## SAMPLE COVER LETTER

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Hyeon-Ju Rho Country Director, China Program, American Bar Association Rule of Law Initiative Oriental Kenzo (Dongfang Yinzuo) No. 48 Dongzhimenwai Dajie Dongcheng District Beijing 100027 P.R. China

Dear Ms. Rho:

I am a first year Harvard Law School student and am writing to apply for a summer internship with the American Bar Association Rule of Law Initiative's China Program. I first learned about ABA ROLI from Hakim Lakhdar, Program Manager of Harvard's Program on the Legal Profession and former ABA ROLI staff in Kyrgyzstan and Central Asia. I was especially excited to learn of the China Program because of my longstanding interest in working to promote good governance and the rule of law in China.

After working in China each summer during college, in 2008 I began a 15-month internship with the International Justice Mission (IJM) in Bangalore, India. IJM focuses specifically on promoting rule of law and improving public justice systems through local, individual human rights casework in the countries where it operates. As legal assistant, I helped our office's four staff lawyers coordinate with the local government and judiciary to release bonded-debt laborers and prosecute their oppressors. In this role I researched and drafted memos, reports and pleadings; managed case data and documents; and collaborated with business and legal experts to create a training booklet for orienting police in major Indian cities to law enforcement core competencies and specific bonded labor and IP issues.

I left IJM excited about strengthening public justice systems in developing countries, and more hopeful than ever to do so in China. A specific desire to strengthen enforcement of Chinese labor law brought me to law school with the ultimate career goal of promoting healthy, safe and respectful work environments in China. Toward that end, editing an article on rule of law and the World Bank for the upcoming issue of Harvard's *International Law Journal* bolstered my enthusiasm and valuably exposed me to a wide variety of resources on rule of law efforts and theory. I believe my eagerness to learn about and promote rule of law coupled with my relevant past experience, familiarity with China, diligent work ethic and flexible attitude would make me an excellent summer intern for the ABA ROLI China Program. I would tremendously value the opportunity to work for highly motivated Chinese and American legal experts, network with Chinese lawyers and judges and gain practical skills specifically relevant to my long-term interest in improving public justice in China.

Enclosed please find a detailed resume highlighting my relevant experience. I would appreciate the opportunity to further discuss summer opportunities with the China Program and can be reached at epouliot@jd13.law.harvard.edu or 617-495-3108. Thank you in advance for your consideration.

Sincerely, Evan Pouliot