampa, Florida 33602

Website: <http://www.pd13.state.fl.us/>

Contact: Cheryl Redman, hr13@pd13.state.fl.us

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: The Public Defender's Office in Hillsborough County, Florida is seeking entry-level and experienced attorneys to practice in our Tampa office. We are also currently interviewing

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applicants who will be taking the February 2023 bar examination and July 2023 bar examination.

We will train you:

- New attorneys receive classroom and courtroom onboarding training.
- We have a formalized mentorship plan where every attorney is paired with an experienced mentor at each level of practice.
- Attorneys go through a National Institute of Trial Advocacy (NITA) mock trial before they ever try a case before a jury. We have three different NITA modules, one for entry-level attorneys, one for misdemeanor attorneys and one for felony attorneys.
- Attorneys have transition training to get them prepared before every promotion (Juvenile, Misdemeanor, Felony).
- Continuing legal education (CLE) credits are earned in-house and there are also opportunities to go to trainings off site including through the Florida Public Defender Association (FPDA), Florida Association of Criminal Defense Lawyers (FACDL) and National Association for Public Defense (NAPD), to name a few.
- Highly-skilled trial attorneys will sit with you at trial and mentor you as you learn the art of trying cases before juries.
- Our office is a qualifying employer for the Federal Student Aid Public Service Loan Forgiveness Program (PSLF). To learn more about whether your loans may qualify to be forgiven, please review the PSLF webpage at <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>.

We invest in and value our attorneys as they are the key to our being able to provide excellent representation to our indigent clients. We offer an excellent benefit package and career growth opportunities. Tampa is a great place to live with many things to do including beaches, a vibrant river walk, theme parks, cultural and artistic events, and winning sports teams. For more information and to apply for employment, please visit us at

<http://www.pd13.state.fl.us/employment.html>. Salary is commensurate with experience.

Interview Date: 2023-01-26, 2023-01-27

Pine Tree Legal Assistance (Portland, ME)

Address: 88 Federal Street Portland, Maine 04112

Website: <https://www.ptla.org/>

Contact: Shannon Karam, Director of Pro Bono Services, skaram@ptla.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: Pine Tree Legal Assistance is a statewide, non-profit organization committed to providing high quality, free, civil legal assistance to people in Maine. Pine Tree advocates to help Maine's most vulnerable residents overcome pressing problems of everyday life – domestic and sexual violence, homelessness, economic insecurity, financial exploitation, and more. Pine Tree is committed to access to justice for all Mainers, maintaining six offices throughout the state.

Summer internships at Pine Tree provide an opportunity for law students to work on a wide range of civil legal issues facing low-income Mainers. Students will work with attorneys and advocates to respond to the immediate needs of individual clients. Student responsibilities often include client intake, client communication, fact development, legal research, memo and brief drafting, litigation preparation, and other case work. Students will have the opportunity to observe staff in court proceedings, and students who have completed their 2nd year of law school may have the opportunity to appear in court on behalf of clients.

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Students will work under the supervision of experienced attorneys based in one of Pine Tree's offices. The internship may be in person or hybrid depending on Pine Tree's in-person work plans and the intern's location. Applicants should submit a resume and cover letter to the Director of Pro Bono Services specifying their preference for legal unit(s), location(s), and whether in person or hybrid.

Pine Tree Legal Assistance is committed to creating an inclusive environment for staff and volunteers. We encourage applications from people with diverse backgrounds, including women, Black, indigenous, and people of color, people who identify as LGBTQIA+, people with disabilities, immigrants, and people who have experienced poverty or homelessness.

This is an unpaid, full-time, 10-week summer internship.

Legal Units Supporting Interns in Summer 2023:

Basic Unit – housing, eviction defense, public benefits, and consumer debt

Family Law and Victims' Rights Unit – civil legal services for survivors of sexual assault and domestic violence

Consumer Unit – foreclosure, student loan, auto fraud, credit card debt, and other consumer issues

Low Income Taxpayer Clinic – tax debt relief for low income taxpayers

Kids Legal – student representation in educational programming and school exclusion cases

Indigenous Peoples Unit and Farmworker Unit – civil legal services for Indigenous people residing in Maine and farmworkers across New England (internship time split between units)

Internship Locations:

Augusta (Basic, Family)

Bangor (Basic, Family, Tax, Farmworker Unit, Indigenous Peoples Unit)

Lewiston (Basic, Family)

Portland (Basic, Family, Consumer, Kids Legal)

Presque Isle (Basic, Family)

To Apply:

Submit a cover letter and resume to Shannon Karam, Esq. (she/her), Director of Pro Bono Services, at skaram@ptla.org.

Interview Date: 2023-01-26

Plymouth County District Attorney's Office (Brockton, MA)

Address: 32 Belmont Street Brockton, Massachusetts 02301

Website: <http://www.mass.gov/da/plymouth>

Contact: Lynn Mahon, Human Resources Generalist, lynn.mahon@mass.gov

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: The Assistant District Attorney – District Court is an Assistant District Attorney under the general supervision of the Lead Assistant District Attorney of District Court. The Assistant District Attorney – District Court represents the Commonwealth in accordance with the District Attorney's statutory authority in the various courts in Plymouth County, the Supreme Judicial Court, the Supreme Judicial Court for Suffolk County, the Appeals Court, and courts in other counties.

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Queens District Attorney's Office

Address: 125-01 Queens Blvd Kew Gardens, New York 11415

Website: <https://queensda.org/>

Contact: Meredith Goldstone Pinker, Assistant Recruitment Coordinator,
mgoldstonepinker@queensda.org

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, 3 References*

Description: Assistant District Attorneys are appointed to represent Queens in criminal proceedings. They are responsible for all pre-trial, trial, and post-conviction matters in assigned cases. ADAs prosecute a range of misdemeanor and felony cases in the Juvenile, District and Superior Courts. They represent Queens in bail arguments, substantive motions, plea negotiations, both jury and jury-waived trials, and appellate proceedings.

Interview Date: 2023-01-26

Rhode Island Attorney General's Office (Providence, RI)

Address: 150 South Main Street Providence, Rhode Island 02903

Website: <http://www.riag.ri.gov>

Contact: Rose Andriole, Intern Program Coordinator, randriole@riag.ri.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Writing Sample*

Description: The Summer Legal Intern Program is a 10-week, full-time program for students completing their first and second years of law school. Law students who participate in the competitive, structured program benefit from an exceptional legal experience and invaluable exposure to the demands and rewards of public service. Interns can expect challenging legal research and writing assignments and even courtroom appearances alongside supervising attorneys. The Program provides regular professional development opportunities including trainings, events, and networking activities. Internships are unpaid and accepted students are encouraged to pursue funding through their law schools or other funding sources. The Attorney General's Office has a wide-range of responsibilities and, taking into account placement preferences, accepted students are assigned to a particular division within the office.

The Attorney General is the state's top lawyer and law enforcement official, protecting and serving the people and interests of Rhode Island through a broad range of duties. Every day, the Office's attorneys fight to ensure the public safety of the state's communities, improve the economic security of its citizens, safeguard the state's spectacular natural resources, and restore the public's trust in government. Assistant and Special Assistant Attorneys General represent the people of Rhode Island in civil and criminal matters before trial courts, appellate courts, and the supreme courts of Rhode Island and the United States. Through affirmative litigation, attorneys in the Office protect the public by bringing lawsuits against individuals and companies that break the law in ways that harm citizens and their communities. In criminal matters, the Office's attorneys prosecute complex and violent crimes but also functionally serve as one of the nation's largest district attorney's offices, prosecuting all felonies throughout the state.

To apply for a position, please submit a cover letter, resume, and writing sample. In the cover letter, please indicate any preferred placements.

Email application materials as PDF files to: internships@riag.ri.gov

We begin accepting applications on August 15 and encourage submission by November 1.

Following the NALP recruiting guidelines, first-year law students should not apply before December 1 and submissions are encouraged by January 15.

Program placements have included:

- Appellate (Civil & Criminal)
 - Civil Rights
 - Criminal Prosecution including:
General Trial
Special Victims
Juvenile Prosecution
Narcotics and Organized Crime
Public Integrity
 - Environmental Litigation
 - Government Litigation
 - Healthcare and Insurance
 - Legal Policy
 - Multistate Litigation
 - Open Government
 - Public and Consumer Protection
- Interview Date: 2023-01-26

Riverside County District Attorney's Office (Riverside, CA)

Address: 3960 Orange Street Riverside, California 92501

Website: <https://rivcoda.org/>

Contact: Michael Romney, Senior Deputy District Attorney, externshipprogram@rivcoda.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: Riverside County is the 10th most populous county in the nation. The District Attorney for Riverside County is the primary prosecution agency for approximately 2.4 million residents. The Riverside County District Attorney's Summer Externship program offers a unique opportunity for future prosecutors to be exposed to true prosecution work. We offer over a week of intensive training in prosecutorial ethics, legal research and writing, and oral advocacy. 1L externs handle a wide variety of true legal research and writing assignments on real cases. 1L externs also participate in an oral advocacy training track program. 2L externs must be certified by the California State Bar. Our 2L externs work on a wide variety of cases and handle preliminary hearings, evidentiary motions, case negotiations, and many complete jury trials as first chairs (all in accordance with the California State Bar's requirements for practical training of law students).

Interview Date: 2023-01-26

South Texas Pro Bono Asylum Representation Project (Harlingen, TX)

Address: 202 South 1st Street Suite 300 Harlingen, Texas 78550

Website: <http://www.americanbar.org/probar>

Contact: Susana Salinas, Outreach Associate, susana.salinas@abaprobar.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: ProBAR interns join our dedicated team of advocates and work closely with our attorneys and other team members to serve immigrants in the Rio Grande Valley border region. Through the course of the internship, interns engage in a range of assignments to learn about immigration law, develop skills for direct services to clients, and gain exposure to various components of immigration practice at the border. ProBAR interns join one of the teams within

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our Legal Department, focusing their experience on a particular population and their unique legal needs. Candidates may indicate their preferences in their cover letter, and they will receive an offer from a specific team for consideration. Internships are full-time and 10 weeks in duration. Start and end dates will be recommended but can be negotiated.

For more information, please see descriptions below:

Children's Team interns will support attorneys and work on cases involving direct representation of primarily Central American unaccompanied children detained in Office of Refugee Resettlement (ORR) shelters in South Texas. Interns will develop direct representation expertise through meeting with clients and will have opportunities to observe Immigration Court proceedings. The most common types of immigration relief we seek on behalf of children include Special Immigrant Juvenile Status (SIJS), asylum, T visas, and U Visas. Interns may also have the opportunity to work on immigration cases impacting others in the local community.

Adult Team interns will assist attorneys and paralegals with providing legal information and assistance to indigent adults in area detention facilities and non-detained individuals in removal proceedings before the Harlingen Immigration Court. Interns will participate in legal orientation services, conduct intakes, and/or provide pro se assistance to detained participants, either individually or as part of a workshop. Interns may participate in providing direct representation to an individual appearing before the immigration court, as well as complete memos, briefs, or other legal documents.

Qualifications

Applicants should be enrolled law students or recent law graduates and have a demonstrated interest in non-profit or social justice work. Prior knowledge of immigration law and/or experience working with immigrants is preferred.

Experience working with children is preferred for Children's Team candidates.
Spanish proficiency is required.

Interview Date: 2023-01-26

Suffolk County District Attorney's Office (Boston, MA)

Address: One Bulfinch Place, Suite 300 Boston, Massachusetts 02114

Website: <http://www.suffolkdistrictattorney.com>

Contact: Ann Benenati, Intern Coordinator, ann.benenati@state.ma.us

Years: 1LD/2LE

Materials Requested with Resume: *Cover Letter*

Description: Legal interns assist prosecutors in Suffolk Superior Court. Interns typically research and write memoranda; assist with discovery; perform administrative duties, such as filing and scanning; provide general trial support; and attend trials, hearings and depositions.

All qualified applicants must be students in an accredited law school, have a strong commitment to the public interest sector, and a strong academic record. Ideal candidates must possess a strong work ethic and a deep passion for serving the interest of justice through written and oral advocacy. Students must also possess a capacity for fairness and understanding of the uniquely sensitive and confidential nature of the professional services provided by the office.

Boston University School of Law

All legal internships are unpaid; however, many interns work for academic credit or obtain outside fellowship support, and we will assist students with any paperwork should either opportunity present itself.

Interview Date: 2023-01-26

Town of Braintree (Braintree, MA)

Address: One JFK Memorial Drive Town Hall Braintree, Massachusetts 02184

Website: <https://www.braintreema.gov/>

Contact: Crystal Huff, Assistant Town Solicitor, chuff@braintreema.gov

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: The Town of Braintree is seeking a legal intern for Summer 2023. The intern will have opportunity to develop and refine legal skills while performing substantive work in support of providing the Town legal services. Representative areas of practice include land use and environmental law, construction litigation, labor and employment law, and other matters associated with municipal law. There will be opportunity to attend hearings and Town Council meetings.

Interview Date: 2023-01-26

U.S. Air Force JAG Corps (Washington, DC)

Address: HQ USAF/JAX 1420 Pentagon Air Force Room 5D116 Washington, District of Columbia 20330

Website: <http://www.airforce.com/jag>

Contact: Karen Braxton, Recruiting Assistant, karen.braxton@us.af.mil

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *N/A*

Description: This is an informational interview only and is intended to provide interested applicants information about the Air Force JAG Corps and the application process. It is highly recommended that applicants participate in an informational interview prior to applying to the Air Force JAG Corps.

The Air Force provides an ideal opportunity to experience a diversified legal practice with a complementary opportunity to hone your litigation skills. Legal practice areas include criminal, environmental, government contracts, labor, claims and tort litigation, medical, international, legal assistance, air and space, cyber, and operations law. Air Force JAGs start their careers simultaneously prosecuting cases, providing legal assistance to military members, and rotating through various areas of the law. The Air Force JAG Corps also provides full-spectrum legal advice to Space Force commanders and Guardians. JAG positions at Space Force installations provide unique opportunities for legal practice in air and space, cyber, and international law. In addition to the diversity of legal practice areas, we offer the exciting opportunity to work with people (colleagues and clients) from diverse backgrounds. For some, travel opportunities, the possibility of living and practicing law in a foreign country, and the simple prospect of engaging in a unique field of law carry a special attraction. For others, quality of life is of significant importance and military service provides an extended family, emphasizes teamwork and team building, and offers a well-developed support network. For these and many other reasons, service as an Air Force judge advocate offers unique opportunities and promises enriching experiences.

Interview Date: 2023-01-26, 2023-01-27

U.S. Commodity Futures Trading Commission, Division of Enforcement (New York)

Address: 140 Broadway 19th Fl New York, New York 10005

Website: <https://www.cftc.gov/About/CFTCOrganization/DOE>

Contact: Michael Geiser, Senior Trial Attorney, mgeiser@cftc.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: The U.S. Commodity Futures Trading Commission, Division of Enforcement, is hiring interns for its New York Regional Office. Interns assist Trial Attorneys with the work of the office, including investigations into potential violations of the Commodity Exchange Act and enforcement actions in federal district court. Interns get substantive experience in the regulation of financial derivatives and commodities, including cryptocurrencies. In the past, in addition to legal research and writing and fact investigation, interns have participated in a trials in market manipulation and cryptocurrency cases in the Southern and Eastern Districts of New York

Interview Date: 2023-01-26

U.S. Department of Education, Office for Civil Rights (Boston, MA)

Address: 5 Post Office Square 8th Floor, Room 800 Boston, Massachusetts 02109

Website: <http://www.ed.gov/ocr>

Contact: Michelle Kalka, Supervisory Civil Rights Attorney, michelle.kalka@ed.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Transcript*

Description: OCR's mission is to ensure equal access to education and to promote educational excellence through vigorous enforcement of civil rights in our nation's schools See <https://www2.ed.gov/about/offices/list/ocr/index.html>. Interns participate in all our enforcement activities, including interviews, mediations, and drafting findings.

Interview Date: 2023-01-26, 2023-01-27

U.S. Department of Labor, Office of Administrative Law Judges (Boston, MA)

Address: O'Neill Federal Building, Room 411 10 Causeway Street Boston, Massachusetts 02222

Website: <http://www.oalj.dol.gov>

Contact: Lynne Cutaiar, Senior Attorney-Advisor, cutaiar.lynne@dol.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: The Office of Administrative Law Judges ("OALJ") is hiring one to two full-time summer interns in the Boston District Office. The internship is unpaid, and students must receive either a school credit or a stipend through their school or any other outside source to participate in the internship program.

The OALJ conducts trials in cases arising under a variety of federal labor and employment statutes, including workers' compensation cases under the Longshore and Harbor Workers' Compensation Act and the Defense Base Act, federal whistleblower protection claims, and appeals of temporary labor certifications for foreign workers. The summer intern(s) will have the opportunity to work directly with four administrative law judges on contested cases. Assignments will include reviewing and analyzing the record and evidence presented in cases, conducting legal research, discussing with the judge the merits of the case and the decisional analysis, and drafting full decisions that resolve all disputed factual and legal issues. The

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summer intern(s) will additionally have the opportunity to draft short orders and observe both formal hearings and telephonic conferences.

Interview Date: 2023-01-26

U.S. Dept. of Labor, Employee Benefits Security Administration (Boston, MA)

Address: JFK Federal Building Room 575 Boston, Massachusetts 02203

Website: <http://www.dol.gov/ebsa>

Contact: Patricia Richardson, Supervisory Benefits Advisor, richardson.patricia@dol.gov

Years: 2LD/3LE

Materials Requested with Resume: *Transcript*

Description: Hiring for 2-3 summer positions at the GS7 salary level. EBSA administers the Employee Retirement Income Security Act and helps to protect the rights of workers and retirees in employee benefit plans sponsored by employers in the private sector.

Interview Date: 2023-01-26

U.S. Environmental Protection Agency, Region 1 (Boston, MA)

Address: Five Post Office Square Suite 100 Boston, Massachusetts 02109-3912

Website: <http://www.epa.gov/region1/>

Contact: David Peterson, Senior Enforcement Counsel, peterson.david@epa.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: EPA New England offers a unique opportunity for law students to join an office dedicated to protecting public health and the environment in New England. The Region has innovative initiatives addressing climate, environmental justice, brownfields redevelopment, and urban environmental issues, as well as comprehensive programs to protect our air, water, and land. EPA New England's legal office values diversity and a collegiality and seek to build a more diverse, equitable, and inclusive work environment. Legal interns will be supervised by attorneys with regionally and nationally recognized expertise.

EPA New England

EPA New England, Region 1, located in Boston, MA, is one of ten regional offices of the Environmental Protection Agency. The mission of the Agency is to protect public health and to preserve the environment. EPA New England employs over 500 people who are responsible for implementing the federal environmental statutes and programs in the six New England states. The staff includes scientists, environmental engineers, environmental protection specialists, administrative professionals, and attorneys. EPA New England attorneys provide legal advice on the implementation and enforcement of federal laws administered by EPA, including laws relating to air and water pollution, the control of toxic substances, and the management and disposal of hazardous wastes.

Approximately 45 attorneys in EPA New England work on a full range of legal matters including:

- enforcement actions brought administratively or in federal district court against violators of federal environmental protection statutes and regulations;
- defense of EPA environmental permits as well as in lawsuits filed against it;
- review of the statutes and regulations of states and Indian tribes seeking delegations of authority from EPA to have primary responsibility for federal environmental programs;
- legal advice concerning the operation of the regional office; and
- legal advice concerning the administration of EPA grant programs.

LEGAL INTERN PROGRAM

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EPA New England is seeking motivated law school students with strong academic credentials for legal intern positions. We are particularly interested in receiving applications from students planning careers in the public sector, students having or seeking experience in environmental law, and students with diverse backgrounds or who have demonstrated initiative in overcoming life challenges. Legal interns will have the opportunity to work on a challenging range of issues involving environmental protection and public policy throughout New England.

Interview Date: 2023-01-26

U.S. Navy JAG Corps (Newport, RI)

Address: Navy Justice School 360 Elliot Street Newport, Rhode Island 02841

Website: <http://www.jag.navy.mil>

Contact: LCDR Benjamin Haight, ben.haight@njsonline.onmicrosoft.com

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Transcript*

Description: These will be INFORMATIONAL interviews. Uniformed judge advocates are commissioned naval officers based throughout the world, ashore, and at sea who practice law, support the Navy and serve the Nation. The practice encompasses a broad array of law. The mission is critical to the success of military operations. As we operate in increasingly complex legal and regulatory environments, the Navy is always in need of new legal talent to join its ranks, and bring expertise and innovative thinking.

Interview Date: 2023-01-26, 2023-01-27

Legal Services of Northern California (Sacramento, CA)

Address: 517 12th Street Sacramento, California 95814

Website: <https://lsnc.net/>

Contact: Leon Dixon, Managing Attorney, ldixon@lsnc.net

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample, References*

Description: Staff Attorney/Legal Graduate: Legal Services of Northern California (LSNC) is the legal aid provider for 23 counties in Northern California, operating from eight field offices. Advocating for low-income individuals and families in various areas – primarily housing, public benefits, employment, and health care – since 1956, LSNC attorneys have been honored at the local, state, and national level for their significant contributions to public interest law. LSNC advocates are trained to engage in multi-forum advocacy, including litigation, policy advocacy, and community lawyering. Visit www.lsnc.net/jobs for staff videos and more information.

Hiring Criteria: LSNC is engaged in the recruiting process for third-year law students preparing to take the California Bar Examination the following summer and legal graduates participating in a judicial clerkship or public interest fellowship program.

Interview Date: 2023-01-27

Massachusetts Office of the Inspector General (Boston, MA)

Address: One Ashburton Place Room 1311 Boston, Massachusetts 02108

Website: <http://www.mass.gov/ig>

Contact: Jennifer A. Rabbitt, Senior Counsel, jennifer.rabbitt@mass.gov

Years: 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: Interns work as members of the Office's Legal Division. Interns conduct legal research and draft memoranda about areas of law related to fraud, waste and abuse in the expenditure of public funds and the administration of the Office. Depending on their interests

and the needs of the Office, interns may also have opportunities to work on legislative matters, investigations or civil recovery actions. Interns should be familiar with online legal research databases and have an interest in public service.

Interview Date: 2023-01-26

II. COLLECTION ONLY

The following employers have requested that we collect and send resumes to them; they will contact students directly regarding interviews. You must apply and submit all required materials online through the MLSC Symplicity site.

*******Symplicity site:** <https://law-massconsortia-csm.symplicity.com/students>

*******Session:** *Gov/PI Program Resume Collection – January 2023*

*******Bidding deadline:** *Monday, December 5, noon*

Alliance for Children's Rights (Los Angeles, CA)

Address: 3333 Wilshire Boulevard Suite 550 Los Angeles, California 90010

Website: <https://allianceforchildrensrights.org/>

Contact: Cathy Yacoub, volunteer@alliancecr.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: The Alliance is recruiting legal interns for the summer to work on a variety of child advocacy issues. Summer interns gain skills in client interaction, legal research and writing, and learn about the dependency court system. The Alliance also organizes trainings, workshops, and events for interns throughout the summer. THIS POSITION IS ANTICIPATED TO BE REMOTE FOR SUMMER 2023.

Programs accepting law students include:

- **Public Benefits-** Obtain the appropriate level of assistance to meet the diverse needs of children in out of home care. Cases can be resolved through negotiation or fair hearing.
- **Education-** Education (including early intervention) services play an essential role in creating opportunity for youth who face intersectional and systemic barriers to their success. This is especially true for children of color, forced into the child welfare and juvenile justice systems, up to 50% and 70% of whom (respectively) also have disabilities. We work in partnership with youth and families to advocate with schools and local/state agencies to ensure children receive the services and supports they are entitled to and need to thrive in school. We approach our work with a racial justice and equity focus.
- **Transitional Age Youth (TAY)-** Support youth with the legal challenges of transitioning out of foster care towards independence. Provide legal services, while also educating youth about their legal rights and empowering them through workshops and access to resources.
- **Policy-** Contribute to impact litigation across various departments and assist in efforts to implement systematic reform by identifying trends and pervasive issues that negatively impact foster youth.

In addition to program specific tasks, interns will:

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- Conduct client intake interviews.
- Analyze and assess client needs.
- Work with attorneys to determine legal assistance needed.
- Conduct legal research and prepare legal documents.
- Attend court proceedings.
- Develop resource and educational materials for clients.

Qualifications:

- Must be a current law student.
- Desire to work with foster youth and their caregivers.
- Diversity highly valued.
- Ability to work efficiently, independently, and with attention to detail.
- Ability to work full time (9:00a-5:30p M-F PST) for 10 weeks in summer 2023.

Internships are competitive. No split schedules considered.

- Program is estimated to start on Monday, May 22nd, 2023 and conclude Friday, July 28th, 2023.
- Spanish fluency preferred for all programs.

Applications:

- Please submit a cover letter, resume, writing sample, and copy of your most recent transcript to volunteer@alliancecr.org
- Cover letter must confirm full-time availability, including first available start date.
- Cover letter must indicate any specific program interests, i.e., Public Benefits, Education, Policy, and/or Transitioning Youth (feel free to indicate more than one program of interest).

City of Marlborough

Address: City Hall, 4th Floor 140 Main Street Marlborough, Massachusetts 01752

Website: <https://www.marlborough-ma.gov/>

Contact: Jason D. Grossfield, City Solicitor, jgrossfield@marlborough-ma.gov

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: The City of Marlborough is seeking a remote legal intern/extern for Summer 2022. The Legal Department represents the City of Marlborough and its officials, departments, and employees in all aspects of local government law. This position will provide experience in the practice of municipal law in an in-house setting, and exposure to a variety of substantive areas including land use/zoning, real estate, contracting, and litigation. The ideal candidate will have experience researching novel legal issues and an interest in local government. Applicants may seek credit or funding through their schools or other sources.

Committee for Public Counsel Services, Public Defender Division (Boston, MA)

Address: 75 Federal Street 6th Floor Boston, Massachusetts 02110

Website: <http://www.publiccounsel.net>

Contact: Kuda Chidzonga, Talent Outreach Partner, kchidzonga@publiccounsel.net

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: The Public Defender Division of CPCS is seeking Trial Attorneys to provide criminal defense representation in various offices throughout the Commonwealth. The Public Defender Division provides legal representation and advocacy to indigent clients who are charged with criminal offenses in both the District and Superior Courts. Public Defenders begin

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their work by representing clients who are charged with criminal offenses within the final jurisdiction of the District Court, including misdemeanors and felonies, see G.L. c.218, § 26, and some serious sexual offenses, and occasionally handle initial commitment proceedings under G.L. c.123, §§ 12(e), 35.

The Committee for Public Counsel Services (CPCS), the public defender agency for Massachusetts, seeks attorneys to represent children and parents in child welfare cases. CPCS provides legal representation for those unable to afford an attorney. The Children and Family Law Division (CAFL) provides legal representation to children and indigent parents in child welfare matters, including care and protection (C&P) proceedings, children requiring assistance (CRA) cases, actions to terminate parental rights, guardianship-of-a-minor cases, and any other child custody proceeding where the Department of Children and Families (DCF) is a party or where the court is considering granting custody to DCF.

Dept. of Developmental Services (Boston)

Address: 1000 Washington St. Boston, MA 02118 Boston, Massachusetts 02130

Website: <https://www.mass.gov/orgs/departments-of-developmental-services>

Contact: Carol J. Coyne, Deputy General Counsel, carol.coyne@mass.gov

Years: 1LD/2LE

Materials Requested with Resume: *N/A*

Description: The Massachusetts Department of Developmental Services (DDS) Legal Department seeks first- or second-year law students for legal internships in the Boston office, full-time for summer 2023 and full- or part-time for fall 2023. DDS provides supports for individuals with intellectual and developmental disabilities and for those with autism to enhance opportunities to become fully engaged members of their community. The Legal Department advises and represents the department in a wide variety of legal matters, including guardianship, protection from abuse, education, public benefits, torts, and privacy matters. Interns may draft pleadings and legal memoranda, work on regulations, and assist attorneys in court and at administrative proceedings. Eligible students may appear in court under SJC Rule 3:03.

Greater Boston Legal Services (Boston, MA)

Address: 197 Friend Street Boston, Massachusetts 02114

Website: <http://www.gbls.org>

Contact: Yahaira Ortiz, Administrative Secretary, yortiz@gbls.org

Years: 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: GBLS is offering a variety of legal internships for the spring and summer term. Due to budgetary constraints, all positions described here are unfunded (unless otherwise noted), so we are presently seeking interns who can obtain full outside funding or will work on a for-credit basis. Many former interns have successfully arranged for their own funding by combining work-study and public interest grants. Students should inquire about public interest funding sources at their law school. Other funding sources are: The Massachusetts Bar Foundation Legal Intern Fellowship Program (www.massbarfoundation.org) and Equal Justice America Fellowships (www.equaljusticeamerica.org).

Due to COVID-19 and hybrid remote work, some of the student's work set out below has changed. Those changes will be explained during the interview.

ASIAN OUTREACH PROJECT

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The Asian Outreach Unit (AOU) of Greater Boston Legal Services (GBLS) uses a community lawyering model to provide bilingual and bicultural legal services and organizing support to Asian immigrant clients seeking access to justice. Partnering with community based groups, AOU supports and strengthens the impact of community organizing through direct legal services, advocacy, legislative campaigns, and impact litigation. Our work reflects a movement-building social change model and aims to ensure that our community knows, defends, and uses its rights to envision more just and safer neighborhoods. Focusing on areas where the Asian community faces multiple barriers accessing justice, AOU represents individuals and groups in cases involving immigration, housing and displacement, employment, family violence, voting rights, and public benefits. Current projects include work with the South East Asian community of Greater Boston and Lowell to prevent deportations and with Chinatown residents to fight against displacement from their homes due to increasing rents, luxury housing development, and short-term rental properties. AOU conducts outreach and intake weekly at community based sites.

AOU internships expose undergraduate and law students to civil rights and other legal issues faced by Asian immigrant communities, with national implications, and trains interns in a variety of poverty law areas. Student interns assist and participate in community-based outreach and intake, client interviews (using clients' native languages or with an interpreter), legal representation, and development of community legal educational materials. Interns conduct legal research and writing on a broad range of subject matters. Interns may also visit community partners to conduct interviews and participate in meetings. Cantonese, Mandarin, Khmer, or Vietnamese language ability is a plus.

CAMBRIDGE & SOMERVILLE OFFICE

We are seeking law students to work at the Cambridge & Somerville Legal Services' office (CASLS) of GBLS. Students will have the opportunity to engage in all aspects of case handling including interviewing clients, conducting legal and factual research, legal writing, negotiations, and oral advocacy (e.g. representing clients at administrative and/or court hearings where warranted). In addition, students will have the opportunity for legal research and other assignments on systemic reform projects. The casework focuses on housing (e.g. evictions, denial or termination of subsidized housing), state and federal government benefits, poverty law-based elder issues, and mental health/disability rights issues for adults and children.

CONSUMER RIGHTS UNIT

GBLS's Consumer Rights Unit focuses on foreclosure prevention, debt collection, credit discrimination, bankruptcy and other consumer issues. We have a Debt Collection Lawyer for the Day Project where we represent consumers in debt collection cases in the small claims sessions of the Roxbury and Chelsea District Courts. Students who are certified under Rule 3:03 can represent clients in Clerk-Magistrate hearings. We also engage in individual representation of homeowner's facing foreclosure; representing homeowners and tenants in post-foreclosure eviction actions; impact litigation; legislative and community advocacy; and outreach and education to consumers in low-income communities, particularly communities of color. We also work on other consumer issues including debt collection abuses, banking practices and consumer scams. Interns will assist in intake, screening cases, reviewing documents, doing factual investigations on cases, undertaking legal research and writing assignments, assisting in drafting pleadings and educational materials, and involvement in legislative and community activities.

ELDER, HEALTH & DISABILITY UNIT

Elder: Opportunities to help clients with a wide range of legal issues. Opportunities to represent clients facing denial or termination of health and income benefits in hearings conducted by various state and federal agencies, such as the Office of Medicaid, Department of Transitional

Assistance, Social Security Administration. Further opportunities to work with clients facing evictions, or discharge from a nursing home. Students will interview clients, carry out legal and factual research to develop the record, and will also work with individuals and community groups on issues such as elder abuse and improving quality of life for nursing home residents. Legal work will be both individual case work, as well as opportunities to participate in systemic impact work such as legislative and administrative advocacy.

Health & Disability: Opportunities to represent individuals who have disability claims pending at the Office of Hearings & Appeals, Social Security Administration Office of Disability and review, as well as to represent clients facing denial or termination of health care coverage by Office of Medicaid. Students will interview clients, develop record for administrative hearing and appear at the hearing(in some instances); will also represent individuals and some community groups on access to health care issues; identify uninsured individuals facing tax penalties under Health Care Reform and help them access public health care programs; deal with administrative agencies such as the Office of Medicaid and the Connector, as well as legal research and writing; work on the implementation of the Affordable Care Act in Massachusetts. Fluency in a foreign language (especially Spanish) is a plus.

Children's Disability Project (CDP): The CDP represents children (under age 18) with disabilities in Supplemental Security Income (SSI) benefits disputes with the Social Security Administration at all administrative levels of appeal and in Federal Court. Student's work will entail interviewing clients, factual investigation, evidence gathering, legal research, drafting brief, and preparation of cases for administrative hearings. Student will have the opportunity to appear at a hearing.

Medicare Advocacy Project: Work on behalf of elders and people with disabilities to help them navigate access to complex Medicare program; develop consumer education materials; factual and legal research and writing; client interviews, case development, advice and representation; address coverage and enrollment issues.

School to Prison Pipeline: This project is committed to keeping children in school and ensuring they get trauma-informed treatment and non-exclusionary school discipline they need, with a specific focus on disrupting the school discipline disparities for Black and Latinx students and students with disabilities. Student interns may have opportunities to assist in all levels of client casework: conduct intakes, interview clients, review records (school discipline, special education, medical, etc.), legal research and writing, attend school discipline hearings and special education meetings, meet with medical and behavioral health providers, case development, and advice and representation. Students may have opportunities to assist in systemic impact work such as attending Boston area coalition meetings, administrative agency advocacy, or research and writing. Fluency in a 2nd language (especially Spanish or Cape Verdean Creole) is a plus.

EMPLOYMENT LAW UNIT

We are seeking law students to do client intakes, represent clients in unemployment hearings, wage and hour claims, tax controversies with the IRS/DOR and Tax Court, and for the Criminal Offender Record Information and Reentry Project described below. We prioritize representation to single heads of households, immigrant workers, workers in temporary and domestic service jobs, and community based worker centers and their members. In addition to individual case work, student assistance is also needed with community legal education, on-going administrative and legislative advocacy on exciting policy initiatives as well as pending law suits. Fluency in Spanish, Cantonese, Portuguese, Haitian Creole and Vietnamese or other languages is particularly valued as is the completion of courses on evidence, administrative advocacy, and employment law, but none of these prerequisites are required. A minimum of 20 hours a week is preferred for those students wishing to represent clients in unemployment hearings. Work study

funding is available during the year with the exception of the summer as grants are available then (including the Peggy Browning Fellowship). Funding (\$15/hour) is also available for tax representation with emphasis on taxpayers who do not speak English; the ability to speak Spanish/Portuguese/Cantonese is strongly preferred for this special funding.

CRIMINAL OFFENDER RECORD INFORMATION (CORI) & RE-ENTRY PROJECT

Black lives matter. Mass incarceration and racially-disparate involvement of African-Americans in the criminal justice system are the new Jim Crow. In general, work is the pathway to a better life and out of poverty, but past criminal records stop countless people from getting jobs, housing, and access to other opportunities. We focus on people from communities of color, particularly in Roxbury, Dorchester, and Mattapan in overcoming barriers to housing, employment, licensing, and other opportunities caused by their criminal record histories. We need law students to do client intakes, draft legal documents, perform legal research, represent clients in court on sealing cases if 3:03 certified and/or assist in the courtroom, staff CORI help tables in Roxbury & Dorchester courts. We also need help working on legislative campaigns with various community coalitions to change criminal and other laws that perpetuate racism and poverty. Interns and fellows also help us with community outreach events, appeals and systemic law reform projects. Work-Study funding is also available for Northeastern University Law School students.

FAMILY LAW UNIT

The Family Law Unit offers legal services to victims/survivors of domestic abuse with contested custody matters in the Probate and Family Courts in Suffolk, Middlesex, and Norfolk Counties. In addition, the Unit engages in systemic advocacy in the trial court and in the legislature to further the interests of those affected by domestic abuse. Interns are exposed to all facets of case handling including client interviewing, legal research and writing, drafting pleadings, discovery, preparing cases for hearings and trials, and, if 3:03 certified, oral advocacy in court. 3:03 certified interns have their own caseload. Interns may also participate in obtaining abuse prevention orders (“restraining orders”) on behalf of victims/survivors.

Additional opportunities include the ability to participate in the unit’s systemic work aimed at improving access to justice for all victims/survivors of domestic abuse. Examples include working on legislative campaigns and court practice reform, continuing legal education efforts, and community outreach.

Students may also choose to work on one of the unit’s specialized projects, listed below.

Suffolk and Middlesex Counties Probate and Family Court Domestic Violence Advocacy Projects [Subject to Court Operations Orders during COVID-19] : In court advocacy to obtain restraining orders and other urgently required orders. Includes interviewing, pleadings preparation and courtroom representation.

Relocation Counseling and Identity Protection Initiative: A varied experience working with victims of crime who are seeking to relocate away from the perpetrator. Issues include custody jurisdiction, emergency court orders, internet stalking, privacy protection, identity change and other issues of import to these clients. Tasks include legal research, preparation of webinar and other training content and advocacy on behalf of victims seeking to relocate.

Latina Know Your Rights Project: A unique project providing legal representation and coordinated community services to Latinas in part of Middlesex County. Students represent clients in all aspects of family law and immigration matters and partner closely with domestic violence agencies in the area. This project is located in Waltham, Massachusetts.

Civil Legal Services for Victims of Crime (CLAVC): This project provides representation to victims of crime in a variety of substantive law areas: family law, public housing law, public benefits law and other areas as required by victims and/or survivors of crime.

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SJC Rule 3:03 certification preferred (student attorney certification); Ability to speak a language other than English highly desirable; work-study funding available.

HOUSING UNIT

The mission of the Housing Unit is to preserve tenancies and increase affordable housing for low income clients. We represent people facing eviction and organized tenant groups seeking to preserve and improve their housing. We also represent homeless families who seek to obtain or retain temporary shelter. The Housing Unit's work involves directly helping tenants who are at the verge of homelessness or who have already lost their homes. Internships involve interviewing clients, drafting legal documents, going to court, representing clients at administrative hearings, and representing clients in court (for interns who have SJC Rule 3:03 status). Interns may also help draft legislation, work on housing policy issues, attend and staff community meetings, participate in media outreach, take part in community organizing, and meet with clients in community settings. The housing unit is a fast-paced, collegial environment where interns get a chance to learn by doing.

IMMIGRATION LAW UNIT

The Immigration Unit provides representation to individuals before Immigration and Customs Enforcement, the Immigration Court, the Board of Immigration Appeals and the First Circuit. We provide representation in a wide-range of immigration matters, but focus on individuals seeking asylum or protection from domestic abuse and unaccompanied minors. Our law students' work closely with clients to prepare applications for asylum, self-petitions under the Violence Against Women Act and U visa applications for victims of domestic violence, sexual assault, and other violent crimes; conduct legal research and prepare legal memos and court filings; and conduct research into country conditions. Great opportunity to work one-on-one with clients. Language ability (especially Spanish, French and Haitian Creole) and immigration experience or course work preferred but not required.

Harvard Legal Aid Bureau (Cambridge, MA)

Address: 23 Everett Street First Floor Cambridge, Massachusetts 02138

Website: <http://www.harvardlegalaid.org>

Contact: Dennis Ojogho, Outreach Director, hlabrecruitment@gmail.com

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: Harvard Legal Aid Bureau ("HLAB") Summer Legal Interns interact directly with clients, opposing parties, witnesses and government agencies, engage in extensive factual and legal investigation, hone their research and writing abilities, and develop their litigation skills. The Summer Legal Interns serve as the primary case handlers on every matter assigned to them and manage client contact, drafting of pleadings and motions, communication with opposing counsel, and advocating in courtroom and administrative hearing settings. One or two of HLAB's eight Clinical Instructors (CI), who are practicing attorneys with years of trial and supervision experience, supervise their work.

Students will be trained in all the relevant areas of the law they will practice during the summer. Although the top preference of concentration area cannot be guaranteed, we ask student to indicate their preference for a concentration among the following areas: housing, fair wage, or family law. In the Family Law practice, HLAB represents victims of domestic violence in restraining order hearings, divorces, paternity, visitation, child support, custody disputes, and is piloting an early family defense practice. In the Housing Law practice, HLAB represents individual clients who are being evicted from public, subsidized, and private housing, participates in the attorney for the day program, and works with tenant unions and other progressive organizations to ensure the availability of affordable housing in the Greater Boston

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area. In the Fair Wage practice, HLAB allows students to work on affirmative lawsuits addressing violations of state and federal labor laws.

Heisler Feldman & McCormick, P.C. (Springfield, MA)

Address: 293 Bridge Street Suite 322 Springfield, Massachusetts 01103

Website: <http://hfmgpc.com>

Contact: Joel Feldman, Partner, jfeldman@hfmgpc.com

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript*

Description: We are hiring a litigation associate for our public interest/private firm in western Massachusetts. Our associate will handle the associate's own case load, which will include trial practice, appellate work, and federal court and state court cases. The associate's cases will include all substantive areas of the firm's practice-employee rights, tenant rights, consumer rights and housing/employment/public accommodations discrimination cases. The associate will be in court quite often in our active litigation practice.

Massachusetts Office of the State Treasurer and Receiver General (Boston, MA)

Address: 1 Ashburton Place Boston, Massachusetts 02108

Website: <https://www.masstresury.org/>

Contact: William Langan, Sr. Human Resources Business Partner – Talen,
william.j.langan@tre.state.ma.us

Years: 1LD/2LE

Materials Requested with Resume: *Cover Letter, References*

Description: Acts as in-house counsel to the Treasury Executive Staff and all Treasury departments. Attorneys advise and consult department heads on a variety of legal issues, draft legal memoranda, appear in administrative hearings, negotiate contracts, respond to public records requests, and write policies.

Position Summary: Interns will be exposed to a variety of areas, with primary focus on research and ad hoc projects. Will assist the legal team with researching specific questions regarding law and policy, preparing legal written work, and attending various meetings alongside legal team. Interest and coursework in public sector preferred and basic familiarity with employment law, estate / trusts, contracts, or procurement also strongly preferred.

Responsibilities:

- Research statutes, regulations, and case authority to respond to legal inquiries;
- Provide written or oral responses to legal inquiries;
- Attend different meetings with Treasury legal staff;
- Assisting with different administrative tasks related to legal team operations; and
- Other tasks as requested.

Preferred Skills:

- Excellent communication and interpersonal skills
- Strong organizational and planning skills
- Strong research skills, including adeptness with Westlaw
- Ability to write clearly and persuasively
- Working knowledge of MS Office Software, especially Excel and Word
- Ability to prioritize and manage multiple assignments at once.

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Educational Requirement:

- Must be enrolled in a JD program.

Program Benefits:

- Weekly professional development sessions on various topics
- Networking opportunities
- Legal experience working within public sector
- Exposure to various areas of legal work (ie. employment relations, unclaimed estate/trust, procurement)

New Hampshire Commission for Human Rights (Concord, NH)

Address: 2 Industrial Park Drive Concord, New Hampshire 03301

Website: <http://www.nh.gov/hrc>

Contact: Sarah Burke Cohen, Assistant Director, sarah.e.burkecohen@hrc.nh.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Writing Sample*

Description: The New Hampshire Commission for Human Rights is a state agency established by RSA 354-A for the purpose of enforcement of the law against discrimination in employment, public accommodations and the sale or rental of housing or commercial property, because of age, sex, sexual orientation, gender identity, race, creed, color, marital status, familial status, physical or mental disability or national origin. The Commission has the power to receive, investigate and make findings on complaints of illegal discrimination and to hold public hearings. In addition, the Commission is committed to eliminating discrimination through outreach, training, research and education.

Interns at the Commission will be involved with every aspect of Commission cases from intake to closing, which will include the follow:

INTAKE: Interns will help with screening public inquiries to determine an individuals' eligibility to file charges of discrimination based on legal standards and jurisdiction; drafting formal charges of discrimination consistent with specific legal criteria which includes entering case information into federal database and; preparing amendments to charges.

CASE PREPARATION: Interns will assist with the preparation and organization of cases for investigation by an Anti-Discrimination Investigator. This will consist of reviewing documents to ensure submissions are complete; reviewing motions and interrogatories, and drafting orders, as necessary. Interns' assignments may also include responding to individual legal and/or processing questions that arise during the course of our administrative process. Interns will also actively work with the parties to determine productivity of direct settlement negotiations, Commission facilitated settlement negotiations and/or participating in the Commission's free mediation program prior to the start of the Commission's investigation.

RESEARCH AND LEGAL WRITING: Interns may also perform research functions to furnish precedent law and background information relating to various cases, and coordinate the precedents with staff through consultations and discussions; review and analyze statutes, rules, and regulations in researching data to sue in legal cases; monitor pending federal and state legislation and administrative rule revision.

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OTHER OPPORTUNITIES: Interns may also have the opportunity to assist with preparing for public adjudicative hearings, attend mediations and attend legislative hearings.

Northeast Legal Aid (Lawrence, MA)

Address: 50 Island Street Suite 203A Lawrence, Massachusetts 01840

Website: northeastlegalaid.org

Contact: Susan Malouin, Attorney, smalouin@nla-ma.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: NLA provides free civil legal services to low-income and elderly individuals in Northern Middlesex and Essex counties in Massachusetts. We have offices in Lawrence, Lowell, and Lynn, and will work with interns to place them in the most convenient location or use a hybrid model. Practice areas include Housing, Family, Benefits, Criminal Record Sealing, Elder, Low-Income Tax Clinic, Immigration, Consumer, Anti-Discrimination/Racial Justice, Environmental, and Development.

We seek students with an interest in public interest law for a summer experience in legal aid. All internships provide supervision, the opportunity to work on a range of projects that contribute to different cases or matters, and insight into the world of legal services and the particular needs of our client communities. Depending on interests and placement, interns may participate in client contact, legal research and writing, community outreach, courtroom participation (for those 3:03 certified), case and file management, and other areas such as grant writing and social media.

Our summer session includes regularly scheduled intern-specific programming and a full orientation.

Riverside County District Attorney's Office (Riverside, CA)

Address: 3960 Orange Street Riverside, California 92501

Website: <https://rivcoda.org/>

Contact: Michael Romney, Senior Deputy District Attorney, externshipprogram@rivcoda.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: Riverside County is the 10th most populous county in the nation. The District Attorney for Riverside County is the primary prosecution agency for approximately 2.4 million residents. The Riverside County District Attorney's Summer Externship program offers a unique opportunity for future prosecutors to be exposed to true prosecution work. We offer over a week of intensive training in prosecutorial ethics, legal research and writing, and oral advocacy. 1L externs handle a wide variety of true legal research and writing assignments on real cases. 1L externs also participate in an oral advocacy training track program. 2L externs must be certified by the California State Bar. Our 2L externs work on a wide variety of cases and handle preliminary hearings, evidentiary motions, case negotiations, and many complete jury trials as first chairs (all in accordance with the California State Bar's requirements for practical training of law students).

South Coastal Counties Legal Services, Inc. (Brockton, Fall River, New Bedford, Hyannis, MA)

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Address: Administrative Office P.O. Box 2507 99 South Main Street, Suite 200 Fall River, Massachusetts 02722-2507

Website: <http://www.sccls.org>

Contact: Jenny Chou, Deputy Director, jchou@sccls.org

Years: 3LD/4LE

Materials Requested with Resume: *Cover Letter, Writing Sample*

Description: South Coastal Counties Legal Services, Inc. (SCCLS), a growing non-profit legal aid program providing free civil legal assistance to eligible low-income residents of Southeastern MA, Cape Cod, and the Islands, seeks to hire attorneys to expand its close-knit Education team. The Education practice represents vulnerable students in the region to ensure they are not excluded from educational opportunities or directed away from those opportunities due to disability, a language barrier, race, national origin, or poverty. In doing so, the Education team will challenge systemic, underlying education policies and practices that contribute to the denial of access to a quality education, resulting in low-expectations, ineffective instruction, and inadequate interventions.

Must be admitted in MA or eligible for admission. We prioritize prior poverty law and/or litigation experience and an aptitude for working with clients who may have experienced poverty, trauma or discrimination. You will bring a commitment to race equity and anti-racism in your legal work and in the workplace. You are someone who can work independently but also as part of a team. You are organized, detail oriented and able to prioritize; skilled at factual and legal investigation and analysis, able to persuasively communicate our clients' legal claims, and able to engage effectively in person and remotely with people from diverse cultures, with diverse opinions and values. You are creative in identifying and pursuing legal projects with broad impact, and in providing outreach and community legal education. Fluency in a language that reflects our client communities (Spanish, Portuguese, Cape Verdean Creole, Haitian Creole, Vietnamese, Khmer) is valued.

SCCLS salaries are based on a collective bargaining agreement scale with yearly standard increases, multi-lingual annual increment for demonstrated language skills. Benefits package: health and dental with supplemental coverage, life insurance, disability, flexible spending account, 403(b), loan forgiveness. Generous paid leave including sick, vacation, personal and holidays.

U.S. Attorney's Office, Criminal Division (Boston, MA)

Address: One Courthouse Way Suite 9200 Boston, Massachusetts 02210

Website: <http://www.justice.gov/usao/ma/>

Contact: Leah Foley, Assistant U.S. Attorney, leah.foley@usdoj.gov

Years: 1LD/2LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: The summer internship program with the United States Attorney's Office, criminal division, allows interns to work with prosecutors on federal criminal matters. Interns conduct research and draft legal memoranda, participate in trial preparation, and attend court hearings and trials.

U.S. Department of Labor, Office of the Solicitor (Boston, MA)

Address: JFK Federal Building Room E-375 Boston, Massachusetts 02203

Website: <https://www.dol.gov/agencies/sol>

Contact: Christine Collins, Senior Trial Attorney/Intern Coordinator, collins.christine@dol.gov

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Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: The Solicitor's Office of the U.S. Department of Labor accepts student volunteers at its downtown Boston office during the summer, fall, and spring semesters. The thirty lawyers of the Boston office provide trial litigation and general legal services to the Department of Labor throughout New England. Major litigation areas include federal district court actions under the Employee Retirement Income Security Act and the Fair Labor Standards Act, as well as administrative proceedings under the Occupational Safety and Health Act and the Immigration and Nationality Act. Interns are unpaid student volunteers who will be introduced to the operation of a government legal office, become familiar with civil litigation practice in a government setting, and be exposed to the diverse Department enforcement programs as caseloads permit. Compensation through law school or other public interest funding or course credit/academic approval must be provided.

U.S. Department of the Interior, Office of the Solicitor (Boston, MA)

Address: 15 State Street 8th Floor Boston, Massachusetts 02109-3502

Website: <http://www.doi.gov/solicitor>

Contact: Andrew Tittler, Field Solicitor, andrew.tittler@sol.doi.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: The Northeast Region of the United States Department of the Interior ("DOI"), Office of the Solicitor is seeking several legal interns or externs for its Boston office in Summer 2023.

About DOI and the Solicitor's Office

The Department of the Interior is tasked with protecting and providing access to our Nation's public and Indian Trust lands, as well as its natural and cultural heritage and resources. The Office of the Solicitor performs the legal work for DOI and its bureaus and offices. The Office is organized into the Immediate Office of the Solicitor in Washington, D.C., the Ethics Office, seven headquarters legal divisions, an administrative division, and seventeen regional and field offices located throughout the United States, with a staff of more than 400 attorneys nationwide. More detailed information about DOI is available at [HUhttp://www.doi.govUH](http://www.doi.gov) and additional information on the Solicitor's Office may be found at [HUhttp://www.doi.gov/solicitorUH](http://www.doi.gov/solicitorUH).

The Boston Field Office is located in downtown Boston, and is accessible by public transportation.

Legal Intern Position

Legal interns help perform legal work for our client agencies, the National Park Service, the U.S. Fish and Wildlife Service, and the U.S. Geological Survey. As in-house counsel for the Department, this entails conducting legal research and drafting memoranda, preparing written decisions on matters delegated to our office, as well as drafting motions and discovery in litigation before administrative agencies. Students will have an opportunity to gain valuable experience working directly with staff attorneys in various practice areas, including environmental law, energy law, property and land use law, natural resources, and endangered species and wildlife law. Students also may participate in conference calls or meetings with attorneys in the office, clients, outside parties, or Justice Department lawyers. All students are welcome to apply. Internships are unpaid. The Office will cooperate to the fullest extent possible to ensure students are able to obtain academic credit and/or work study funding.

How to Apply

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Via your law school program or e-mail a cover letter, resume, transcript (unofficial), and writing sample to:

Andrew Tittler, Field Solicitor
U.S. Department of the Interior
Office of the Solicitor
15 State Street, 8th Floor
Boston, MA 02109-3502

Email: Andrew.Tittler@sol.doi.gov
Phone: (617) 223-5700

U.S. Department of Veterans Affairs, Office of General Counsel (Bedford, MA)

Address: 200 Springs Road Bedford, Massachusetts 01730

Website: <https://www.va.gov/ogc/>

Contact: Paul V Usera, Attorney, paul.usera@va.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter, Transcript, Writing Sample*

Description: The Office of the General Counsel, North Atlantic District, of the U.S. Department of Veterans Affairs, in Bedford, Massachusetts, seeks students for a FULL-TIME VOLUNTEER internship for the summer of 2023. Although the Office of General Counsel handles a broad scope of legal matters, intern assignments will be primarily in the area of labor & employment law litigation. Due to changes occurring during the COVID pandemic, this opportunity will likely be primarily virtual/remote.

U.S. Environmental Protection Agency, Region 1 (Boston, MA)

Address: Five Post Office Square Suite 100 Boston, Massachusetts 02109-3912

Website: <http://www.epa.gov/region1/>

Contact: David Peterson, Senior Enforcement Counsel, peterson.david@epa.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *Cover Letter*

Description: EPA New England is seeking motivated law school students with strong academic credentials for legal intern positions. Only currently enrolled law school students are eligible to apply for the program. We are particularly interested in receiving applications from students planning careers in the public sector, students having or seeking experience in environmental law, and students with diverse backgrounds or who have demonstrated initiative in overcoming life challenges. Legal interns will have the opportunity to work on a challenging range of issues involving environmental protection and public policy throughout New England.

Summer internships are volunteer ten-week full-time positions. Legal interns' work may include drafting legal documents; attending negotiations and stakeholder meetings; working with project teams on environmental enforcement, permitting, and policy matters; and legal research.

U.S. Equal Employment Opportunity Commission (Boston, MA)

Address: 475 Government Center John F. Kennedy Federal Building Boston, Massachusetts 02203

Website: <http://www.EEOC.gov>

Contact: Neile F. Eisner, Administrative Judge, neile.eisner@eeoc.gov

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *Cover Letter*

Description: The Boston Area Office of the New York District Office of the U.S. EEOC presides over and decides employment discrimination cases filed against the federal government under Title VII, the ADEA, the Rehabilitation Act, and the Equal Pay Act.

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The Judicial Internship Program affords law students the opportunity to work closely with the Administrative Judges and learn about employment discrimination as well as evidentiary, procedural, and administrative law issues. Interns are directly involved with the cases and participate in a full array of legal work and assignments. The internships are unpaid. Most students receive credit, work study, or a fellowship from their law school for their participation.

U.S. Marine Corps JAG (Boston, MA)

Address: 495 Summer Street Suite 107 Boston, Massachusetts 02210

Website: <http://ww.marineofficer.com>

Contact: Austin Lorah, Officer Selection Officer, austin.lorah@marines.usmc.mil

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *N/A*

Description: Marine Judge Advocates take responsibility for caseloads immediately in their first tour. With the assistance of supervisory judge advocate mentors, new attorneys immediately begin practicing law in the fields of criminal litigation, institutional compliance, government ethics, and administrative law. If you think you have the fighting spirit in you to win on battlefields, as well as in courtrooms, the Marine Corps presents the opportunity to prove yourself as a Marine Judge Advocate.