Clinical Registration Preferencing:

Registration Preferencing Process:

- In Helios, navigate to the “Courses” menu item, and select “Registration” from the drop-down menu.
- On the “Registration” page, use the “Find Courses” tab to search through the clinical offerings.
- To select a preference, click on the clinic offering – a modal will pop up that gives you the option to “Add Preference.”
- The clinic will then be added to your list of preferences (listed on the “Preference Order” tab).
• You may preference up to 6 clinical offerings. You may re-order your preference list as many times as you would like.
• Once you are ready to submit your preferences, use the “Submit” button in the bottom right hand corner.

You will receive a confirmation message at the top of the page that your preferences were successfully submitted. If you do not see this message, your preferences were not submitted!
• There is no priority for submitting your preferences early. However, we encourage you not to wait until the end of the preferencing period – once the window closes, you will not be able to make any changes!