

**May Degree Candidates**  
**Please submit this form by the last Friday of March**

Name: \_\_\_\_\_ Program: JD LLM SJD

**1. Diploma Name Corrections:**

If you have corrections to make to the diploma name you received by email, please complete and sign this form and return it by the **last Friday of March** to the Registrar's Office, WCC 4007.

Your name on your diploma will be all UPPER CASE (MARY PARKER SMITH, for example). Please point out any part of your name that should remain in lower case (for example, MARY PARKER VAN SMITH). PRINT clearly and include all punctuation marks and spaces. PRINT entire name, not just part to be changed.

**Note: This form is not for a legal name change, just for your designated diploma name. Any legal name changes must be accompanied with a notarized copy of a legal document.**

FIRST NAME: \_\_\_\_\_ MIDDLE NAME: \_\_\_\_\_

LAST NAME: \_\_\_\_\_

**2. Prior Degrees: Corrections and Additions:**

If you have corrections or additions to make to the list of prior degrees you received by email, please complete and sign this form and return it by the **last Friday of March** to the Registrar's Office, WCC 4007.

The listing of prior degrees will appear in the University's Commencement program. May Harvard Univ. degrees completed in joint-degree programs are listed in the Commencement Program separately, with each school of Harvard Univ. listing its own degree recipients. Please note that the Harvard University format for the University's Commencement Program requires abbreviation of the words university (Univ.), college (Coll.) and institution (Inst.), and degree honors and fields are not listed. In addition, if your undergraduate degree is from Harvard, only degree and date will be listed.

**CORRECTION TO PRIOR DEGREE(S) LISTED: Please print.** Changes you list below will be made where permitted by your transcript(s) on file. To add a prior degree to the listing, see section at bottom of page.

Degree: \_\_\_\_\_ Date: \_\_\_\_\_

School: \_\_\_\_\_

Degree: \_\_\_\_\_ Date: \_\_\_\_\_

School: \_\_\_\_\_

**ADDITIONAL PRIOR DEGREE(S) TO BE LISTED:** Additions require you to request a final transcript, showing degree and date awarded, from the institution that awarded the degree. Please start now, as transcript requests may take a number of weeks to be completed. **Transcripts are due at HLS by the last Friday of March**, and should be sent directly from the issuing school (**not via student**) to: Ms. Kerri Brummel, Registrar's Office, Harvard Law School, 1585 Massachusetts Avenue, Wasserstein Hall, Suite 4007, Cambridge MA 02138.

I have requested an official final transcript from (**please print name of institution**):

\_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**Email address:** \_\_\_\_\_