

Government & Public Interest Virtual Interview Program

September 29 & 30, 2022



SUFFOLK
UNIVERSITY
BOSTON

LAW
SCHOOL

I. INTERVIEWING EMPLOYERS

The following organizations will be interviewing as part of the Massachusetts Law School Consortium's Government & Public Interest Virtual Interview Program on Thursday, September 29 and/or Friday, September 30, 2022. Interviews will be held on the virtual interview platform of the employers' choice over those two days. You must bid online through the Massachusetts Law School Consortium Symplicity site.

*******Symplicity site:** <https://law-massconsortia-csm.symplicity.com/students>

*******Session:** Gov/PI Program Virtual Interviews – Fall 2022

*******Bidding deadline:** Wednesday, September 7, noon

Ascentria Care Alliance (Worcester, MA)

Address: 11 Shattuck Street, Worcester, Massachusetts 01605

Website: <https://www.ascentria.org>

Contact: Sarah Renn, Program Manager, srenn@ascentria.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: Hiring for unpaid summer positions and paid (\$63,000) post-graduate positions.

The Immigration Legal Assistance Program (ILAP) provides pro bono immigration legal representation to trafficking, domestic violence and child abuse survivors, unaccompanied children, asylum seekers, and individuals needing family reunification. They provide EOIR court representation as well as preparing, filing, and representing in USCIS.

Interview Date: 2022-09-30

Brooklyn Defender Services, Criminal Defense Practice (Brooklyn, NY)

Address: 177 Livingston Street, Brooklyn, New York 11201

Website: <http://www.bds.org>

Contact: Richard LaFontaine, Director of Recruiting, rlafontaine@bds.org

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: Staff Attorney, Criminal Defense Practice. Entry-level public defender position, representing indigent clients in criminal matters in both municipal and state Supreme Courts, Brooklyn, New York.

Hiring Criteria: Candidates for the position of Trial Attorney in the Criminal Defense Practice should possess qualities that clearly demonstrate they will excel as career public defenders in one of the nation's premiere criminal defense law firms. Students will have ideally taken trial advocacy, evidence, ethics, criminal law and criminal procedure courses leading up to their J.D. degree. They are particularly interested in students who have participated in clinical programs involving client representation at those law schools which offer such programs. They also seek candidates with a demonstrated commitment to serving the public interest, as expressed by coursework, internships and extra-curricular activities. Prospective attorneys in the Criminal

Defense Practice must have an appreciation of, and ability to relate to, the obstacles faced by their indigent clients, both in their Brooklyn neighborhoods and in negotiating the vagaries of New York's criminal justice system. Candidates whose own background and experience reflect the diversity of Brooklyn's communities are particularly encouraged to apply.

Interview Date: 2022-09-29

Brooklyn District Attorney's Office (Brooklyn, NY)

Address: 350 Jay Street, Brooklyn, New York 11201

Contact: Rafael Cruz, Legal Hiring Associate, cruzr@brooklynda.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, transcript, and references*

Description: Hiring for unpaid summer internships and paid post-graduate positions.

2023 Summer Legal Internship: The Brooklyn District Attorney's Office, located in the Metrotech area of Brooklyn, New York, is accepting applications for their highly competitive summer internship program which prepares rising 2L & 3L law students to perform the tasks and to shoulder the responsibilities of a first-year prosecutor and beyond. The summer legal internship is a 10-week program, and interns are required to work 35 hours per week. Their hands-on training program includes: a full day of orientation, a mock suppression hearing exercise, a classroom lecture series, and tours such as the New York Police Department Firearms Lab and Red Hook Community Justice Center. High performing legal summer interns are a primary source for hiring full-time ADAs once they have graduated.

Assistant District Attorney (Fall 2023): The Brooklyn District Attorney's Office, located in the Metrotech area of Brooklyn, New York, is accepting applications for the position of Assistant District Attorney. The Brooklyn District Attorney's Office serves the more than 2.6 million people of Brooklyn and is one of the largest prosecutor's offices in the country. The sheer size and diversity of Brooklyn provides a professional experience that is unique among district attorney's offices around the country. You will be exposed to full range of cases, including some of the most complex and cutting edge, and you will learn from some of the most respected and renowned attorneys in the public sector. You will be given as much responsibility as you can handle. Their goal is to hire the best and most committed public servants. Their ADAs come from a wide range of backgrounds and they are committed to hiring and retaining lawyers who represent and add to this vibrant diversity.

The Brooklyn District Attorney's Office is an Equal Opportunity Employer.

Hiring Criteria: U.S. citizenship is required for Assistant District Attorney positions. Security clearance is required for both ADA and Internship applicants upon hire.

Interview Date: 2022-09-29

Center for Public Representation (Northampton, MA)

Address: 22 Green Street, Northampton, Massachusetts 01060

Website: <https://centerforpublicrep.org/>

Contact: Kathryn Rucker, Senior Attorney, krucker@cpr-ma.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter (describing yourself and your interest in working with the Center), resume and writing sample (ten or fewer pages)*

Description: Hiring for one summer position with a stipend of \$15 per hour or a public interest grant award. The Center for Public Representation is a national advocacy organization that uses legal strategies, advocacy, and policy to promote the integration and full community participation of people with disabilities, and others who are devalued in today's society.

Through its systemic advocacy, the Center has been a major force in ensuring that people with disabilities across the country have opportunities to live, work, learn and fully participate in all

aspects of community life. You can learn more about the Center and its priorities at www.centerforpublicrep.org.

Summer Internship: The Center for Public Representation is seeking a talented law student who is committed to social justice and interested in advancing the rights of people with disabilities.

[More information about the internship is available on the MLSC Symplicity site.]

Hiring Criteria: Desired Skills and Interests: Experience in any of the following areas: civil rights, disability, healthcare policy, social justice advocacy, and legislation. Ability to work independently and within a team. Ability to manage multiple tasks and projects with supervision. Excellent writing and legal research skills. Working knowledge of Word, Excel, PowerPoint. Demonstrated commitment to people with disabilities or other marginalized groups.

Interview Date: 2022-09-30

Committee for Public Counsel Services, Public Defender Division (Boston, MA)

Address: 75 Federal Street, 6th Floor, Boston, Massachusetts 02110

Website: <https://www.publiccounsel.net/>

Contact: Kevin Ruderman, Recruiting & Hiring Manager, kruderman@publiccounsel.net

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter and resume*

Description: Public Defender agency of Massachusetts - adult criminal defense, juvenile criminal defense, children and family law, mental health law. Hiring for 5-10 post-graduate positions at \$63,440.

Interview Date: 2022-09-29

Committee for Public Counsel Services, Youth Advocacy Division (Salem, MA)

Address: 35 Congress Street, Suite 351, Salem, Massachusetts 01970

Website: <https://www.publiccounsel.net>

Contact: Sarah LoPresti, Staff Counsel, Juvenile Appeals, slopresti@publiccounsel.net

Years: 2LD/3LE

Materials Requested with Resume: *submit resume and cover letter*

Description: Hiring for two unpaid summer intern positions. The Juvenile Appeals Unit of the Youth Advocacy Division provides research, writing, and training support for trial and appellate attorneys in juvenile delinquency matters.

Interview Date: 2022-09-29 and 2022-09-30

Community Legal Aid (Worcester, MA)

Address: 370 Main Street, Worcester, Massachusetts 01608

Website: <http://www.communitylegal.org>

Contact: Alicia Vaughan, Director of Human Resources, avaughan@cla-ma.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter and resume*

Description: Community Legal Aid (CLA) is the civil legal aid program serving the low-income and elderly residents of Central and Western Massachusetts. Through CLA's effective advocacy in more than 6,000 cases each year, some of the most vulnerable residents of the region obtain safe and stable housing; access unemployment, disability and other benefits to stabilize their income; break free from domestic violence; and get needed services in school. In addition, CLA's wholly-owned subsidiary, the Central West Justice Center (CWJC), specializes in cases involving humanitarian-based immigration relief.

CLA is looking for summer interns for 2023 and also has staff attorney opportunities for 3Ls who anticipate graduating in 2023. Student interns will conduct client interviews and advise clients with appropriate supervision; prepare pleadings; research and draft briefs and other legal

documents; assist in negotiating settlements; assist in trial and/or hearing preparation; attend community meetings, outreach events, and/or court and agency hearings with staff advocates; and assist in trial and/or hearing preparation. Special Note: Second- and third-year law students (if they obtain SJC Rule 3:03 certification) are able to represent clients in court under the supervision of an attorney. Job duties for staff attorneys vary slightly based on the practice area; generally, staff attorneys will interview clients and will provide legal advice, information, referrals, and representation at administrative and judicial proceedings; perform legal research; negotiate with opposing parties; and participate in community and client education efforts. Applicants should indicate whether they prefer any specific practice areas:

- Family Law: Assist clients with the full range of domestic relations cases, including divorce, restraining orders, child custody and visitation, and child support, primarily for survivors of domestic violence and sexual assault.
- Elder Law: Assist clients age 60 or older involving access to benefits and healthcare; consumer credit issues; elder abuse, including financial and physical abuse by caretakers and/or family members; housing issues; and family law issues.
- Immigration Law (CWJC): Assist immigrants in removal proceedings and help clients apply for immigration status under the Violence Against Women Act (VAWA) and through other forms of relief including U and T visas, Special Immigrant Juvenile Status, and asylum.
- Benefits Law: Assist clients with social security; cash assistance; SNAP (food stamps); health care benefits; unemployment compensation; and wage and hour, family medical leave, and employment discrimination cases.
- Employment Law: Assist low-wage workers with unemployment claims and with issues in the workplace involving compensation, leave, and discrimination.
- Re-entry Law: Assist formerly incarcerated persons overcome the barriers posed by their involvement with the criminal court system, including challenging housing and employment denials and sealing and expunging criminal records.
- Education Law: Assist children with special needs and other at-risk students access appropriate services in school; challenge expulsions and suspensions, including monitoring disproportionate discipline experienced by students of color; work on systemic issues including language access for English Language Learners and their families.
- Housing and Homelessness Law: Assist advocates handling eviction defense, fair housing, shelter access, and subsidy access cases for tenants.

Interview Date: 2022-09-29 and 2022-09-30

Comptroller of the Currency (Washington, DC)

Address: 400 7th Street, S.W., Washington, District of Columbia 20219

Website: <https://www.occ.gov>

Contact: Gabriel Hindin, Counsel, Litigation Group, gabriel.hindin@occ.treas.gov

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, transcript, and writing sample*

Description: Hiring for their OCC Honors Attorney Program. Salary is approximately \$123,000 to \$147,000. Full position description is available on their website at

<https://careers.occ.gov/careers/legal/honors-attorney.html>.

Interview Date: 2022-09-29 and 2022-09-30

Connecticut Commission on Human Rights and Opportunities (Hartford, CT)

Address: 450 Columbus Boulevard, Suite 2, Hartford, Connecticut 06103

Contact: Michelle Dumas Keuler, Managing Director, michelle.dumaskeuler@ct.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter (indicate: (1) why you are interested in working in civil rights and your background for that work; (2) whether you wish to intern in*

the Legal Division or Office of Public Hearings; (3) whether you prefer to work full-time or part-time; and (4) whether you will be applying for a grant or other funding), resume, and writing sample

Description: The Commission on Human Rights and Opportunities, one of the oldest civil rights enforcement agencies in the United States, has openings for unpaid law student interns in its Legal Division, Executive Office and Office of Public Hearings. The Legal Division litigates complaints of employment, housing and public accommodation discrimination as well as whistleblower retaliation claims. The Legal Division represents also the agency in other matters at the trial and appellate levels in state (and occasionally federal) courts. The Office of Public Hearings functions as a quasi-judicial body responsible for hearing and deciding discriminatory practice and whistleblower retaliation complaints. The Executive Office consists of the agency's upper management: their Executive Director and Deputy Director. The Executive Office is responsible for policy making, legislative matters and education and outreach efforts. Most internships are unpaid. The agency will have limited funds available for small student stipends. [See MLSC Symplicity site for full internship descriptions for each division.]

Interview Date: 2022-09-29

Conservation Law Foundation (Boston, MA)

Address: 62 Summer Street, Boston, Massachusetts 02110

Website: <http://www.clf.org>

Contact: Paul Calzada, Staff Assistant, pcalzada@clf.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript, writing sample, and references*

Description: The Conservation Law Foundation (CLF) protects New England's environment for the benefit of all people. They use the law, science, and the market to create solutions that preserve our natural resources, build healthy communities, and sustain a vibrant economy. They are also committed to social justice, and that includes leveling the playing field when it comes to recruiting and retaining the best and brightest staff that reflect the communities they serve. Like many environmental non-profit organizations, they realize that the road is long, and they have much work to do. Racial diversity in their ranks will not happen overnight but it starts with a robust internship program that will provide interns a solid foundation from which to build their careers. Like any organization with an internship program, they see their interns as potential staff, volunteers, and supporters.

CLF seeks law students who are interested in dedicating a summer to advance cutting edge legal strategies and policy solutions.

CLF's Cavers Interns are paired with an experienced attorney in one of their seven program areas focusing on clean energy and climate change; clean air and water; ocean conservation; strategic litigation; zero waste; community resilience; or transportation and environmental justice. Over the course of the summer, interns support CLF's mission by researching legal issues and drafting documents ranging from internal strategy memos to public comments and portions of motions and briefs. Interns may also have the opportunity to meet with state and federal agency officials and work with other environmental organizations, local activist groups, and environmental justice communities in New England.

The Cavers Internship requires a commitment of 10 weeks of full-time work and is paid a stipend of \$7,788 for those outside of Boston, and \$8,957 for those working at their Boston office. The number of Cavers positions is limited. If the Cavers positions are filled, CLF will automatically consider applicants to the Cavers program for another summer internship if funding is available at the same stipend amount.

Interview Date: 2022-09-29

Department of Children and Families (Boston, MA)

Address: 600 Washington Street, Boston, Massachusetts 02111

Website: <https://www.mass.gov/dcf>

Contact: Nancy Brody, Deputy General Counsel, nancy.brody@mass.gov

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, and references*

Description: The Department of Children and Families (DCF) is committed to upholding the fundamental mission of protecting children from abuse and neglect to ensure they are able to grow and thrive in a safe and nurturing environment. DCF's vision is that all children have the right to grow up in a nurturing home, free from abuse and neglect, with access to food, shelter, clothing, health care and education. DCF works toward establishing the safety, permanency and well-being of the Commonwealth's children by: stabilizing and preserving families; providing quality temporary alternative care when necessary, safely reunifying families; and when necessary and appropriate, creating new families through kinship, guardianship or adoption. Hiring for three unpaid summer intern positions and paid post-graduate positions.

Counsel I - Duties and Responsibilities {these duties are a general summary and not all inclusive):

- Interpret laws, court decisions and opinions, rules and regulations applicable to the agency.
- Prepare and litigate custody, termination of parental rights and guardianship court cases.
- Prepare petitions, affidavits, memorandum of law, discovery motions, findings of fact and other legal documents for agency court involved cases.
- Prepare opinions and advises clinical agency staff on legal procedures and requirements for agency cases which are pending in the courts.
- Conduct training of agency staff on legal issues pertaining to agency work, litigation processes, changes to law, regulation or policy, or other topics as needed.
- Assist in preparing appellate briefs, orders, opinions, rules and regulations related to the administration and enforcement of laws within the jurisdiction of the agency.

Hiring Criteria: Preferred applicants will possess a demonstrated commitment to the core practice values: 1) child-driven, 2) family-centered, 3) community-focused, 4) strength-based, 5) committed to diversity/cultural competency, and, 6) committed to continuous learning.

Interview Date: 2022-09-29 and 2022-09-30

Federal Public Defender Office (Boston, MA)

Address: 51 Sleeper Street, 5th Floor, Boston, Massachusetts 02210

Website: <https://www.bostondefender.org>

Contact: Chrissie DeMaso, Assistant Federal Public Defender, christine_demaso@fd.org

Years: 2LD/3LE

Materials Requested with Resume: *submit (1) a one-page cover letter that explains your interest in the Federal Public Defender Office, lists any criminal law classes or clinics you have taken, addresses any personal experiences you have had in the criminal justice system, and specifies which of their offices you have applied to (Boston, Concord, and/or Providence); (2) a one-page resume; (3) a writing sample (no more than five pages, please); (4) two references or letters of recommendation*

Description: The Federal Public Defender Office for the Districts of Massachusetts, New Hampshire, and Rhode Island is proud to sponsor a summer criminal defense internship for rising 2L and 3L law students interested in public service. Their office offers a unique and up-close opportunity to learn about the federal criminal process and public defense in a friendly, inclusive, and collegial environment. One or more internship positions are available in each of

their three offices (Boston MA, Concord NH, and Providence RI). Their goal is to provide first-hand experience in federal public defense and guide students who wish to build public interest careers.

The Federal Public Defender Office is a publicly-funded law office that provides legal representation to persons charged with committing federal crimes who cannot afford to hire an attorney. They are appointed to represent the accused upon arrest and through the completion of all appeals, including the U.S. Supreme Court and federal habeas corpus review. Charges they defend against include economic crimes, child pornography crimes, drug offenses, weapons offenses, immigration offenses, and violent crimes.

They are committed to cultivating a culture of acceptance and connectedness that honors the diverse backgrounds of the people they represent. They are an equal opportunity employer. They employ attorneys, paralegals, defense investigators, information technology specialists, and legal assistants. They work together to uphold every person's right to be presumed innocent and to a fair sentence if convicted. They provide a vigorous defense at trial and, if the defendant is convicted, on appeal. They advocate for humane sentences by developing mitigation evidence and presenting judges with fully developed views of our clients as people, not criminals.

The summer internship program will inform students' understanding of the federal criminal justice system and build skills to best represent their clients.

Interns at the Federal Public Defender Office may engage in a wide range of activities, including:

- Attending court and shadowing attorneys.
- Researching and drafting legal memoranda and motions.
- Helping to develop trial and sentencing strategy.
- Assisting in their appellate, habeas, and certiorari practice.
- Assisting in investigations, including collecting factual and mitigating information.
- Reviewing discovery.

Each intern will be assigned to a lawyer mentor. Substantive editing feedback will be provided to help each student develop at least one piece of written work into a writing sample.

Preferably, students will be able to devote 40 hours per week for at least nine weeks, beginning June 1, 2022. While each student will be based in one of their three offices, opportunities may be available for students to attend hearings and trials in other districts. Students are required to abide by the FPDO's confidentiality policy, and to act at all times in the best interest of the FPDO's clients.

This is an unpaid internship; however, they will work with schools to meet criteria for credit or financial support, if available.

Hiring Criteria: They value diversity and a commitment to equality, and believe better representation occurs when members of the defense team have diverse backgrounds and experiences. In recruiting members of their team, they welcome the full spectrum of humanity. They embrace the unique contributions that you can bring in terms of your culture, ethnicity, education, opinions, race, sex, gender identity and expression, nation of origin, age, languages spoken, veteran's status, religion, disability, economic status, and sexual orientation. They are interested in your talent, intelligence, dedication, persistence, and desire to see all people treated fairly and respectfully, no matter the allegation or circumstance.

Interview Date: 2022-09-29 and 2022-09-30

Heisler Feldman & McCormick, P.C. (Springfield, MA)

Address: 293 Bridge Street, Suite 322, Springfield, Massachusetts 01103

Website: <https://www.hfmgpc.com/>

Contact: Joel Feldman, Partner, jfeldman@hfmgpc.com

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: Their downtown Springfield law firm serves low- and moderate-income clients in cases involving tenant's rights, employee rights, employment and housing discrimination, wage and hour rights and consumer protection cases. They focus on serving clients who cannot obtain free assistance from local legal services offices and cannot afford to pay the retainers and hourly rates charged by most private attorneys. Their firm's award-winning innovative model allows them to represent clients without advance payment or retainers on a broad range of poverty law issues.

They are a civil rights/tenant firm, working as community lawyers in western Massachusetts. Their priorities are supporting radical, base-building community organizations (such as Springfield No One Leaves and the Pioneer Valley Workers Center), through litigation, legislation, administrative advocacy and supporting the actions of their partners. They litigate individual eviction cases in the Housing Courts, class actions in federal court, and appellate cases before the Supreme Judicial Court and Massachusetts Appeals Court. They pride themselves on their relaxed and mutually supportive work atmosphere. They are mission oriented, and the successful applicant will be a highly motivated graduate who wants to become an excellent litigator and advocate. They are hiring an associate litigator who will engage in all aspects of their litigation practice. The associate will begin by assisting other attorneys in their cases, but will quickly have a separate case load.

Hiring Criteria: They strongly prefer a Spanish-speaker, and are an affirmative action employer. They are hoping to hire a motivated law school graduate, who is a self-starter and ready to learn how to be a successful litigator.

Interview Date: 2022-09-29

Hillsborough County Public Defender's Office (Tampa, FL)

Address: 700 East Twiggs Street, Tampa, Florida 33672

Contact: Brandon Selph, Director of Training and Recruitment, selphb@pd13.state.fl.us

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter and resume*

Description: The Public Defender's Office in Hillsborough County, Florida is seeking entry-level and experienced attorneys to practice in their Tampa office.

They will train you:

- New attorneys receive classroom and courtroom onboarding training.
- They have a formalized mentorship plan where every attorney is paired with an experienced mentor at each level of practice.
- Attorneys go through a National Institute of Trial Advocacy (NITA) mock trial before they ever try a case before a jury. They have three different NITA modules, one for entry-level attorneys, one for misdemeanor attorneys and one for felony attorneys.
- Attorneys have transition training to get them prepared before every promotion (Juvenile, Misdemeanor, Felony).
- Continuing legal education (CLE) credits are earned in-house and there are also opportunities to go to trainings off site including through the Florida Public Defender Association (FPDA), Florida Association of Criminal Defense Lawyers (FACDL) and National Association for Public Defense (NAPD), to name a few.
- Highly-skilled trial attorneys will sit with you at trial and mentor you as you learn the art of trying cases before juries.
- Their office is a qualifying employer for the Federal Student Aid Public Service Loan Forgiveness Program (PSLF). To learn more about whether your loans may qualify to be forgiven, please review the PSLF webpage at <https://studentaid.gov/manage-loans/forgiveness-cancellation/public-service>.

They invest in and value their attorneys as they are the key to being able to provide excellent representation to their indigent clients. They offer an excellent benefit package and career

growth opportunities. Tampa is a great place to live with many things to do including beaches, a vibrant river walk, theme parks, cultural and artistic events, and winning sports teams. For more information visit <http://www.pd13.state.fl.us/employment.html>. Salary is commensurate with experience.

Hiring Criteria:

Interview Date: 2022-09-29 and 2022-09-30

Legal Services of Northern California (Sacramento, CA)

Address: 517 12th Street, Sacramento, California 95814

Website: <http://www.lsn.net/jobs>

Contact: Leon Dixon, Managing Attorney, ldixon@lsnc.net

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, transcript, and references*

Description: Legal Services of Northern California (LSNC) is the legal aid provider for 23 counties in Northern California, operating from eight field offices. Advocating for low-income individuals and families in various areas – primarily housing, public benefits, employment, and health care – since 1956, LSNC attorneys have been honored at the local, state, and national level for their significant contributions to public interest law. LSNC advocates are trained to engage in multi-forum advocacy, including litigation, policy advocacy, and community lawyering. Visit www.lsn.net/jobs for staff videos and more information.

LSNC is engaged in the recruiting process for third-year law students preparing to take the California Bar Examination the following summer and legal graduates participating in a judicial clerkship or public interest fellowship program.

Office Locations: They have offices in the following California cities: Auburn, Chico, Eureka, Redding, Sacramento, Ukiah, Vallejo, and Woodland. See www.lsn.net/jobs for staff videos on some of the offices.

Responsibilities: Under supervision of a managing attorney, participate in all aspects of litigation including, but not limited to, the following: client interviews, factual investigation, legal research, discovery, preparation of legal documents, negotiations, trials, and appellate work in both state and federal courts; administrative hearings; provide legal advice to individual clients, and general legal information to eligible community groups as well as to the public in general.

Interview Date: 2022-09-29

Massachusetts Office of the Inspector General (Boston, MA)

Address: One Ashburton Place, Room 1311, Boston, Massachusetts 02108

Website: <http://www.mass.gov/ig>

Contact: Jennifer Rabbitt, Senior Counsel, jennifer.rabbitt@mass.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: The Massachusetts Office of the Inspector General is looking to hire two legal interns to work for the Office full-time for ten weeks during the summer of 2023. Interns will work as members of the Office's Legal Division and will draft legal research memoranda on issues related to the Office's work to prevent and detect fraud, waste and abuse in the use of public funds and resources. Interns will likely also have the opportunity to work with the Office's other divisions on investigations and legislative matters. Interns should be familiar with online legal research databases and have an interest in public service.

Interview Date: 2022-09-29

MetroWest Legal Services (Framingham, MA)

Address: 63 Fountain Street, Suite 304, Framingham, Massachusetts 01702

Website: <http://www.mwlegal.org>

Contact: Kathryn Grace, Senior Staff Attorney, kcondon@mwlegal.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript, and references*

Description: MetroWest Legal Services (MWLS) is currently accepting applications from law students for 2023 summer legal intern positions.

The mission of MWLS is to provide legal advocacy to protect and advance the rights of the poor, elderly, disabled, immigrants, and other disenfranchised people in their service area, and to assist them in obtaining legal, social, and economic justice. They help their clients secure access to basic needs and challenge institutional barriers in order to achieve equal justice for all.

MWLS provides summer legal interns with an opportunity to fully immerse themselves in the civil legal problems of the poor and effectively advocate for their clients. MWLS has a staff of sixteen attorneys, a number of whom have been engaged in poverty law practice for over 15 years. Their office is located in Framingham, MA near public transportation.

MWLS represents clients in many substantive areas of the law. Their priority areas include housing, family law for victims of domestic violence, public benefits (including social security and unemployment), education, health care access, elder law, consumer bankruptcy, medical-legal partnership, immigration law for victims of domestic violence and unaccompanied minor children, community enterprise clinic, and worker's rights.

Summer legal interns perform a wide variety of tasks depending on their interest and the needs of a particular project. These duties might include client interviews and case investigation, drafting of pleadings, memoranda and briefs, direct representation at administrative hearings, court representation (if the student is 3:03 certified) and legal research.

Interview Date: 2022-09-29

Miami-Dade State Attorney's Office (Miami, FL)

Address: 1350 NW 12th Avenue, Miami, Florida 33136

Contact: Gunner Stewart, Recruitment Coordinator, gunnarstewart@miamisao.com

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: The Office of the Miami-Dade State Attorney prosecutes all criminal violations within its jurisdiction, which is the greater Miami area. While the number varies depending on the funding, the office generally hires an average of 60 Assistant State Attorneys each year. The great majority of these positions are entry level. Attorneys generally begin their employment in a training program lasting approximately two months and then proceed to trial division assignments. The office is staffed by over 300 attorneys and a support staff of approximately 900. The legal staff is approximately 50% female, and approximately 44% minority. The office provides a wide variety of criminal prosecution experience, including general misdemeanor and felony trial work, as well as assignment to specialized divisions. These specialized divisions include Sexual Battery, Career Criminal/Robbery, Senior Trial Counsel/Homicide, Economic Crimes, Domestic Crimes, Public Corruption and Racketeering/Organized Crime. Applicants should be interested in working in a large urban area in an office that has a very fast-paced working environment.

Hiring Criteria: They desire applicants who have demonstrated a strong interest in litigation/criminal law through their coursework and experience while in law school. Clinical participation is strongly preferred. Florida Bar admission is not a prerequisite to hiring. However, for those who are not members of the Florida Bar, certification under Chapter 11 of the Florida Bar Rules is strongly preferred. Those who do not meet these requirements may be

considered; however, the opportunity for employment may be diminished and will be conditioned upon admission to the Florida Bar.

Interview Date: 2022-09-30

Middlesex County District Attorney's Office (Woburn, MA)

Address: 15 Commonwealth Avenue, Woburn, Massachusetts 01801-5194

Website: <http://www.middlesexda.com>

Contact: Julie Brajak, Administrative Assistant, julie.brajak@state.ma.us

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Interview Date: 2022-09-29 and 2022-09-30

New Hampshire Department of Justice, Office of the Attorney General (Concord, NH)

Address: 33 Capitol Street, Concord, New Hampshire 03301

Website: <http://doj.nh.gov>

Contact: Sean Locke, Assistant Attorney General, sean.r.locke@doj.nh.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter (include in your cover letter any bureaus, units, or areas of law in which you are interested - i.e. the Civil Bureau, litigation, criminal law, etc.), resume, and transcript*

Description: The New Hampshire Department of Justice hires summer interns for all of its bureaus: civil, criminal justice, consumer protection, environmental protection, transportation and construction, Medicaid fraud control, and charitable trusts. Interns have opportunities to assist with legal research and writing, observe legal proceedings, attend meetings and participate in a variety of activities in the department. The summer internship program includes invaluable learning opportunities such as trainings, events, and other activities. They strive to make their internships valuable and rewarding for the law students who join them.

Interview Date: 2022-09-29

New Hampshire Public Defender (Concord, NH)

Address: 10 Ferry St. 434, Concord, New Hampshire 03301

Additional Locations: Offices in New Hampshire: Concord, Dover, Keene, Laconia, Littleton, Manchester, Nashua, Newport, Orford & Stratham

Website: <http://www.nhpd.org>

Contact: Barbara Blair, Recruitment Coordinator, bblair@nhpd.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: New Hampshire Public Defender offers legal internships to law students who have completed their second year of law school. These full-time, ten-week internships usually run from the beginning of June until early to mid-August. These are unpaid positions, but many interns are able to secure grants or outside funding. Students are reimbursed for on the job mileage. All interns must have a driver's license and insured vehicle.

Legal interns are treated like lawyers rather than "law clerks." They handle misdemeanor and juvenile cases under attorney supervision. Interns have extensive client contact. They appear on the record and represent clients at bail hearings, scheduling conferences, review hearings, motion hearings, and trials. In addition, interns may have the opportunity to co-counsel a jury trial. By the end of the summer, interns entering their third year of law school have a firm understanding of what it is like to be a public defender.

NHPD limits its intern class to insure that each intern is well-supported and supervised. In the past few years, NHPD has hired interns from the University of Maine, University of New

Hampshire, Vermont Law School, Harvard, Boston College, Georgetown, George Washington, Stanford, Columbia, New York University, University of Pennsylvania, University of Michigan, University of Texas and the University of Georgia. NHPD only selects interns that it believes have the potential to be outstanding public defender attorneys. It interviews interested interns for staff attorney positions at the end of the summer and several current staff attorneys are former interns.

Hiring Criteria: Successful applicants for legal internship positions have excellent grades and have demonstrated their commitment to indigent criminal defense through volunteer, internship, or clinical experiences during law school.

Interview Date: 2022-09-29

Rhode Island Attorney General's Office (Providence, RI)

Address: 150 South Main Street, Providence, Rhode Island 02903

Website: <https://www.riag.ri.gov>

Contact: Rose Andriole, Intern Program Coordinator, randriole@riag.ri.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter (indicate any preferred placements), resume, and writing sample*

Description: The Summer Legal Intern Program is a 10-week, full-time program for students completing their first and second years of law school. Law students who participate in the competitive, structured program benefit from an exceptional legal experience and invaluable exposure to the demands and rewards of public service. Interns can expect challenging legal research and writing assignments and even courtroom appearances alongside supervising attorneys. The Program provides regular professional development opportunities including trainings, events, and networking activities.

Internships are unpaid and accepted students are encouraged to pursue funding through their law schools or other funding sources. The Attorney General's Office has a wide-range of responsibilities and, taking into account placement preferences, accepted students are assigned to a particular division within the office.

The Attorney General is the state's top lawyer and law enforcement official, protecting and serving the people and interests of Rhode Island through a broad range of duties. Every day, the Office's attorneys fight to ensure the public safety of the state's communities, improve the economic security of its citizens, safeguard the state's spectacular natural resources, and restore the public's trust in government. Assistant and Special Assistant Attorneys General represent the people of Rhode Island in civil and criminal matters before trial courts, appellate courts, and the supreme courts of Rhode Island and the United States. Through affirmative litigation, attorneys in the Office protect the public by bringing lawsuits against individuals and companies that break the law in ways that harm citizens and their communities. In criminal matters, the Office's attorneys prosecute complex and violent crimes but also functionally serve as one of the nation's largest district attorney's offices, prosecuting all felonies throughout the state.

Interview Date: 2022-09-29

Riverside County District Attorney's Office (Riverside, CA)

Address: 3960 Orange Street, Riverside, California 92501

Additional Locations: They recruit for all offices locations: City of Riverside (largest office located in county seat); City of Indio (near Palm Springs, Coachella, Stagecoach, etc.); City of Murrieta (in Temecula Wine Country); City of Banning (fastest growing area within t

Website: <https://www.rivcoda.org>

Contact: Michael Romney, Senior Deputy District Attorney, externshipprogram@rivcoda.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Description: Riverside County is the 10th most populous county in the nation. The District Attorney for Riverside County is the primary prosecution agency for approximately 2.4 million residents. The Riverside County District Attorney's Summer Externship program offers a unique opportunity for future prosecutors to be exposed to true prosecution work. They offer over a week of intensive training in prosecutorial ethics, legal research and writing, and oral advocacy. Externs handle a wide variety of true legal research and writing assignments on real cases. Externs also participate in an oral advocacy training track program. Externs must be certified by the California State Bar. Externs work on a wide variety of cases and handle preliminary hearings, evidentiary motions, case negotiations, and many complete jury trials as first chairs
Interview Date: 2022-09-29 and 2022-09-30

Sixth Amendment Center (Boston, MA)

Address: P.O. Box 15556, Boston, Massachusetts 02215

Contact: Rachael Liebert, Program Manager, rachael.liebert@6ac.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter (explaining their interest in indigent defense reform), resume, transcript, and writing sample*

Description: The Sixth Amendment Center (6AC) is a national nonprofit, nonpartisan organization that seeks to ensure that no person faces potential time in jail or prison without first having the aid of a lawyer with the time, ability, and resources to present an effective defense as required under the United States Constitution. 6AC is a Department of Justice technical assistance provider, and since its establishment in 2013, 6AC has earned a national reputation for accuracy, trustworthiness, and success in reform among local, state, and federal policymakers. The 6AC is a great organization for law students anywhere in the country interested in criminal legal reform to intern at.

Through their Law Student Network's internship program, students engage in hands-on experience, legal research and writing, and career growth and development. Below is a list of just a few of the internship program's projects from past cohorts:

- Daily tracking of news, litigation, and legislation pertaining to indigent defense systems in all 50 states and keeping 6AC staff up-to-date on relevant developments;
- Researching the funding, administration, delivery, and history of indigent defense systems in various jurisdictions throughout the country;
- Legal research and writing on cutting-edge issues pertaining to the right to counsel (ex: Pretrial Incarceration: A Public Health Crisis Mitigated by Early Appointment of Counsel);
- Recognition in nationally published reports by participating in 6AC's evaluative work through research, court observations and stakeholder interviews (ex: The Right to Counsel in Illinois and evaluations in New Hampshire, California, and Michigan);
- Ongoing career advice and mentorship from 6AC's staff and Executive Director, who is nationally recognized in indigent defense policy and reform; and
- A crash course on the right to counsel in America and individual supervision from a supervisor with experience and training in supervising law students.

Internships are unpaid but stipends may be available.

Hiring Criteria: Law students should have completed courses in Criminal Law, Constitutional Law, and Legal Research and Writing.

Interview Date: 2022-09-29 and 2022-09-30

Social Finance (Boston, MA)

Address: 2 Atlantic Avenue, 5th Floor, Boston, Massachusetts 02110

Website: <https://www.socialfinance.org>

Contact: Ryan MacDonald, Senior Associate, Talent, rmacdonald@socialfinance.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Description: Social Finance is a national impact finance and advisory nonprofit. By working with the public, private, and social sectors, we create partnerships and investments to measurably improve lives. In the past decade, they have mobilized over \$225 million to help more than 35,000 individuals realize improved outcomes in education, economic mobility, health, and housing.

They are driven by the belief that social and economic systems should enable all people to thrive, and the conviction that we can create the most meaningful and measurable change in our communities when governments and markets work together. Their organization is built upon four core values:

- Putting people first
- Focusing on results
- Demonstrating the highest standards of integrity and accountability
- Building enduring cross-sector partnerships

And it is strengthened by a commitment to diversity, equity, and inclusion (DEI).

They work across three core practice areas: Impact Investing, Impact Advisory, and Field Building. Through their Impact Investing portfolio, they develop and manage innovative investments, including the Career Impact Bond and the Social Impact Bond. In their Impact Advisory practice, they work alongside impact-focused leaders to implement outcomes-oriented approaches. And in their Field Building work, they share firsthand learnings and best practices to catalyze social impact in the field. Across all their work, which spans the public, private, and social sectors, they continually challenge themselves and their partners to use funding and data in innovative ways to create lasting impact.

Role and Responsibilities

Social Finance is looking for current law students to become fully leveraged members of their growing legal team and help contribute to their mission. Interns will be an integral part of the Social Finance team and will be staffed to multiple research, drafting or review projects and gain exposure to the breadth of their various service offerings and Impact Investing projects.

Program duration is June 5th through August 11, 2023.

Full 2023 Summer Legal Associate position description and qualifications available on their website at https://socialfinance.org/careers/?gh_jid=4540858004.

Interview Date: 2022-09-29

Suffolk County District Attorney's Office (Boston, MA)

Address: One Bulfinch Place, Suite 300, Boston, Massachusetts 02114

Website: <http://www.suffolkdistrictattorney.com>

Contact: Ann Benenati, Intern Coordinator, ann.benenati@state.ma.us

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, transcript, writing sample, and references*

Description: Hiring for legal internships and post-graduate positions. [See MLSC Symplicity site for full position descriptions.]

Interview Date: 2022-09-29 and 2022-09-30

Suffolk County District Attorney's Office, Appeals Division (Boston, MA)

Address: One Bulfinch Place, Boston, Massachusetts 02114

Contact: Monica DeLateur, Assistant District Attorney; Supervisor of Legal Internship Program, monica.delateur@state.ma.us

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript, and writing sample*

Description: The Appeals Unit of the Suffolk County District Attorney's Office (SCDAO) invites applications from students interested in an opportunity to gain unparalleled hands-on experience in the detailed and nuanced world of appellate litigation and motion practice at the most innovative and progressive district attorney's office in New England.

Under the District Attorney's leadership, SCDAO handles approximately 40,000 criminal cases each year in Suffolk Superior Court, the Supreme Judicial Court (SJC), the Massachusetts Appeals Court, the Boston Municipal Court and its eight court departments, Chelsea District Court, and the Boston Juvenile Court. Their main office is located at One Bulfinch Place in downtown Boston. With approximately 250 employees, including about 160 lawyers, they are the largest and busiest district attorney's office in New England.

The Appeals Unit and its Appellate Assistant District Attorneys (ADAs) work to ensure the integrity of criminal convictions earned in Suffolk County. As the busiest appellate team in the state, the Unit litigates appeals before the Massachusetts Appeals Court and the SJC; challenges judicial error and seek to develop and clarify case law by taking more affirmative appeals than any other appellate unit in the state; handles complex or cutting-edge pretrial, trial, and post-conviction motions in the trial courts; and helps to draft legislation. They also work with trial ADAs at motion hearings and trials to address any questions of law, procedure, and precedent that may arise.

They invite applications from students interested in serving the interests of justice through written and oral advocacy for unpaid summer intern positions. Each intern typically begins his or her internship by taking responsibility for researching and drafting the Office's response to a defendant's appellate brief in the Massachusetts Appeals Court, under the supervision of an Appellate ADA. Students may also assist on appeals before the Single Justice of the SJC and work with trial ADAs on motions or research questions. During the summer, most interns will write two briefs; complete two other shorter motions or research assignments; and observe multiple arguments, hearings, or trials. Interns may also be responsible for research questions to help the Office in litigating appeals and handle complex motions in the trial courts and appellate courts.

If an intern files an appellate brief on behalf of the Commonwealth, he or she may have the opportunity to argue the case in the Massachusetts Appeals Court. Most interns will return to present oral argument before the Appeals Court on the case(s) they briefed. They provide a robust training program for summer interns, including presentations on brief-writing and advocacy, and roundtable discussions with judges and others whose work are relevant to appeals. Past interns have credited the experience with strengthening their ability to analyze legal issues, develop litigation strategies, and improve writing and oral advocacy skills.

Additional information is available on their webpage at:

<https://www.suffolkdistrictattorney.com/open-positions-internship-1>

Hiring Criteria: Candidates should demonstrate: (1) outstanding writing and research ability, as demonstrated by a strong writing sample and attention to detail; (2) ability to work as part of a team; (3) effective time management, and ability to carry a significant caseload; and (4) a commitment to public interest law. Their interns do not need to be Supreme Judicial Court Rule 3:03 certified in order to participate in oral argument before the Massachusetts Appeals Court, though we encourage interns to obtain 3:03 certification.

Interview Date: 2022-09-29 and 2022-09-30

The EdLaw Project

Address: 75 Federal Street, 6th Floor, Boston, Massachusetts 02110

Website: <http://www.edlawproject.org/>

Contact: Erin O'Sullivan, Senior Counsel, eosullivan@publiccounsel.net

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: Hiring for two summer positions. The EdLaw Project is a non-profit housed in the state's public defender agency. Their mission is to stop the school to prison pipeline by providing expert education advocacy to the state's most vulnerable students. They represent kids involved in the juvenile court system through delinquencies, child requiring assistance cases or kids who are in the custody of the state's child welfare agency.

Interview Date: 2022-09-29

U.S. Air Force JAG Corps (Washington, DC)

Address: HQ USAF/JAX, 1420 Pentagon Air Force Room 5D116, Washington, DC 20330

Website: <http://www.airforce.com/jag>

Contact: Karen Braxton, Recruiting Assistant, karen.braxton@us.af.mil

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit resume*

Description: This is an informational interview only and is intended to provide interested applicants information about the Air Force JAG Corps and the application process. It is highly recommended that applicants participate in an informational interview prior to applying to the Air Force JAG Corps.

The Air Force provides an ideal opportunity to experience a diversified legal practice with a complementary opportunity to hone your litigation skills. Legal practice areas include criminal, environmental, government contracts, labor, claims and tort litigation, medical, international, legal assistance, air and space, cyber, and operations law. Air Force JAGs start their careers simultaneously prosecuting cases, providing legal assistance to military members, and rotating through various areas of the law. The Air Force JAG Corps also provides full-spectrum legal advice to Space Force commanders and Guardians. JAG positions at Space Force installations provide unique opportunities for legal practice in air and space, cyber, and international law. In addition to the diversity of legal practice areas, they offer the exciting opportunity to work with people (colleagues and clients) from diverse backgrounds. For some, travel opportunities, the possibility of living and practicing law in a foreign country, and the simple prospect of engaging in a unique field of law carry a special attraction. For others, quality of life is of significant importance and military service provides an extended family, emphasizes teamwork and team building, and offers a well-developed support network. For these and many other reasons, service as an Air Force judge advocate offers unique opportunities and promises enriching experiences.

Law students are eligible to apply to the Graduate Law Program during their first year of law school, the One Year College Program during their second year of law school, and the Direct Appointment Program any time after they have completed two-thirds of the credit hours required for their J.D. More information on the various accession programs and how to apply is available at www.airforce.com/jag. Check out and like their Facebook page (www.facebook.com/USAFJAG), or their LinkedIn page (<https://www.linkedin.com/in/air-force-jag-corps-015803143/>) to get up to date information about the AF JAG Corps.

Hiring Criteria: The minimum requirements to be an Air Force JAG are: (1) that you be 39 years of age or younger; (2) a U.S. citizen; (3) a J.D. graduate of an ABA approved law school; (4) admitted to the highest court of any state or U.S. territory; (5) and pass the medical examination after selection.

Interview Date: 2022-09-29 and 2022-09-30

U.S. Attorney's Office, Civil Division (Boston, MA)

Address: 1 Courthouse Way, Suite 9200, John J. Moakley Courthouse, Boston, MA 02210

Website: <https://www.justice.gov/usao-ma>

Contact: Steven Sharobem, Assistant United States Attorney, steven.sharobem@usdoj.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter (with day and evening telephone numbers), resume, transcript, and writing sample*

Description: An internship with the U.S. Attorney's Office (USAO) offers a unique and challenging experience for the highly motivated student. It is an opportunity to work on some of the most significant, complex and visible cases being litigated today. You will work with Assistant U.S. Attorneys and other staff as part of a dedicated team helping to enforce Federal civil laws that protect life, liberty and property of citizens.

Length of Internship: Approximately 10 weeks. 40 hours per week for Summer Internships. 16 hours per week for Fall and Spring Internships.

The Civil Division is comprised of the following units: Affirmative Civil Enforcement (ACE), Asset Recovery Unit, Civil Rights, and Defensive Litigation.

Hiring Criteria: Eligibility:

- First-year (second semester) law students (Applications accepted after the First of December)
- Second and third-year law students
- Law graduates are not eligible for Student Volunteer positions.
- Must be a U.S. citizen
- Applicants must have no illicit drug use in the past 12 months
- Applicants will be subject to a thorough background investigation due to the sensitive nature of the USAO's work.

Interview Date: 2022-09-30

U.S. Department of Health and Human Services (Boston, MA)

Address: Office of the General Counsel, 2250 JFK Federal Building, 15 Sudbury Street, Boston, Massachusetts 02203

Website: <http://www.hhs.gov/ogc>

Contact: Robert Berlet, Assistant Regional Counsel, regioniogcapplications@hhs.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript, writing sample, and references*

Description: The U.S. Department of Health and Human Services (HHS) is one of the largest Federal departments and through its component agencies administers over 300 programs protecting the health and welfare of all Americans and providing essential human services, particularly for vulnerable populations. [See MLSC Symplcity site for full office and internship descriptions.]

Interview Date: 2022-09-29 and 2022-09-30

U.S. Department of Labor, Office of the Solicitor (Boston, MA)

Address: JFK Federal Building, Room E-375, Boston, Massachusetts 02203

Website: <http://www.dol.gov/sol>

Contact: Christine Collins, Senior Trial Attorney/Intern Coordinator, collins.christine@dol.gov

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, transcript, and writing sample*

Description: The Solicitor's Office of the U.S. Department of Labor accepts student volunteers at its downtown Boston office during the summer, fall, and spring semesters. The thirty lawyers

of the Boston office provide trial litigation and general legal services to the Department of Labor throughout New England. Major litigation areas include federal district court actions under the Employee Retirement Income Security Act and the Fair Labor Standards Act, as well as administrative proceedings under the Occupational Safety and Health Act and the Immigration and Nationality Act. Interns are unpaid student volunteers who will be introduced to the operation of a government legal office, become familiar with civil litigation practice in a government setting, and be exposed to the diverse Department enforcement programs as caseloads permit. Compensation through law school or other public interest funding or course credit/academic approval must be provided.

Interview Date: 2022-09-29 and 2022-09-30

U.S. Dept. of Labor, Employee Benefits Security Administration (Boston, MA)

Address: JFK Federal Building, Room 575, Boston, Massachusetts 02203

Website: <http://www.dol.gov/ebsa>

Contact: Patricia Richardson, Supervisory Benefits Advisor, richardson.patricia@dol.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Description: Hiring for 2-3 summer positions at the GS7 salary level. EBSA administers the Employee Retirement Income Security Act and helps to protect the rights of workers and retirees in employee benefit plans sponsored by employers in the private sector.

Interview Date: 2022-09-30

U.S. Environmental Protection Agency, Region 1 (Boston, MA)

Address: Five Post Office Square, Suite 100, Boston, Massachusetts 02109-3912

Website: <https://www.epa.gov/aboutepa/epa-region-1-new-england>

Contact: David Peterson, Senior Enforcement Counsel, peterston.david@epa.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Description: EPA New England offers a unique opportunity for law students to join an office dedicated to protecting public health and the environment in New England. The Region has innovative initiatives addressing climate, environmental justice, brownfields redevelopment, and urban environmental issues, as well as comprehensive programs to protect our air, water, and land. EPA New England's legal office values diversity and a collegiality and seek to build a more diverse, equitable, and inclusive work environment. Legal interns will be supervised by attorneys with regionally and nationally recognized expertise.

Legal interns will have the opportunity to work on a challenging range of issues involving environmental protection and public policy throughout New England. To date, all positions are volunteer, but the Region is investigating whether it may be able to offer one or more paid positions in the future. Additionally, the Region regularly supports students' applications for summer funding from their law schools. [See MLSC Symplicity site for more information.]

Hiring Criteria: EPA New England is seeking motivated law school students with strong academic credentials for legal intern positions. They are particularly interested in receiving applications from students planning careers in the public sector, students having or seeking experience in environmental law, and students with diverse backgrounds or who have demonstrated initiative in overcoming life challenges.

Interview Date: 2022-09-29

II. COLLECTION ONLY

The following employers have requested that we collect and send resumes to them; they will contact students directly regarding interviews. You must apply and submit all required materials online through the MLSC Symplicity site.

*******Symplicity site:** <https://law-massconsortia-csm.symplicity.com/students>

*******Session:** Gov/PI Program Collection – Fall 2022

*******Bidding deadline:** Wednesday, September 7, noon

Alliance for Children's Rights (Los Angeles, CA)

Address: 3333 Wilshire Boulevard, Suite 550, Los Angeles, California 90010

Contact: Courtney Pratt, Volunteer Outreach Coordinator, volunteer@allinacecr.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter (specify availability, including first available start date, and indicate any specific program interests, i.e., Policy, Education, and/or Transition-Age Youth; feel free to indicate more than one program of interest), resume, transcript, and writing sample*

Description: Hiring for three unpaid summer internships.

About the Alliance: The Alliance for Children's Rights is a nonprofit organization that provides free holistic legal services and advocacy to youth and families impacted by child welfare and juvenile justice systems in Los Angeles County and works to enact policy changes statewide. Their lawyers, advocates, and social workers, together with hundreds of pro bono attorneys and community volunteers, work to ensure that those they serve have the tools to overcome barriers to stability and success, and access to education, healthcare, and financial supports that they need. Since 1992, they have helped over 150,000 children. For more information visit: www.allianceforchildrensrights.org.

Position Description: The Alliance is recruiting legal interns to work on a variety of child advocacy issues. Interns gain skills in client interaction, legal research, writing, and learning about the dependency court system. The Alliance also organizes trainings, workshops, and events for interns throughout the summer. THIS POSITION WILL COMPLY WITH ALL FEDERAL, STATE, AND REGIONAL STAY AT HOME ORDERS AND WILL BE REMOTE IF NECESSARY.

Program areas accepting law students include:

- Transition-Age Youth (FALL 2022, SPRING 2023, SUMMER 2023) - Support youth with the legal challenges of transitioning out of foster care towards independence. Provide legal services, while also educating youth about their legal rights and empowering them through workshops and access to resources.
- Education (SPRING 2023, SUMMER 2023) - Education (including early intervention) services play an essential role in creating opportunities for youth who face intersectional and systemic barriers to their success. This is especially true for children of color, forced into the child welfare and juvenile justice systems, up to 50% and 70% of whom (respectively) also have disabilities. They work in partnership with youth and families to advocate with schools and local/state agencies to ensure children receive the services and support they are entitled to and need to thrive in school. They approach their work with a racial justice and equity focus.
- Policy (FALL 2022, SPRING 2023, SUMMER 2023) - Contribute to impact litigation across various departments and assist in efforts to implement systematic reform by identifying trends and pervasive issues that negatively impact foster youth.

In addition to program-specific tasks, interns will:

- Conduct client intake interviews.
- Analyze and assess client needs.

- Work with attorneys to determine legal assistance needed.
- Conduct legal research and prepare legal documents.
- Attend court proceedings
- Develop resources and educational materials for clients.

Hiring Criteria: Qualifications: Must be a current law student. Desire to work with foster youth and their caregivers. Diversity highly valued. Ability to work efficiently, independently, and with attention to detail. Ability to work full time (M-F 9:00a-5:30p PST) for 10 weeks in summer 2022. Tentative start date is Monday, May 23, 2022. Internships are competitive. No split schedules considered. Spanish fluency preferred for all programs.

Bronx Legal Services (Bronx, NY)

Address: 349 E. 149th Street, 10th Floor, Bronx, New York 10451

Contact: Tara Laffer, Deputy Director, Housing Unit, tlaffer@lsnyc.org

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, and two writing samples*

Description: Hiring for ten post-graduate positions starting at \$74,881: UAC Staff Attorney-Bronx Legal Services.

Job Description Bronx Legal Services' Housing Unit is hiring attorneys for its fall 2022 and 2023 classes as part of New York City's Universal Access to Counsel in Housing Court initiative (UAC), which seeks to provide legal assistance to all tenants facing eviction in court. UAC attorneys will litigate cases in housing court, administrative forums, appellate courts, and other state and federal courts on behalf of people facing eviction. Attorneys may also litigate affirmative cases challenging agencies and actors who threaten Bronx residents' ability to obtain and retain affordable housing.

Bronx Legal Services is the largest provider of free civil legal services in the borough and is part of Legal Services NYC's network of local programs throughout New York City. Bronx Legal Services' mission is to advance society's promise to the most vulnerable members that they are entitled to equal access to our legal system. Housing Unit attorneys will develop expertise in housing court practice, public benefits, and housing programs and subsidies. The attorneys will be expected to perform community outreach and provide legal information, advice, and counsel, both in clinical and informal settings. The attorneys will also be expected to perform trainings for other advocates, tenant associations, community members, and community groups. We are looking for candidates who are excited to work in a fast-paced environment and to use creative strategies in the pursuit of justice. The anticipated start date for this position is September 2022 or September 2023.

Hiring Criteria: Desired Skills & Experience: Bronx Legal Services is looking for law school graduates who are admitted to practice law in New York State, are eligible for admission, or who are taking the New York State Bar Exam in July 2022 for its Fall 2022 class; or current rising 3Ls who anticipate graduating in Spring 2023 and plan on taking the NY Bar Exam in July 2023 for its Fall 2023 class. Additionally, the successful candidate will have:

- A commitment to public service and an understanding of the legal problems and needs of the poor;
- The ability to communicate effectively with a low-income client community;
- Excellent analytical, writing, and communication skills;
- Strong organizational skills and ability to handle a diverse, fast-paced, and high-volume caseload.
- Experience in housing, landlord/tenant and or related advocacy, preferred; and
- Fluency in Spanish or another language commonly spoken in the communities they serve is strongly preferred.

Rhode Island Attorney General's Office (Providence, RI)

Address: 150 South Main Street, Providence, Rhode Island 02903

Website: <https://www.riag.ri.gov>

Contact: Rose Andriole, Intern Program Coordinator, randriole@riag.ri.gov

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume, transcript, writing sample, and 2023 Attorney Honors Program Application (available on their website at <https://riag.ri.gov/about-our-office/careers>*

Description: 2022The Attorney General's Office is committed to protecting and serving the people and interests of Rhode Island through a broad range of duties. To advance its wide-ranging mission and recruit exceptional new attorneys to its team, the Office has established an Honors Program for recent law school graduates and newly admitted lawyers who are committed to a career in public service. Each year, talented new attorneys will be selected for a one-year, full-time fellowship at their Providence offices, where they will gain valuable experience while serving the people of Rhode Island as vital members of their team. Upon completion of the program, the participating attorneys may have an opportunity to seek continued employment with the Office.

Attorneys will be selected for the Honors Program based on their commitment to public service, academic and intellectual ability, leadership qualities and experience, and relevant legal or policy experience. Honors Program attorneys will serve in the Office's Criminal Division and Civil Division:

- Criminal Division: Nearly every prosecutor in the Office begins their service to the State by immediately heading to the courtroom—where they are given the opportunity to handle their own caseloads and hone their skills as a prosecutor. As they gain experience, and through rigorous and continuous training, professional development, and mentorship, they earn the opportunity to move up the prosecutorial ranks to handle more serious and complex cases. Similarly, Honors Program attorneys selected for the Criminal Division will gain incomparable courtroom experience working alongside the Office's newest prosecutors by prosecuting misdemeanor and felony cases in Rhode Island District Court, the Rhode Island Family Court, and the Rhode Island Traffic Tribunal. During their fellowship, they will also have the opportunity to support the Criminal Appellate Chief and the Criminal Division Chief with complex legal matters and special projects.

- Civil Division: The Civil Division defends the State through its Government Litigation Bureau and brings litigation and other initiatives through the Public Protection Bureau. In the Government Litigation Bureau, the Civil Division leads litigation on behalf of the state, counsels the Attorney General and other government officials, and performs a range of regulatory duties. The Public Protection Bureau, recently created within the Civil Division, is comprised of four units –Healthcare, Consumer and Economic Justice, Environmental and Energy and Civil & Community Rights. Honors Program attorneys selected for the Civil Division will have an opportunity to contribute to a wide range of matters and opportunities across the Division's bureaus and units—based both on the needs of the Division and the interests of the selected attorney.

U.S. Department of Education, Office for Civil Rights (Boston, MA)

Address: 5 Post Office Square, 8th Floor, Room 800, Boston, Massachusetts 02109

Website: <https://www2.ed.gov/about/offices/list/ocr/index.html>

Contact: Michelle Kalka, Supervisory Civil Rights Attorney, michelle.kalka@ed.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Description: Hiring for unpaid summer intern positions. The mission of the Office for Civil Rights is to ensure equal access to education and to promote educational excellence throughout the nation through vigorous enforcement of civil rights. For specifics, please see <https://www2.ed.gov/about/offices/list/ocr/aboutocr.html>.

U.S. Equal Employment Opportunity Commission (Boston, MA)

Address: 475 Government Center, John F. Kennedy Federal Building, Boston, MA 02203

Website: <https://www.eeoc.gov>

Contact: Neile Eisner, Administrative Judge, neile.eisner@eeoc.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, and transcript*

Description: Hiring summer interns. The Judicial Internship Program affords law students the opportunity to work closely with the Administrative Judges and learn about employment discrimination as well as evidentiary, procedural, and administrative law issues. Interns are directly involved with the cases and participate in a full array of legal work and assignments.

III. APPLY DIRECT

The following employers have requested that student forward application materials directly to them; they will contact students directly regarding interviews. If they have an application deadline it will be listed. You do not have to do anything through Symplicity for these employers.

Alaska Public Defender Agency (Anchorage, AK)

Address: 900 W 5th Avenue, Suite 101, Anchorage, Alaska 99501-2090

Website: www.doa.alaska.gov/pda/home.html

Contact: Sharon Barr, Assistant Public Defender, sharon.barr@alaska.gov

Years: 2LD/3LE

Materials Requested with Resume: *send cover letter, resume, writing sample, and list of references*

Application Deadline: **October 1, 2022**

Description: Hiring for 20-24 summer intern positions; unpaid but will cover roundtrip airfare. The student will be placed in one of the agency's 13 offices. Under the supervision of an attorney, the student is responsible for their own misdemeanor caseload. The student advocates for clients in court, on their own, in most misdemeanor matters. The student also assists staff attorneys as needed. The agency requires a 12-week work commitment and will pay for a student's roundtrip airfare. See <https://doa.alaska.gov/pda/Employment/Intern-Program/Legal-Interns.html> for more information.

Hiring Criteria: Prior to starting the internship, students must have completed half the coursework required for graduation and also must have completed a course in evidence.

Essex County District Attorney's Office (Salem, MA)

Address: 10 Federal Street, 5th Floor, Salem, MA 01970

Website: <https://www.mass.gov/orgs/essex-district-attorneys-office>

Contact: Karen Dawley, Executive Assistant, karen.dawley@state.ma.us

Years: 2LD/3LE

Materials Requested with Resume: *send cover letter, resume, transcript, at least two references, and application form (available on their website at <https://www.mass.gov/service-details/apply-for-a-law-school-internship>)*

Description: Hiring unpaid summer interns for the following divisions.

Appeals Division -- The Appeals Division handles all appeals and other matters in the Appeals Court, Supreme Judicial Court and Supreme Judicial Court for Suffolk County, as well as some post-conviction matters in the trial courts, cases before the Parole Board, summonses and subpoenas, and public records requests. Among other duties, it also provides litigation support for trial assistant district attorneys and training for prosecutors, police and others. Interns with the Appeals Division perform work connected to any or all of the Divisions' duties, including, in particular, research and write pleadings, including memoranda and briefs. All Appeals Division interns also are assigned to a one or two-week district court rotation, depending on Rule 3:03 certification. (Designation in your cover letter should reflect "Appeals Division Intern Candidate".)

Superior Court -- A unique and exciting program for exceptional law students not yet eligible for 3:03 certification, with an interest in litigation and a demonstrated ability in research and writing. Interns selected for this internship will work directly with Assistant District Attorneys on the Superior Court Trial Team, on a wide variety of cases including sexual assault, homicide, robbery, arson, and, other major felonies. Interns will be given research projects and will be expected to present comprehensive findings. Interns will also have the opportunity to observe various courtroom proceedings including arraignments, motions, and trials, with Assistant

District Attorneys available to explain and discuss courtroom procedure and proceedings. Interns may also assist the staff in performing administrative tasks on an as-needed basis. This program is available for the Fall (Sept - Dec), the Spring (Jan/Feb - May), the Summer (Jun - Aug), or a school year program (Sept-May). Students may work up to five days/week, but a minimum 2 day/week commitment is required. (Designation in your cover letter should reflect "Superior Court Intern Candidate".)

District Court -- First year law students selected for an internship will have the opportunity to observe arraignments, pre-trial hearings and conferences, motions, and trials. ADA's are available to explain and discuss courtroom procedure and proceedings. First year law student interns will also assist the staff in performing administrative tasks and may be assigned to perform legal research and to draft memoranda on a variety of legal issues. Second and third year law students who have been Rule 3:03 certified by the SJC may, if selected for an internship, represent the Commonwealth in Court. Under the guidance of an ADA, these interns will have the opportunity to conduct arraignments, represent the Commonwealth at pre-trial hearings and conferences, argue motions, and conduct motions, hearings or trials. Second and third year law student interns may also be assigned various research tasks. Law students should check with the Dean of their respective law school to determine the criteria and procedure for becoming 3:03 certified. The Essex District Attorney's Office requires students who are Rule 3:03 certified to submit proof of their certification. This program is available for the Fall (Sept - Dec), the Spring (Jan/Feb - May), the Summer (Jun - Aug), or a school year program (Sept-May). Students may work up to five days/week, but a minimum 2 day/week commitment is required.

Legal Aid Society of Greater Cincinnati (Cincinnati, OH)

Address: 215 E. 9th Street, Suite 200, Cincinnati, OH 45202

Website: www.lascinti.org

Contact: Cathy Raffles, Director of Administration and Client Services, staffing@lascinti.org

Years: 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *send cover letter (explaining reasons for your interest), resume, transcript, writing sample, and list of three professional references; note "Attorney" or "Intern" hiring in subject line*

Application Deadline: **mid-October 2022**

Description: The Legal Aid Society of Greater Cincinnati is accepting applications for summer law clerk and full-time attorney positions. Legal Aid is a non-profit law firm dedicated to reducing poverty and ensuring family stability through effective legal assistance. Legal Aid provides legal services in Brown, Butler, Clermont, Clinton, Hamilton, Highland, and Warren Counties in Southwest Ohio.

Position Description for Attorneys – Their attorneys provide a full range of legal services to their client community. They represent clients in civil legal cases, as well as carry out advocacy for low-income groups to address poverty and equity. They participate with nonprofit agencies and other groups to improve public policy affecting low-income people. Legal Aid has four practice groups: Housing and Consumer; Income, Work, and Health; Family and Immigration - including domestic violence cases; and Children & Education. Staff attorneys usually work in two areas of practice. If you want to make a difference in their community through dedicated service to achieve equal justice for all, they want to hear from you. Annual salary is \$52,000 or more, depending on experience. Legal Aid offers an excellent benefit package, student loan repayment assistance, substantial training, and a good work environment.

Hiring Criteria: Applicants must be admitted to practice law in Ohio or be licensed in another state and eligible for temporary admission, or be eligible to take the summer 2023 Ohio Bar Exam. Applicants expecting to receive their law degree in 2023 will be considered. Additional requirements include:

- Demonstrated interest in public interest law
- Experience advocating for the interests of low-income clients
- Strong academic record
- Excellent organization, writing, and communication skills
- Demonstrated ability to handle a demanding workload
- Creativity and problem solving skills
- Reliable transportation to serve clients in a seven-county service area

MA Department of Elementary and Secondary Education (Malden, MA)

Address: 75 Pleasant Street, Malden, MA 02148

Website: <https://www.doe.mass.edu/>

Contact: Rhoda Schneider, General Counsel, Rhoda.e.schneider@mass.gov

Years: 2LD/3LE

Materials Requested with Resume: *send cover letter and resume*

Description: The Legal Office of the Massachusetts Department of Elementary and Secondary Education provides legal counsel to the State Board, Commissioner, and Department staff, and responds to requests from school officials, parents, students, and others on the state and federal laws affecting public elementary and secondary schools, vocational-technical education, and adult basic education programs. They work at the intersection of education law and public policy, addressing issues including special education, English learner programs, civil rights, school finance and governance, student assessment, charter schools, student safety and wellbeing, and educator licensure. Please see www.doe.mass.edu for more information.

Their practice of administrative law involves legal research and writing; drafting regulations, legislation, and advisory opinions; administrative adjudicatory hearings; public speaking and training; contracts and interagency agreements; public records and data privacy; employment law; and collaborating with the Attorney General's Office on litigation. Our Office of Professional Practices Investigations (OPPI) investigates allegations of misconduct by licensed educators and pursues revocation or other license limitations in appropriate cases. Including OPPI, our legal team consists of the general counsel, two deputy general counsels, attorneys, professional practices investigators, administrative specialists, and interns. They work closely with educators and policymakers throughout the agency.

Examples of intern projects: Under the supervision of attorneys, legal interns have:

- Drafted legal advisories on special education, English learner programs, and student rights
- Participated in interagency meetings and negotiations on issues affecting K-12 education
- Researched applicable law and drafted briefs in educator license revocation cases
- Analyzed legal and operational issues relating to remote learning during the pandemic
- Assisted in adjudicatory hearings concerning federal grant appeals
- Researched public records law in relation to legal protections for student and educator data
- Drafted regulations or guidance on bullying prevention, student discipline, and other matters

Hiring Criteria: For their volunteer legal internship program, they seek individuals who have strong academic records, well-developed analytical and legal research and writing skills, interest in public service and education, and the ability to express themselves clearly, both orally and in writing. Previous work experience is a plus. Internships are available for law students (2L and 3L) during the school year (minimum 15-20 hours/week) and in the summer (full-time for rising 2Ls and 3Ls).

Last Updated: August 17, 2022