



# HLS R&R

## Return & Refresh



We are happy to announce that Harvard Law School campus has reopened for limited access.

Effective July 13th, you can visit your office space between 8AM and 6PM Monday-Friday, providing you keep your visits *under four hours* per week. No need to request permission - just be sure you have your Harvard ID Card and keys to your office in hand. Card access will be made available for your office building and the south lobby entrance of Wasserstein Campus Center (across from Pound Hall).

Our Facilities team is working hard to get our buildings up and running! For that reason, if your office is in Hauser Hall or Pound Hall, you will **not yet** have office access, as the buildings are currently closed for construction. If your office is in Griswold Hall, you will still be required to go through the access approval process by contacting your [HR Business Partner](#).

We invite everyone, particularly those who have spent little or no time on campus in the last 15 months, to return and refresh and begin contemplating what it will look like to be back on campus regularly.

### BEFORE YOUR VISIT

✓ **DETERMINE THE DAY AND TIME OF YOUR VISIT**  
Please ensure all visits to campus are under 4 hours/week. If you are experiencing symptoms, have been exposed to, or are infected with COVID-19, you should not visit campus.

✓ **COMPLETE THE HARVARD UNIVERSITY [COVID-19 SAFETY AWARENESS TRAINING](#)**

✓ **REVIEW OUR [RETURN TO CAMPUS FAQS](#)**

✓ **PLAN YOUR TRANSPORTATION**  
If your parking pass for 10 Everett St. Garage is still active, you may park there. Other [parking and transportation](#) options include a [One-Day Parking Pass](#) for the 52 Oxford Street Garage or taking the [MBTA!](#)

✓ **PACK YOUR MASK, HUID & KEYS**  
Currently, masks are still required indoors for everyone and outdoors if you are unvaccinated and cannot maintain 6 feet of social distancing.

You will need your Harvard ID Card and keys to your office space to gain access to your office building and the south entrance of WCC. If you have not yet picked up your Harvard ID Card, you should plan to visit the [Smith Campus Center](#) on the 1st Floor (Hours: M-F, 9AM-4PM). You will need a government-issued photo ID in order to receive your Harvard ID Card. This includes a passport, driver's license, state issue ID card, US Military ID card, green card or Naturalization certificate.

### DURING YOUR VISIT

✓ **TAKE A WALK AROUND CAMPUS**  
Enjoy the summer greenery and see the progress that's been made on Lewis Hall!

✓ **STOP INTO YOUR WORKSPACE IF IT IS OPEN**  
Bring in a new calendar, tidy up your space, and take note of anything you'd like to bring in from home!

✓ **SEND A NOTE TO A COLLEAGUE**  
Fill out a welcome back card in Wasserstein (through the WCC south lobby entrance across from Pound Hall) to welcome a colleague back to the campus, and our team in the Mailroom will be sure to get the message out!

✓ **LEAVE YOUR MARK!**  
Sign our 'Welcome Back HLS' banner, which will be hanging in the entry way of Wasserstein (through the WCC south lobby entrance across from Pound Hall). Be sure to bring your own pen.

✓ **SPEND AN HOUR WORKING OR RELAXING**  
Touch down in your workspace or bring a packed lunch to enjoy at the picnic tables on Holmes Field!

✓ **STOP BY THE COOP**  
Pick up your \$15 gift card at the [COOP](#). (Enter through the exterior doors on Mass Ave.) Gift cards will be available for pick up between July 13th and Sept 10th and must be retrieved in person by showing your Harvard ID.

### AFTER YOUR VISIT

✓ **TELL US ABOUT IT**  
[Tell us about your experience](#) back on campus and [share a photo](#) of your visit to campus to be featured in the Keeping Connected Newsletter!