Below is a current list of organizations that registered to participate in the Massachusetts Law School Consortium’s (MLSC) January 2020 Government & Public Interest Interview Program at Boston College Law School on January 30 and 31, 2020. There are two categories of employers:

1. **Interviewing Employers** – will attend the interview program to interview students in-person on January 30 & 31 at Boston College Law School.
2. **Resume Collection Employers** – will not attend the interview program, but will accept applications through the MLSC Symplicity site and contact directly any candidates they would like to meet.

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U.S. Environmental Protection Agency
U.S. Navy JAG Corps

Resume Collection Employers

Alliance for Children's Rights
Connecticut Fair Housing Center
Disability Law Center
Interviewing Employers

The following organizations will interview at the MLSC Government & Public Interest Interview Program on Thursday, January 30 and/or Friday, January 31, 2020 at Boston College Law School. Applications must be submitted online through the Massachusetts Law School Consortium Symplicity site.

- **Symplicity Site:** [https://law-massconsortia-csm.simplicity.com/students](https://law-massconsortia-csm.simplicity.com/students)
- **Session:** January 2020 Gov/PI Program at BC Law
- **Bidding Deadline:** Monday, December 2 at 12 PM (noon) ET

**AIDS Action Committee of Massachusetts & Fenway Health**

**Address:** 75 Amory Street, Boston, MA 02119  
**Contact:** Andrew Musgrave (Director of Legal Services), [amusgrave@fenwayhealth.org](mailto:amusgrave@fenwayhealth.org)  
**Website:** [https://aac.org/](https://aac.org/)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter  
**Interview Date:** Thursday, January 30  
**Description:** Founded in 1983, AIDS Action is a not-for-profit, community-based health organization whose mission is to stop the HIV/AIDS epidemic by preventing new infections and optimizing the health of those already infected. Through a cooperative and mutually supportive effort between over 70 staff and hundreds of volunteers, AIDS Action seeks to assist and constructively work with people of all cultures by providing services, education, advocacy and prevention. AIDS Action accomplishes that mission by providing support services for people living with HIV/AIDS; educating the public and health professionals about how to prevent HIV transmission; and advocating for fair and effective AIDS policy at the city, state and federal level. AIDS Action’s Legal Services Department provides free legal representation and advice to individuals living with HIV/AIDS and residing in Massachusetts. In addition the Legal Department also represent survivors of domestic violence, sexual assault, and stalking with a focus on LGBTQ survivors. Attorneys represent clients in a wide variety of civil matters, including landlord/tenant disputes, family law, discrimination, unemployment, estate planning, and public benefits. Anticipated student responsibilities: Student interns are responsible for handling a supervised case load and assisting Staff Attorneys in litigation. They are responsible for conducting legal clinics, doing initial intakes with clients, and returning calls from our Legal Line. There will be opportunity for interns to gain experience in the courtroom, to interact directly with clients and to research and write legal memoranda and briefs. There may also be opportunity to work on public policy initiatives. Students will work with and be supervised by experienced AIDS Action attorneys, many of whom have considerable experience in their respective areas of law.
Boston Area Rape Crisis Center
Address: 99 Bishop Allen Drive, Cambridge, MA 02139
Contact: Karen Dahl (Legal Advocacy Coordinator), kdahl@barcc.org
Website: https://www.barcc.org
Year(s): 1L/2LE
Required Application Documents: Resume, Cover Letter
Interview Date: Thursday, January 30
Description: BARCC Legal Advocacy provides brief consultations, advocacy and legal referrals to sexual assault survivors. Assistance may range from brief consultation on civil & criminal legal issues to comprehensive support and advocacy for criminal justice, employment, safety and education issues.

Boston Public Schools, Office of Legal Advisor
Address: 2300 Washington Street, Roxbury, MA 02119
Contact: Karen G. Castaneda (Assistant Corporation Counsel), kcastaneda2@bostonpublicschools.org
Website: https://www.bostonpublicschools.org/domain/2465
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Writing Sample
Interview Date: Thursday, January 30 & Friday, January 31
Description: The Office of Legal Advisor to the Boston Public School Department seeks applicants for the position of full-time summer law clerk, 35 hours per week, from approximately June 1 - August 1. The Office of Legal Advisor, a part of the City of Boston’s Law Department, advises, counsels, and represents the Boston Public School Department in all aspects of its operations. The full time summer law clerk position will support a six-attorney office performing a variety of litigation and transactional functions, including employment law, education law, special education law, general personal injury, and contact law. This is a hands-on experience in a collaborative office. Applicants demonstrating diversity are encouraged. There is currently no funding for this position. Internship programs, stipends, and school credits accepted.

Brooklyn Defender Services, Criminal Defense Practice
Address: 177 Livingston Street, Brooklyn, NY 11201
Contact: Richard LaFontaine (Director of Recruiting), rlafontaine@bds.org
Website: http://www.bds.org
Year(s): 3LD/4LE
Required Application Documents: Resume, Cover Letter
Interview Date: Friday, January 31
Description: Candidates for the position of Trial Attorney in the Criminal Defense Practice should possess qualities that clearly demonstrate they will excel as career public defenders in one of the nation’s premiere criminal defense law firms. Students will have ideally taken trial advocacy, evidence, ethics, criminal law and criminal procedure courses leading up to their J.D. degree. We are particularly interested in students who have participated in clinical programs involving client representation at those law schools which offer such programs. We also seek candidates with a demonstrated commitment to serving the public interest, as expressed by coursework, internships and extra-curricular activities. Prospective attorneys in the Criminal Defense Practice must have an appreciation of, and ability to relate to, the obstacles faced by our indigent clients, both in their Brooklyn neighborhoods and in negotiating the vagaries of New York’s criminal justice system. Candidates whose own background and experience reflect the diversity of Brooklyn’s communities are particularly encouraged to apply.

Center for Public Representation
Address: 246 Walnut Street, Newton, MA 2160
Contact: Kathryn Rucker (Senior Attorney), krucker@cpr-ma.org
Website: https://centerforpublicrep.org/
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Other Documents, Writing Sample
Interview Date: Thursday, January 30
Description:
Who We Are
The Center for Public Representation (CPR) is a national advocacy organization that uses legal strategies, advocacy, and policy to promote the integration and full community participation of people with disabilities and all others who are devalued in today’s society. Through its systemic advocacy, CPR has been a major force in ensuring that people with disabilities across the country have opportunities to live, work, learn and fully participate in all aspects of community life. CPR is based in Massachusetts with a satellite office in Washington, D.C. You can learn more about CPR and its priorities at www.centerforpublicrep.org.

Our Work
CPR engages in groundbreaking class action litigation across the country on behalf of people segregated in residential, employment, and educational settings, as well as people at risk of segregation due to the lack of access to critical community supports and healthcare services. CPR is actively litigating, or monitoring implementation of federal court judgments and settlement agreements in eight states, and will be developing a set of new legal initiatives in 2019 and 2020. CPR also works on national disability public policy issues out of our office in Washington, D.C. CPR operates a MA-based virtual training and technical assistance center on Supported Decision-Making, and is currently spearheading legislation in Massachusetts to expand the use of Supported Decision-Making as an alternative to guardianship. CPR provides technical assistance to a national network of disability organizations, Massachusetts legal service programs, and other public interest organizations. More information on our litigation docket is available at https://centerforpublicrep.org/litigation/. Our Supported Decision-Making project is described at https://supporteddecisions.org/.

Summer Internship
CPR is seeking at least one talented law student who is committed to social justice and interested in advancing the rights of people with disabilities.

CPR is an equal opportunity employer and highly values diversity in its staff. Persons with disabilities, persons of color, and people of diverse backgrounds are strongly encouraged to apply.

CPR provides a modest stipend for its internships, and encourages students to also pursue outside funding if available.

City of Boston Law Department
Address: One City Hall Square, Room 615, Boston, MA 02201
Contact: Jason M. Lederman (Assistant Corporation Counsel), jason.lederman@boston.gov
Website: https://www.boston.gov/departments/law
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Writing Sample
Interview Date: Thursday, January 30
Description: The City of Boston Law Department has two main divisions of practice -- government services and litigation. The Government Services Division advises the Mayor and City departments on City ordinances, policies, and other in-house counsel municipal areas of law. Government Services duties include advising on open meeting laws, City finances, telecommunications, public works, elections issues, procurement, employment law, administrative appeals, policy considerations, reviewing City contracts, agreements, and counseling workers on conflicts of interests.

The Litigation Division represents the City, the Mayor, City Departments, and employees in federal, state, and administrative courts. The Litigation Division’s case load includes civil rights violations, employment law, voting rights, personal injury, other torts, affirmative recovery, contracts, ethical violations, and other types of complex civil litigation. The Litigation Division works in federal, state, and administrative courts.
Anticipated Student Responsibilities Include: Policy research, reviewing contracts and appellate decisions, preparing and drafting answers to complaints, discovery requests and responses, dispositive motions, discovery motions, legal research, and assisting attorneys in preparing cases/witnesses for trials, court hearings and depositions.

City of Newton Law Department
Address: 1000 Commonwealth Avenue, Newton, MA 02459
Contact: Maura O'Keefe (Assistant City Solicitor), mokeefe@newtonma.gov
Website: http://www.newtonma.gov
Year(s): 1LD/2LE
Required Application Documents: Resume, Writing Sample
Interview Date: Friday, January 31
Description: The Law Department for the City of Newton advises the City, its departments, boards, and commissions, as well as the officials and employees of the City in all areas of municipal law and represents the City of Newton, its Departments, and its employees in all phases of litigation. Law clerks are exposed to various areas of municipal law including land use, labor, zoning, real estate, education, employment, and municipal services. Law clerks perform research and assist in drafting documents for litigation, legislation, and policy creation with opportunities to attend trials, hearings and public meetings.

City of Providence Law Department
Address: 444 Westminster Street, Suite 220, Providence, RI 02903
Contact: Adrienne G. Southgate (Deputy City Solicitor), asouthgate@providenceri.gov
Website: http://www.providenceri.gov
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter
Interview Date: Friday, January 31
Description: The City of Providence Law Department typically invites up to 8 law students to spend part or all of the summer break with us. Placement is somewhat dependent upon interest; we have up to four positions open which would allow a student to obtain actual trial experience (this requires that the student be Rule 9-Certified, which is available only to those rising 3L's who have already completed Evidence), three in the criminal context and one in the housing context. Up to six positions are assigned to work with either the civil litigators or with the transactional lawyers. We encourage students completing the first year of law school to apply, and promise to give them a hefty dose of legal research and memorandum-writing.

Post-grad internships, which would begin after the bar exam, are often used as opportunities to see if a particular person would be a good fit for a permanent position in the office.

City of Somerville Law Department
Address: 93 Highland Avenue, 2nd Floor, Somerville, MA 02143
Contact: Susan Tkaczuk (Paralegal), law@somervillema.gov
Website: https://www.somervillema.gov/
Year(s): 2LD/3LE
Required Application Documents: Resume, Cover Letter, Other Documents, Unofficial Transcript, Writing Sample
Interview Date: Thursday, January 30
Description: The City of Somerville’s Law Department is seeking 2 motivated law students to intern in its fast-paced municipal legal practice during the summer of 2020. This is a paid position. To the extent the intern is eligible to earn course credit through this experience, the Law Department is willing to consider any related requirements.

The Law Department consists of 6 full time attorneys. The Office represents the City of Somerville as a municipal corporation. In particular, the Office provides legal representation and opinion letters to the Mayor, the City Council, all departments of the City and most of its boards and commissions. The City attorneys handle a variety of matters, including zoning/land use matters, public construction cases, labor and employment matters, civil rights actions, civil
service appeals, licensing appeals, discrimination claims, appellate tax board matters, personal injury claims and property damage cases. The Law Department is also responsible for drafting and revising legislation.

We are looking for interns to perform legal research and writing, assist with case preparation, assist with discovery, draft correspondence, correspond with state agencies, review municipal contracts, and other duties related to the work of the Law Department. We also offer plentiful opportunities for interns to attend court proceedings, oral arguments, administrative hearings, mediation or settlement conferences, labor negotiations, City Council meetings, and other City meetings. In addition to legal experience, our interns also are generally exposed to many aspects of the business of running the City.

Rising third year students are preferred. Please indicate in your cover letter 1) any coursework or other experience related to the Office’s practice areas, 2) why you are interested in a municipal law internship, and 3) your weekly availability during the Summer of 2020.

**Committee for Public Counsel Services, Public Defender Division**

**Address:** 44 Bromfield Street, Boston, MA 02108  
**Contact:** Kevin S. Ruderman (Legal Hiring Coordinator), kruderman@publiccounsel.net  
**Website:** [https://www.publiccounsel.net/](https://www.publiccounsel.net/)  
**Year(s):** 3LD/4LE  
**Required Application Documents:** Resume, Cover Letter  
**Interview Date:** Thursday, January 30  

**Community Action Program Legal Services, Inc.**

**Address:** 178 Tremont Street, Boston, MA 02111  
**Contact:** Ashley Billingsley (Operations Manager), ashley.billingsley@caplaw.org  
**Website:** [https://caplaw.org/](https://caplaw.org/)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript  
**Interview Date:** Friday, January 31  
**Description:** Community Action Program Legal Services, Inc. (CAPLAW) seeks a law student interested in a public interest summer internship. Legal interns generally work 35 - 40 hours per week for 10 weeks. While the internship is unpaid, interns often receive stipends through their law school’s public interest fellowships or other national fellowships, or are paid through work study. The internship is an excellent opportunity to learn about various areas of law – such as employment law, corporate law, and administrative law – while developing legal research and writing skills. CAPLAW’s office is located in downtown Boston.

**What is CAPLAW?**
CAPLAW is a nonprofit membership organization that offers legal assistance to Community Action Agencies nationwide. For more information on CAPLAW, please visit our website [www.caplaw.org](http://www.caplaw.org).

**What are Community Action Agencies (CAAs)?**
CAAs are nonprofit organizations and local government entities that work to reduce poverty, revitalize low-income communities, and empower low-income individuals and families to become fully self-sufficient through advocacy and services, such as:

- Head Start
- Childcare referral and information
- Low-income fuel assistance
- Job training
- Elder care programs
- Preventive health education and services
- Housing assistance and development
- After-school programs
What are some of the areas in which CAPLAW provides legal assistance?

- Employment law
- Nonprofit governance and corporate law
- Tax laws affecting nonprofit, tax-exempt organizations
- Lobbying and political activity
- Privacy and confidentiality
- Federal grant law
What type of legal assistance does CAPLAW provide?

- Individual legal consultation to CAAs on day-to-day legal issues they encounter in running their organizations and providing services to low-income people
- Training seminars and webinars on legal issues affecting CAAs
- Technical assistance to CAAs facing crisis such as reduction or loss of funding
- Publications on legal topics of interest to CAAs
- e-Bulletins and FAQs on current legal developments
- Website with legal and financial resources for CAAs
- Network of CAA attorneys
- Network of CAA financial professionals

What do law student interns do?

- Assist in advising CAAs or their local attorneys requesting individual legal assistance
- Research and draft responses to legal consultations
- Draft legal publications, as well as articles on legal issues for CAPLAW’s e-Bulletins
- Assist in preparing legal training materials
- Draft content on legal issues for CAPLAW’s website
- Travel to and assist with CAPLAW’s 2020 National Training Conference (Chicago, IL)

Community Legal Aid, Inc.
**Address:** 405 Main Street, Fourth Floor, Worcester, MA 01608
**Contact:** Alexandra Smith (HR/Accounting Assistant), asmith@cla-ma.org
**Website:** [https://www.communitylegal.org/](https://www.communitylegal.org/)
**Year(s):** 1LD/2LE, 2LD/3LE, 3LD/4LE
**Required Application Documents:** Resume, Cover Letter
**Interview Date:** Thursday, January 30 & Friday, January 31
**Description:** CLA provides free civil legal services to low-income people in Central and Western Massachusetts. Areas of focus include:

- Housing
- Family Law
- Public Benefits
- Immigration
- Education Law
- Elder Law
- Re-entry/CORI
- Veterans' matters
This opportunity is for 2020 summer interns and permanent post-graduate positions.

Connecticut Commission on Human Rights and Opportunities
Address: 450 Columbus Boulevard, Suite 2, Hartford, CT 06103
Contact: Charles Krich (Principal Attorney), charles.krich@ct.gov
Website: https://www.ct.gov/chro/site/default.asp
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter
Interview Date: Friday, January 31
Description: The Commission on Human Rights and Opportunities, one of the oldest civil rights enforcement agencies in the United States, has openings for law student interns in its Legal Division. The Legal Division litigates complaints of employment, housing and public accommodation discrimination as well as whistleblower retaliation claims. The Legal Division represents also the agency in other matters at the trial and appellate levels in state (and occasionally federal) courts.

The Legal Division operates as a governmental law office staffed by the principal attorney, 14 human rights attorneys, 2 investigators, a paralegal and 2 secretaries. The workload of the Division divides into three general areas: (1) preparing cases for hearing; (2) writing amicus curiae briefs or performing in-house administrative written work; and (3) mediating and investigating discriminatory practice and whistleblower retaliation complaints. Interns may concentrate in one area or any combination of areas, but normally see a bit of each during the summer.

Case preparation involves preparing discrimination and whistleblower retaliation cases for litigation before human rights referees, who function as administrative law judges, or in Connecticut trial courts. Assignments may also include responding to individual legal questions that arise during the course of complaint investigation or in judicial proceedings or questioning witnesses at fact-finding. Internship duties will typically include legal research and writing, drafting pleadings and interrogatories, interviewing witnesses prior to trial and engaging in settlement negotiations. Students admitted under Connecticut's student practice rule may have an opportunity to question witnesses in public hearings or argue in court.

Brief writing and in-house administrative assignments include the opportunity to prepare briefs in cases raising significant questions of public policy in the state and federal courts and to identify cases raising significant issues from among cases in current court dockets in which the agency may intervene. Students will also review and make recommendations on cases dismissed by the agency to determine whether the dismissal should be reconsidered. Work may include research into other areas of agency authority, such as contract compliance and affirmative action.

Students who have completed a standard 40-hour mediation certification course or who have taken coursework in mediation in law school will be able to mediate cases almost immediately. Students with an interest in mediation but no previous exposure will work with attorneys in the Legal Division to develop the necessary skills prior to conducting mediations, first by observing and later by jointly mediating cases. Students will eventually mediate their own cases.

Connecticut Division of Criminal Justice
Address: 300 Corporate Place, Rocky Hill, CT 06067
Contact: Matthew Weiner (Assistant State's Attorney), matthew.weiner@ct.gov
Website: https://portal.ct.gov/DCJ
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Unofficial Transcript
Interview Date: Thursday, January 30
Description: The Division of Criminal Justice is the organization responsible for prosecuting state crimes in Connecticut. It is organized into 13 State's Attorney's Offices, and the Chief State's Attorney's Office.
The Division of Criminal Justice offers an internship program to acquaint law students with Connecticut’s criminal justice system, in particular the role of the prosecutor. The internship program is an important component of the Division of Criminal Justice Affirmative Action initiative and outreach to the community.

An intern may be placed in a Bureau in the Office of the Chief State’s Attorney in Rocky Hill or in any of the approximately fifty Division of Criminal Justice offices around the state -- preferably close to the student’s residence. Subject to interest and availability, intern field trips may be scheduled to the Connecticut State Police Forensic Laboratory, a correctional facility, and the Office of the Chief Medical Examiner.

Basic Requirements for an Internship:

- The applicant must have completed one full year at an American Bar Association-accredited law school and must be in good standing academically.
- All students applying for an internship are subject to a background check.
- A summer intern must commit to a minimum of three days a week for six weeks.
- Students who are doing a for-credit internship during the academic year must comply with their law schools’ requirements for academic credit and be supervised by a law professor and a prosecutor.
- Interns must maintain strict confidentiality about the contents of the prosecutors’ files and about cases they hear discussed in the prosecutors’ offices.
- Interns at all times must dress appropriately, act professionally and show respect for crime victims, witnesses, court personnel, office staff, defendants and their attorneys.
- Students who wish to appear in court must meet the requirements of Practice Book Section 3-14, et. seq.

An Intern’s Duties
Depending on a student’s aptitude, level of legal education, and designated office, and in compliance with Connecticut Practice Book Rules, the following experiences are available under the supervision of a prosecutor: calling the docket, handling arraignments, preparing and arguing bond motions, performing legal research, writing memos, attending pre-trial conferences and plea negotiations, assisting at jury selection, meeting with witnesses and victims.

Conservation Law Foundation
Address: 62 Summer Street, Boston, MA 02110
Contact: Paul Calzada (Staff Assistant), pcalzada@clf.org
Website: http://www.clf.org
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Other Documents, Writing Sample
Interview Date: Thursday, January 30
Description: Conservation Law Foundation (CLF) uses law, science, and economics to create innovative strategies to conserve natural resources, protect public health, and promote healthy communities. Interns are paired with a program attorney.

De Novo: Center for Justice and Healing
Address: 47 Throndike Street, SB-LL-1, Cambridge MA 02041
Contact: Susan Corcoran (Volunteer and Training Coordinator), scorcoran@clsacc.org
Website: https://www.denovo.org/
Year(s): 1LD/2LE, 2LD/3LE, 3LD/4LE
Required Application Documents: Resume, Cover Letter
Interview Date: Thursday, January 30
Description: De Novo will interview 1Ls and 2Ls for summer intern positions and 3Ls for post-graduate positions.

Internships in immigration, family, disability benefits and housing law. Interns are active participants in client representation, conducting interviews, performing research, drafting court documents, attending hearings, and
providing client support. Most clients have experienced serious trauma, such as domestic violence or government persecution/lack of protection. Clients, as partners in the legal process, regain their dignity and self respect.

De Novo, formerly Community Legal Services and Counseling Center (CLSACC) is a unique agency, providing free civil legal services and affordable psychological counseling for people with low incomes. We are sustained by the commitment and dedication of volunteer lawyers and mental health professionals. Our services combat the effects of poverty and violence by helping clients and their children meet basic human needs for safety, income, health and housing. De Novo’s unique interdisciplinary approach has enabled us to keep pace with the ever-changing and interrelated needs of our clients.

De Novo attorneys focus on housing, family, disability and immigration cases. Interns are an integral part of the De Novo legal program. Legal interns participate in all aspects of our work, including, but not limited to, legal research, client communications, court accompaniment and clerical tasks in support of cases. The ideal De Novo legal intern is reliable, self-sufficient, diligent and interested in public interest legal work. De Novo clients are very diverse with a wide range of needs, many with histories of trauma. De Novo legal interns must be comfortable working with people from any culture, religion, race, ethnicity, socioeconomic or other background.

**EdLaw Project**

**Address:** 44 Bromfield Street, Boston, MA 02108  
**Contact:** Erin O’Sullivan (Senior Counsel), eosullivan@publiccounsel.net  
**Website:** [http://www.edlawproject.org/](http://www.edlawproject.org/)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript  
**Interview Date:** Friday, January 31  
**Description:** Our legal interns help us represent students in special education and school discipline matters. They talk with clients, write pleadings, conduct legal research and review records. They also attend meetings and court hearings.

**Greater Boston Legal Services**

**Address:** 197 Friend Street, Boston, MA 02114  
**Contact:** Yahaira Ortiz (Administrative Secretary), vortiz@gbls.org  
**Website:** [https://www.gbls.org/](https://www.gbls.org/)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter  
**Interview Date:** Thursday, January 30 & Friday, January 31  
**Description:**

2020 Spring and Summer Internship Program

GBLS is offering a variety of legal internships for the spring and summer term. Due to budgetary constraints, all positions described here are unfunded (unless otherwise noted), so we are presently seeking interns who can obtain full outside funding or will work on a for-credit basis. Many former interns have successfully arranged for their own funding by combining work-study and public interest grants. Students should inquire about public interest funding sources at their law school. Other funding sources are: The Massachusetts Bar Foundation Legal Intern Fellowship Program (www.massbarfoundation.org) and Equal Justice America Fellowships (www.equaljusticeamerica.org).

GBLS is an AA/EO/accessible employer committed to diversity in the workforce and regards differences as assets.

**Harvard Legal Aid Bureau**

**Address:** 23 Everett St., First Floor, Cambridge, MA 02138  
**Contact:** Jeremy Ravinsky (Outreach Director), jrwinsky@jd20.law.harvard.edu  
**Website:** [https://www.harvardlegalaid.org/](https://www.harvardlegalaid.org/)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Other Documents, Writing Sample
The Harvard Legal Aid Bureau ("HLAB") is a two-year clinic at Harvard Law School. We are over 100 years old and are a student-run civil legal aid organization committed to providing free representation to low-income and marginalized communities in the Greater Boston area. Students and staff aim to provide these services in a way that responds to the systemic racial, social, and economic inequalities that are the causes and consequences of poverty. HLAB trains its student attorneys to advocate vigorously for their clients, create enduring community partnerships, and become socially conscious leaders. The organization works with hundreds of low-income clients to solve their legal problems in the areas of housing, domestic relations, government benefits, fair wage law, and Special Immigrant Juvenile Status (SIJS) cases. As a student-run legal clinic at Harvard, HLAB has always been dedicated to allowing students to handle their own cases and litigate in court under the supervision of clinical instructors.

**Heisler Feldman & McCormick, P.C.**

- **Address:** 293 Bridge Street, Suite 322, Springfield, MA 01103
- **Contact:** Joel Feldman (Shareholder), [jfeldman@hfmgpc.com](mailto:jfeldman@hfmgpc.com)
- **Website:** [https://www.hfmgpc.com/](https://www.hfmgpc.com/)
- **Year(s):** 3LD/4LE
- **Required Application Documents:** Resume, Cover Letter, Other Documents, Unofficial Transcript
- **Interview Date:** Thursday, January 30

**Description:** 7 lawyer civil rights/poverty law practice in beautiful Western Massachusetts seeks a new associate. We represent very poor clients with their discrimination, consumer, employment and tenancy problems. We litigate in the state and federal courts in the Commonwealth, from individual eviction trials to complex consumer or employment class actions. A golden opportunity to become an excellent litigator in a great office environment for a mission-driven firm. Will give preference to Spanish speakers. Seeking diverse candidates.

**Lawyers for Civil Rights (LCR)**

- **Address:** 61 Batterymarch Street, 5th Floor, Boston, MA 02110
- **Contact:** Oren Nimni (Staff Attorney), [onimni@lawyersforcivilrights.org](mailto:onimni@lawyersforcivilrights.org)
- **Website:** [http://www.lawyersforcivilrights.org](http://www.lawyersforcivilrights.org)
- **Year(s):** 1LD/2LE, 2LD/3LE
- **Required Application Documents:** Resume, Cover Letter, Writing Sample
- **Interview Date:** Friday, January 31

**Description:** 10 week minimum summer internship. Generalist position engaging with community organizations and participating in civil rights litigation and advocacy at all stages and level. Practice areas include immigrant rights, employment discrimination, voting rights, race and climate justice and small business formation.

**Massachusetts Appleseed Center for Law and Justice**

- **Address:** 44 School Street, Suite 415, Boston, MA 02108
- **Contact:** Deborah Silva (Executive Director), [deb@massappleseed.org](mailto:deb@massappleseed.org)
- **Website:** [https://massappleseed.org/](https://massappleseed.org/)
- **Year(s):** 1LD/2LE, 2LD/3LE
- **Required Application Documents:** Resume, Cover Letter, Other Documents, Writing Sample
- **Interview Date:** Friday, January 31

**Description:** The Massachusetts Appleseed Center for Law and Justice is seeking a law student intern for summer 2020. The Massachusetts Appleseed Center for Law and Justice is a non-profit organization driven by a mission to promote equal rights and opportunities for Massachusetts residents by developing and advocating for systemic solutions to social justice issues. We research and identify the ways in which the justice system, schools, and government agencies are systematically failing our most vulnerable residents, such as through uneven access to the courts and unfair application of school discipline policies. Leveraging pro bono support, we collaborate with community partners to identify solutions and advocate for their implementation with policymakers, lawmakers, and through coalition- and relationship-building.
Interns will engage in a variety of activities, which may include the following:

- Attending and summarizing Access to Justice Commission meetings, coalition meetings, strategy meetings, legislative briefings, and other meetings
- Legal and legislative research and writing
- Drafting correspondence, newsletters, fact sheets, e-alerts and other advocacy materials
- Literature reviews and summaries
- Drafting and compiling, summarizing and analyzing the results of FOIA and other open records requests
- Interacting with and interviewing access to justice stakeholders across the state.
- Analyzing data from various local, state and federal courts and agencies
- Helping the staff plan and prepare for Board meetings, conferences, stakeholder meetings, etc.

Applicants must have strong writing and organizational skills and must be proficient in the Microsoft Office Suite. Experience with Constant Contact a plus. Most important, applicants must have an interest in promoting social justice.

While internships are unpaid, interns gain valuable experience in legislative advocacy, legal research and writing, and non-profit administration and have the opportunity to engage with prominent members of the legal community. Students with an interest in law, social justice, and legislative affairs are encouraged to apply.

Internships will begin in May and entail a minimum time commitment of 20 hours per week at our office, located in downtown Boston. Exact starting date and work days/hours are flexible.

Massachusetts Appleseed is an Equal Opportunity Employer, is committed to diversity in its workforce, and does not discriminate on the basis of race, color, national origin, ancestry, religion, disability age, sexual orientation, gender identity or expression, marital status, military status or any other status protected by applicable law.

Massachusetts Attorney General's Office
Address: One Ashburton Place, Boston, MA 02108
Contact: Jean Mejia (Director of Human Resources), jean.mejia@state.ma.us
Website: http://www.mass.gov/ago
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Unofficial Transcript
Interview Date: Thursday, January 30
Description: Attorney General Maura Healey is the chief lawyer and law enforcement officer of the Commonwealth of Massachusetts. In addition, her office is an advocate and resource for the Commonwealth and its residents in many areas, including protecting consumers, combating fraud and corruption, protecting civil rights, and promoting meaningful economic recovery.

The 2020 Summer Legal Intern Program is a 10-week, full-time program for students completing their 1L or 2L years of law school. The 2020 Summer Legal Intern Program will run from Tuesday, May 26, 2020 through Friday, July 31, 2020. The program offers an invaluable learning opportunity for selected law students and includes a structured program of trainings, events, and activities. Students apply to the program and, taking into account their placement references, are assigned to a particular division within the office. While here, students develop their legal skills and perform substantive work that contributes to the mission of the AGO. Internships are on an unpaid basis, although some students are able to obtain funding through their law schools or other funding sources.

The Attorney General's Office is organized into six Bureaus: Executive; Criminal; Energy and Environment; Government; Health Care and Fair Competition and Public Protection and Advocacy. Each bureau is divided into divisions and teams. These Bureaus and Divisions have distinct missions and work closely together to ensure the Attorney General's Office provides the highest level of public protection.

For more information about the work of our bureaus, visit www.mass.gov/ago/bureaus.
Massachusetts Office of the Inspector General

**Address:** One Ashburton Place, Room 1311, Boston, MA 02108  
**Contact:** Mark Zglobicki (Associate General Counsel), mark.zglobicki@state.ma.us  
**Website:** [http://www.mass.gov/ig](http://www.mass.gov/ig)

**Year(s):** 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Other Documents, Unofficial Transcript  
**Interview Date:** Friday, January 31

**Description:** The Massachusetts Office of the Inspector General (OIG) is an independent state agency responsible for detecting and preventing fraud, waste and abuse in the expenditure of public funds. Using its statutory authority to access records, interview witnesses, and issue subpoenas, the OIG conducts investigations and reviews related to state agencies, cities, towns, and other public entities. For additional information on the work of the OIG, students should review the OIG’s website at [http://www.mass.gov/ig](http://www.mass.gov/ig).

The Legal Division serves as the Office’s in-house legal counsel, providing legal guidance for the OIG’s investigative teams, as well as handling internal legal matters related to the administration of the Office.

The student intern will work under the direction of the Legal Division. Given the wide array of agencies the OIG investigates, students will gain experience drafting research memoranda in a variety of areas of law. Students will also likely have the opportunity to work with the OIG’s Policy & Government Division in connection with legislative matters, potentially including attending hearings at the State House.

Applying students should be familiar with online legal research databases and have an interest in public service. Prior intern experience, particularly for a public entity, is preferred.

The OIG is looking to hire 1 summer intern at the rate of $15/per hour.

Mental Health Legal Advisors Committee

**Address:** 24 School Street, Suite 804, Boston, MA 02108  
**Contact:** Megan Mauskapf (Staff Attorney), mmauskapf@mhlac.org  
**Website:** [http://www.mhlac.org](http://www.mhlac.org)

**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter  
**Interview Date:** Thursday, January 30

**Description:** Interns have the opportunity to conduct legal research, write legal documents and memos, provide direct support and case work under supervision of experienced mental health attorneys.

MetroWest Legal Services

**Address:** 63 Fountain Street, Suite 304, Framingham, MA 01702  
**Contact:** Kathryn Condon Grace (Staff Attorney), kcondon@mwlegal.org  
**Website:** [http://www.mwlegal.org](http://www.mwlegal.org)

**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter  
**Interview Date:** Thursday, January 30

**Description:** MetroWest Legal Services (MWLS) is currently accepting applications from law students for 2020 summer legal intern positions.

The mission of MWLS is to provide legal advocacy to protect and advance the rights of the poor, elderly, disabled, immigrants, and other disenfranchised people in our service area, and to assist them in obtaining legal, social, and economic justice. We help our clients secure access to basic needs and challenge institutional barriers in order to achieve equal justice for all.
MWLS provides summer legal interns with an opportunity to fully immerse themselves in the civil legal problems of the poor and effectively advocate for their clients. MWLS has a staff of sixteen attorneys, a number of whom have been engaged in poverty law practice for over 15 years. Our office is located in Framingham, MA near public transportation.

MWLS represents clients in many substantive areas of the law. Our priority areas include housing, family law for victims of domestic violence, public benefits (including social security and unemployment), education, health care access, elder law, consumer bankruptcy, medical-legal partnership, immigration law for victims of domestic violence and unaccompanied minor children, community enterprise clinic, and worker’s rights.

Summer legal interns perform a wide variety of tasks depending on their interest and the needs of a particular project. These duties might include client interviews and case investigation, drafting of pleadings, memoranda and briefs, direct representation at administrative hearings, court representation (if the student is 3:03 certified) and legal research.

Middlesex County District Attorney’s Office
Address: 15 Commonwealth Avenue, Woburn, MA 01801-5194
Contact: Julie Brajak (Administrative Assistant), julie.brajak@state.ma.us
Website: http://www.middlesexda.com
Year(s): 1LD/2LE, 2LD/3LE, 3LD/4LE
Required Application Documents: Resume, Cover Letter, Unofficial Transcript
Interview Date: Thursday, January 30 & Friday, January 31
Description:
Assistant District Attorney Job Description
Assistant District Attorneys (ADAs) are appointed by the District Attorney to represent the Commonwealth of Massachusetts in criminal proceedings in Middlesex County. They are responsible for all pre-trial, trial, and post-conviction matters in assigned cases. ADAs prosecute a range of misdemeanor and felony cases in the Juvenile, District and Superior Courts. They represent the Commonwealth in bail arguments, substantive motions, plea negotiations, both jury and jury-waived trials, and appellate proceedings.

Primary Responsibilities
- Review evidentiary reports, prepare discovery, identify and interview victims and witnesses
- Represent the Commonwealth in court by presenting evidence and argument at arraignments, preliminary hearings, pre-trial conferences, hearings on motions, trials, sentencing, Grand Jury proceedings, and appellate proceedings
- Conduct legal research and write legal documents such as affidavits, memoranda and briefs in assigned cases
- Keep abreast of court decisions and legislation affecting Massachusetts law
- Work closely with victim witness advocates, law enforcement, court personnel, the defense bar, criminal justice agencies and the public.

Legal Internship Opportunities
Legal Interns assist prosecutors in the Juvenile, District, and Superior Courts and the Appeals and Training Bureau. Internships are unpaid, but there may be a work-study program or other funding available through your law school.

First year law students gain experience in legal research, writing, and case preparation.

Second year law students who are certified under SJC Rule 3:03 may appear in Juvenile and District Courts as a student prosecutor, supervised by an Assistant District Attorney. Please read the detailed description for more specific information regarding where interns are placed and typical work assignments.

New Hampshire Department of Justice, Office of the Attorney General
Address: 33 Capitol Street, Concord, NH 03301
Contact: Sean R. Locke (), sean.locke@doj.nh.gov
Website: http://doj.nh.gov
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Other Documents, Unofficial Transcript, Writing Sample  
**Interview Date:** Friday, January 31  
**Description:** The mission of the department is to serve the people of New Hampshire with diligence, independence and integrity by performing the constitutional, statutory and common law duties of the Attorney General as the State's chief legal officer and chief law enforcement officer, to seek to do justice in all prosecutions, to provide the State with legal representation and counsel of the highest quality, to protect the State's environment and the rights of its consumers, and to provide supervision and leadership of New Hampshire law enforcement.

The Summer Legal Intern Program is a 10 week, full-time program. The 2020 Summer Legal Intern Program will run from on or about Tuesday May 26, 2020 through on or about Friday August 7, 2019. The program offers an invaluable learning opportunity and includes training, events and activities. Students interested in applying for the Summer Legal Intern Program are asked to submit a résumé, writing sample, list of references and cover letter stating areas of interest, preference of bureau (i.e. – Criminal, Civil, Environmental, Consumer, Transportation and Construction or Charitable) and availability. All applicants will be subject to a background investigation and any internship offer is contingent upon completion of a successful background investigation.

**Northeast Legal Aid**  
**Address:** 50 Island Street, Suite 203A, Lawrence, MA 01840  
**Contact:** Julia M. Mason (Staff Attorney), jmason@nla-ma.org  
**Website:** [http://www.northeastlegalaid.org](http://www.northeastlegalaid.org)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter  
**Interview Date:** Friday, January 31  
**Description:** We provide free high quality legal aid to the poor and elderly in Northeastern Massachusetts. We assist in many civil matters, including housing, employment, family law, consumer issues, records sealing, and more.

**Office of the State's Attorney for Baltimore City**  
**Address:** 120 East Baltimore Street, 9th Floor, Baltimore, MD 21202  
**Contact:** Valda Ricks (Deputy State's Attorney), vricks@stattorney.org  
**Website:** [http://www.stattorney.org](http://www.stattorney.org)  
**Year(s):** 1LD/2LE, 2LD/3LE, 3LD/4LE  
**Required Application Documents:** Resume, Cover Letter, Other Documents, Writing Sample  
**Interview Date:** Friday, January 31  
**Description:**  
**Summer Legal Intern Program**  
The Office of the State’s Attorney for Baltimore City is currently accepting applications from first and second year law school students who are interested in a summer internship. The Summer Legal Intern program is a competitive program beginning June 2020. Summer interns are required to work at least 20 hours each week. The SAO does not offer paid internships. All internships are volunteer positions.

**Honors Law Clerk Program**  
The Office of the State’s Attorney for Baltimore City is seeking applicants to fill several future vacancies in the Honors Law Clerk Program.

Law clerks assist attorneys with legal research; maintain databases; review and assess police reports; and interview and locate victims, witnesses, and police officers. Law clerks also assist with preparing Courtroom technology presentations. These are full-time, year round positions and will be located in various Divisions and at various locations.

All positions with the Office of the State’s Attorney are at-will positions with no civil service protection.
Qualifications
Applicants must be lawyers, recent law school graduates or current law school students. Candidates who have completed courses in Criminal Law and Evidence are preferred. Applicants should possess excellent research and communication skills, be proficient with Microsoft Word, Excel and Outlook, be highly organized and be able to meet deadlines. Applicants should also possess the ability to work in a high volume environment. Selected candidates will be subject to drug and alcohol testing and a criminal background check before starting employment.

Applicants should have no expectation that the law clerk position will lead to a position as an Assistant State’s Attorney. Applicants must be willing to make a minimum commitment of 1 year from starting date.

Compensation
Starting salary is $38,926. Limited leave time is available.

THE OFFICE OF THE STATE’S ATTORNEY IS AN EQUAL OPPORTUNITY EMPLOYER.

Oneida County Public Defender
Address: 250 Boehlert Center at Union Station, 321 Main Street, Utica, NY 13501
Contact: Frank J. Nebush (Chief Public Defender), fnebush@ocgov.net
Website: http://www.ocgov.net/pdcriminal
Year(s): 3LD/4LE
Required Application Documents: Resume, Cover Letter
Interview Date: Friday, January 31
Description: The Public Defender, Criminal Division, is charged with representing indigent criminal defendants throughout Oneida County and on appeal to the Appellant Division, Fourth Department and the New York state Court of Appeals. His authority extends to the 42 city, town and village courts within the county, Oneida County Court and parole violations and appeals. His jurisdiction also include the defense of inmates accused of committing criminal offenses while incarcerated in one of the three state corrections facilities within Oneida County and the Central New York Psychiatric Center.

The Public Defender is appointed by the County Executive of Oneida County. Public Defender services are free of charge to those accused of a crime and who are “financially eligible.” An applicant for Public Defender services is presumptively eligible if the Applicant’s new income is at or below 250% of the current Federal Poverty Guidelines.

Oxfam America
Address: 226 Causeway Street, Boston, MA 02114
Contact: Diana Kearney (Legal and Shareholder Advocacy Advisor), diana.kearney@oxfam.org
Website: https://www.oxfamamerica.org
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Writing Sample
Interview Date: Friday, January 31
Description:
Background
Oxfam America (OA) established the Private Sector Department (PSD) in order to channel the influence of the private sector to pro-poor ends. As a rare global development organization with private sector capacity, OA is a leader in corporate campaigning, innovative collaborations, and pro-poor private sector development. The department also supports private sector engagement on the following OA campaigns and advocacy priorities: rights in crisis, economic justice, access to medicines, and aid effectiveness.

The intern will have the opportunity to:

- Work collaboratively in a fast paced, professional environment;
- Contribute to domestic and international projects;
• Address economic, social and cultural rights both within the US and internationally;
• Develop skills in research & writing for a range of purposes and different audiences,

**Duties**
The intern will work closely with PSD staff to help meet goals. Intern assignments will vary, and will involve research and writing on human rights and development issues that call upon U.S., foreign domestic, international law. Work products will inform Oxfam’s litigation efforts in U.S., foreign, and international courts and venues; provide policy or legal analysis for Oxfam’s human rights publications or other reports; will advise Oxfam teams on which cause(s) of action to pursue based upon a particular human rights or development challenge, and in which venue(s); or may feed into our shareholder resolution advocacy.

Research topics may include, but are not limited to:

• Corporate accountability for human rights abuses;
• Refugee and asylum seeker rights in the U.S., Mexico, and other states impacted by the Trump administration’s migration policies;
• Indigenous land rights, with a particular emphasis on land conflicts and deforestation;
• Corporate tax avoidance;
• Income inequality, and the role of the financial sector;
• Human rights defenders.

The intern will be asked to draft relevant documents as needed, such as: research reports, policy briefings or guidelines, supporting documentation for meetings (e.g. background papers), summary papers. We will also ask interns to participate in work-related activities (i.e., meetings, webinars, workshops, conferences, brown-bags), take notes and prepare summaries for staff as needed.

**Expectations**
The intern will become staff for the duration of the internship. The intern will be expected to attend the office 35 hours per week, during normal business hours (between 9am and 5pm or 10am and 6pm, as arranged with supervisor), for the duration of the internship (excepting holidays), and to apply the same standards of work and professional attitudes as we expect from a regular beginning OA employee.

The intern may be based in Boston, MA or Washington, DC. The supervisor and intern will maintain regular communication over email, in person, and/or by telephone.

**Pine Tree Legal Assistance**
**Address:** 88 Federal Street, PO Box 547, Portland, ME 04112
**Contact:** Leana Amaez (Director of Pro Bono Services), lamaez@ptla.org
**Website:** [http://www.ptla.org](http://www.ptla.org)
**Year(s):** 1LD/2LE, 2LD/3LE
**Required Application Documents:** Resume, Cover Letter
**Interview Date:** Thursday, January 30 & Friday, January 31
**Description:** Poverty Law Internship at Pine Tree Legal Assistance, Inc., a statewide provider of civil legal services in Maine.

Pine Tree Legal Assistance is a statewide, non-profit organization committed to providing high quality, free, civil legal assistance to low-income people in Maine. Our mission is to ensure that state and federal laws affecting poor people are enforced while also addressing the systemic barriers to justice that low-income Mainers face. Since openings its doors in 1967 and, Pine Tree has been using legal advocacy to help Maine’s most vulnerable residents overcome pressing problems of everyday life – domestic and sexual violence, homelessness, economic insecurity, financial exploitations, and more. Pine Tree is committed to access to justice for all Mainers, maintaining six offices throughout the state.
Pine Tree has had a significant impact in the state: the abolition of debtors’ prison, the right to due process and a fair hearing in state welfare proceedings, the first successful employment discrimination lawsuits, improved housing codes and accessibility for people with disabilities, and nationally acclaimed foreclosure prevention work are legacies of Pine Tree’s commitment to fairness and justice for all.

The General Poverty Law Internship provides an opportunity for law students to work on a wide range of civil legal issues facing low-income Mainers. Students will work with attorneys and advocates to respond to the immediate needs of individual low-income clients. This position is a great introduction to public interest and poverty law.

Student responsibilities will include client intake, on-going client communication, investigation and fact development, case management, research, and other case work. Students will have the opportunity to observe staff in court and students who have completed their 2nd year in law school may have the opportunity to provide representation in court.

Students will have the opportunity to work under the supervision of experienced attorneys in one of Pine Tree’s offices. Interested applicants should submit a resume and cover letter specifying any preferences they have for legal units or locations (see below). This is an unpaid summer internship.

Legal Units Supporting Interns in Summer 2020

- Basic Unit – housing (fair housing and evictions defense), public benefits, and consumer debt issues
- Family Law and Victim’s Rights Unit – civil legal services for victims/survivors of sexual assault and/or domestic violence
- Foreclosure Prevention Unit – assists low income Maine homeowners facing foreclosure through litigation and dispute resolution
- Low Income taxpayer Clinic – through an IRS grant, Pine Tree offers eligible taxpayers free legal assistance on a range of federal tax matters across the state.
- Veterans Unit – through a medical-legal partnership with Togus Veterans Hospital as well as general intake, PTLA represents Maine veterans on a variety of civil legal issues.

Internship Locations

- Augusta (Basic and Veterans)
- Bangor (Basic, Family, Tax)
- Lewiston (Basic and Family)
- Portland (Basic, Foreclosure, Family and Kids Legal)
- Presque Isle (Basic and Family)

Rhode Island Attorney General's Office

Address: 150 South Main Street, Providence, RI 02903
Contact: Teresa A. Letourneau (Internship Program Coordinator), tletourneau@riag.ri.gov
Website: http://www.riag.ri.gov
Year(s): 1LD/2LE, 2LD/3LE, 3LD/4LE
Required Application Documents: Resume, Cover Letter, Other Documents, Unofficial Transcript, Writing Sample
Interview Date: Thursday, January 30
Description: Top law enforcement agency for the State of Rhode Island. We have many positions for legal research & writing as well as rule 9 students that will appear in court under the supervisor, which is a practicing attorney.

Rhode Island Public Defender

Address: 160 Pine Street, Providence, RI 02903
Contact: Michael A. DiLauro (Director of Training/Legislative Liaison), mdilauro@ripd.org
Website: http://www.ripd.org
Year(s): 2LD/3LE
Required Application Documents: Resume, Cover Letter, Writing Sample
Interview Date: Friday, January 31

Description: The Rhode Island Public Defender is a full-service public defender agency providing statewide representation to indigents. Established in 1941, its forty-two attorneys, supported by eight investigators and three social workers, represent indigents charged with misdemeanors and felonies, juveniles charged with delinquency and wayward offenses, and parents whose custody of their children is threatened by the state. Approximately 20,000 referrals are made to the Public Defender annually. The Public Defender is a state agency, funded primarily by general revenue; a portion of its $5.5 Million budget is attributable to federal grants for special projects.

The main office is located in Providence, RI, as are two branch offices. Three additional offices are located in the southern half of the state. The caseload is highly urban, as the cities of Providence and Newport account for the bulk of the cases.

Representation is specialized and largely horizontal. There are three basic divisions of attorneys: appellate, criminal trial (including separate felony and misdemeanor units), and family court (including separate juvenile and parental rights units).

A large law student internship program is operated every summer. Approximately 25 law students are placed in all divisions of the office each summer. Internships are unpaid and fulltime, for a minimum of 10 weeks. Law students are also accepted for internships during the academic year (minimum 16 hours per week).

All hiring, for fulltime positions and law student placement, is centralized through the main office in Providence. Hiring and placement details are furnished in the attached pages. Resumes for permanent staff positions should be sent to Public Defender Mary S. McElroy; resumes for law clerk positions should be sent to Michael A. DiLauro, Director of Training. A writing sample should accompany all applications. Copies of transcripts are accepted but not required at the initial application stage.

The Rhode Island Public Defender is committed to equal employment without regard to discrimination on the basis of race, national origin, gender, sexual orientation, handicap or age.

Rhode Island State Government Internship Program

Address: State House, Room 8AA, 82 Smith Street, Providence, RI 02903
Contact: David Rathbun (Assistant Director), d.rathbun@rilegislature.gov
Website: http://d.rathbun@rilegislature.gov
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter, Writing Sample
Interview Date: Thursday, January 30

Description: This opportunity is only available to Rhode Island state residents.

Students are connected with internship experiences throughout state government. This includes internships in the Legislative branch, Executive branch, the Judiciary, Departments of State Government, Municipal Agencies and Community and Nonprofit organizations.

Interns are placed in their area of interest where they receive hands-on experience in their field. The program, run by the Joint Committee on Legislative Services, provides real world experience with a strong educational focus. Upon completion of the program, an Intern Evaluation is completed by the Placement Supervisor and the Intern completes an essay regarding their experience.

Summer Program - June 1, 2020- July 31, 2020

Service Employees International Union

Address: 1800 Massachusetts Ave, NW, Washington, DC 20036
Contact: Kim Gibbs (Legal Operations Manager), kim.gibbs@seiu.org
Website: https://www.seiu.org
Year(s): 1LD/2LE, 2LD/3LE

Required Application Documents: Resume, Cover Letter, Other Documents, Unofficial Transcript

Interview Date: Friday, January 31

Description: Service Employees International Union (SEIU) has openings for full-time law clerks for the Summer of 2020. Law clerks and externs in the SEIU Legal Department conduct legal research and draft legal memoranda, work with attorneys on pending litigation, attend hearings and conferences, and meet with union leaders. Law clerks and externs are generally assigned to work in the Legal Department in Washington, DC. Nevertheless, a full-time law clerk may be assigned to work at a field location. Law clerks are paid $22/hour. Externs receive credit from their law schools.

We are interested in candidates with a demonstrated commitment to workers’ rights and social change. The successful applicant will have a strong academic background with excellent writing and researching skills. Completion of basic labor law course is preferred but not required. Please note law clerk positions are open only to current law students (graduation date of September 2020 or later).

SEIU is an equal opportunity employer.

Social Security Administration, Office of General Counsel

Address: JFK Federal Building, Room 625, 15 New Sudbury Street, Boston, MA 02203

Contact: Nicole Sonia (Assistant Regional Counsel), nicole.sonia@ssa.gov

Website: http://www.ssa.gov

Year(s): 2LD/3LE

Required Application Documents: Resume, Cover Letter, Unofficial Transcript, Writing Sample

Interview Date: Thursday, January 30

Description: The office’s primary role is to represent the Social Security Administration in federal district and appellate courts in the context of disability benefits litigation, a consistently challenging and engaging practice area. In addition, the office represents and advises the agency in personnel and employment disputes and provides other legal advice throughout the region. Successful applicants should be proactive self-starters who are interested in public service and working in a dynamic environment offering a variety of opportunities and experiences. Applicants must also have solid research and writing skills. Although the position is unpaid, legal interns will be given an extraordinary opportunity to take on significant and even primary responsibility on matters from across the office’s workload. Specifically, legal interns will draft a variety of pleadings, including summary judgment motions, filed in federal district courts. In this role, legal interns review a final decision rendered by an administrative law judge in which a claimant was denied disability benefits. Legal interns thoroughly review the case record to assess the defensibility of the case, and, if defensible, draft a motion for summary judgment. In addition, legal interns will participate in moot courts for attorneys arguing before the federal district and appellate courts, observe federal court arguments and administrative hearings, and will have the opportunity to work with attorneys across many of the office’s practice areas. Such work includes responding to requests for personally identifiable information, evaluating representative sanctions, and investigating allegations of civil rights violations. Legal interns will receive regular feedback on their work-product and have the opportunity to develop research and writing skills that will be highly valuable in virtually any law practice. Legal interns may also have the opportunity to argue in federal district court depending on available cases and the application of local federal rules.

Suffolk County District Attorney's Office

Address: One Bulfinch Place, Boston, MA 02114

Contact: Toshanna Santos (Intern Coordinator), toshanna.santos@state.ma.us

Website: https://www.suffolkdistrictattorney.com

Year(s): 1LD/2LE, 2LD/3LE, 3LD/4LE

Required Application Documents: Resume, Cover Letter

Interview Date: Friday, January 31

Description:
Post Grad Employment with the Suffolk DA's Office

The Office of Suffolk County District Attorney Rachael Rollins, the largest county-based prosecutor’s office in New
England, is an equal opportunity employer — employing more than 150 lawyers and 150 additional staff members. We are lucky that the DA’s office currently has many exceptional people that serve Suffolk County with distinction every day. DA Rollins wants to build on this team with people that best reflect the rich diversity of all of Suffolk County.

Internships with the Suffolk DA’s Office

The Suffolk County District Attorney’s Office (SCDAO) invites applications year round from students interested in an opportunity to gain unparalleled, hands-on experience at the most innovative and progressive district attorney’s office in New England.

At the Suffolk County District Attorney’s Office, interns are essential and integral members of the team. Through observation and practice, students not only gain job skills, confidence, and knowledge but also receive the opportunity to take part in impactful, challenging, and mission-driven work.

**Suffolk County District Attorney's Office, Appeals Division**

**Address:** One Bulfinch Place, Boston, MA 02114

**Contact:** Monica DeLateur (Assistant District Attorney; Supervisor of Legal Internship Program), scdaointernappeals@massmail.state.ma.us

**Year(s):** 1LD/2LE, 2LD/3LE

**Required Application Documents:** Resume, Cover Letter, Other Documents, Writing Sample

**Interview Date:** Friday, January 31

**Description:** The Appeals Division of the Suffolk County District Attorney’s Office (SCDAO) invites applications from students interested in an opportunity to gain unparalleled hands-on experience in the detailed and nuanced world of appellate litigation and motion practice at the most innovative and progressive district attorney’s office in New England.

**About District Attorney Rollins and the SCDAO**

District Attorney Rachael Rollins is the chief law enforcement officer for Boston, Chelsea, Revere, and Winthrop, Massachusetts. She took office on January 2, 2019, as Suffolk County’s sixteenth district attorney, the first woman to be elected to that position in Suffolk County history, and the first woman of color ever to serve as a Massachusetts District Attorney. The District Attorney was elected with a mandate to bring meaningful, substantive change and reform to the criminal justice system. She has pledged to pursue that mission tirelessly by reducing incarceration, correcting racial and socio-economic disparities, adopting alternatives to traditional prosecution, and improving relationships between law enforcement agencies and the communities they serve.

Under the District Attorney’s leadership, the Office handles approximately 40,000 criminal cases each year in Suffolk Superior Court, the Supreme Judicial Court (SJC), the Massachusetts Appeals Court, the Boston Municipal Court and its eight court departments, Chelsea District Court, and the Boston Juvenile Court. Our main office is located at One Bulfinch Place in downtown Boston. With approximately 250 employees, including about 160 lawyers, we are the largest and busiest district attorney’s office in New England.

**About the Appeals Division**

The Appeals Division and its Appellate Assistant District Attorneys (ADAs) work to ensure the integrity of criminal convictions earned in Suffolk County. As the busiest appellate team in the state, the Division litigates appeals before the Massachusetts Appeals Court and the SJC; challenges judicial error and seek to develop and clarify case law by taking more affirmative appeals than any other appellate unit in the state; handles complex or cutting-edge pretrial, trial, and post-conviction motions in the trial courts; and helps to draft legislation. We also work with trial ADAs at motion hearings and trials to address any questions of law, procedure, and precedent that may arise.

We invite applications from students interested in serving the interests of justice through written and oral advocacy. Each intern typically begins his or her internship by taking responsibility for researching and drafting the Office’s response to a defendant’s appellate brief in the Massachusetts Appeals Court, under the supervision of an Appellate ADA. Students may also assist on appeals before the Single Justice of the SJC and work with trial ADAs on motions or research questions. During the summer, most interns will write two briefs; complete two other shorter motions or
research assignments; and observe multiple arguments, hearings, or trials. Interns may also be responsible for research questions to help the Office litigate appeals and handle complex motions in the trial courts and appellate courts. If an intern files an appellate brief on behalf of the Commonwealth, he or she may have the opportunity to argue the case in the Massachusetts Appeals Court. Most interns will return to present oral argument before the Massachusetts Appeals Court on the case(s) they briefed.

We provide a robust training program for summer interns; the program includes presentations on brief-writing and advocacy, roundtable discussions with judges and others whose work is relevant to appeals, and field trips. Past interns have credited the experience with strengthening their ability to analyze legal issues, developing litigation strategies, and improving writing and oral advocacy skills.

Candidates should demonstrate: (1) outstanding writing and research skills, as demonstrated by a strong writing sample and attention to detail; (2) ability to work as part of a team; (3) effective time management, and capacity to carry a significant caseload; and (4) a commitment to public interest law. Our interns do not need to be 3:03 certified in order to participate in oral argument before the Massachusetts Appeals Court, though we encourage interns to obtain 3:03 certification.

Additional information, including application instructions, is available on our webpage at: https://www.suffolkdistrictattorney.com/open-positions-internship-1.

**U.S. Air Force JAG Corps**

**Address:** 1420 Air Force Pentagon, Washington, DC 20330  
**Contact:** Karen Braxton (Recruiting Assistant), karen.braxton.civ@mail.mil  
**Website:** [http://www.airforce.com/jag](http://www.airforce.com/jag)  
**Year(s):** 1LD/2LE, 2LD/3LE, 3LD/4LE  
**Required Application Documents:** Resume  
**Interview Date:** Thursday, January 30 & Friday, January 31  
**Description:** At the time you become a JAG, you must be less than 40 years of age, graduate from an ABA accredited law school and be admitted to practice before the highest court in any state or federal territory.

**U.S. Attorney's Office, Criminal Division**

**Address:** One Courthouse Way, Suite 9200, Boston, MA 02210  
**Contact:** Leah Foley (Assistant U.S. Attorney), leah.foley@usdoj.gov  
**Website:** [https://www.justice.gov/usao-ma](https://www.justice.gov/usao-ma)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript, Writing Sample  
**Interview Date:** Friday, January 31  
**Description:** Summer interns are assigned to various units within the criminal division of the U.S. Attorney's Office. They assist prosecutors in preparing for trial, attend court hearings and trials, and conduct legal research and writing assignments. The interns are exposed to all aspects of federal investigations and the resulting prosecutions.

**U.S. Commodity Futures Trading Commission, Division of Enforcement**

**Address:** 140 Broadway, 19th Floor, New York, NY 10282  
**Contact:** Michael Geiser (Senior Trial Attorney), mgeiser@cftc.gov  
**Website:** [https://www.cftc.gov/](https://www.cftc.gov/)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Unofficial Transcript, Writing Sample  
**Interview Date:** Thursday, January 30  
**Description:** The U.S. Commodity Futures Trading Commission, Division of Enforcement, is hiring interns for its New York Office.
Interns assist Trial Attorneys with the work of the office, including investigations into potential violations of the Commodity Exchange Act and enforcement actions in federal district court. Interns get substantive experience in the regulation of financial derivatives and commodities, including cryptocurrencies. In the past, in addition to legal research and writing and fact investigation, interns have participated in trials in market manipulation and cryptocurrency cases in the Southern and Eastern Districts of New York.

**U.S. Department of Education, Office for Civil Rights**

**Address:** 5 Post Office Square, 8th Floor, Room 800, Boston, MA 02109  
**Contact:** Michelle Kalka (Compliance Team Leader), michelle.kalka@ed.gov  
**Website:** [https://www2.ed.gov/about/offices/list/ocr/index.html](https://www2.ed.gov/about/offices/list/ocr/index.html)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Unofficial Transcript, Writing Sample  
**Interview Date:** Friday, January 31  
**Description:** The U.S. Department of Education’s Office for Civil Rights enforces six federal civil rights laws --- prohibiting discrimination based on race, color, national origin, sex, age, disability --- intended to ensure equal access to educational opportunity at both the elementary/secondary and post-secondary level. We are seeking interns who are excited to take an active role in helping us investigate allegations of civil rights violations. We have a small staff, so we rely on interns to be an integrated member of our team. As an intern, your duties would include, as necessary, legal research and writing, data analysis, drafting interview questions, interviewing or helping to interview complainants and respondents, shadowing mediations, drafting resolution agreements, and aiding in negotiating resolution agreements, among other tasks.

**U.S. Department of Justice, Environmental Enforcement Section**

**Address:** Williams Building, 408 Atlantic Avenue, Suite 236, Boston, MA 02493  
**Contact:** Addie Fiske (Senior Counsel), addie.fiske@usdoj.gov  
**Website:** [https://www.justice.gov](https://www.justice.gov)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript  
**Interview Date:** Thursday, January 30  
**Description:** The mission of our office is enforce the environmental laws of the United States through civil litigation or settlement. Summer interns will provide support to the litigation and settlement efforts of our office.

**U.S. Department of Labor, Office of Administrative Law Judges**

**Address:** O’Neill Federal Building, Room 411, 10 Causeway Street, Boston, MA 02222-1047  
**Contact:** Lynne Cutaiar (Senior Attorney-Advisor), cutaiar.lynne@dol.gov  
**Website:** [https://www.oalj.dol.gov](https://www.oalj.dol.gov)  
**Year(s):** 3LD/4LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript, Writing Sample  
**Interview Date:** Thursday, January 30  
**Description:** The U.S. Department of Labor’s Office of Administrative Law Judges conducts hearings in cases arising under a variety of federal labor and employment statutes, including the Longshore and Harbor Workers' Compensation Act, the Black Lung Benefits Act, the Immigration and Nationality Act, and various whistleblower protection statutes. The primary job duties of a law clerk/attorney-advisor include legal research, evaluating evidence, drafting decisions and orders, acting as the point of contact for parties appearing before the office, and assisting judges with docket management. This is a two-year clerkship, with a potential for a third year.

**U.S. Department of Labor, Office of the Solicitor**

**Address:** 25 New Sudbury Street, JFK E-375, Boston, MA 02203  
**Contact:** Christine Collins (Senior Trial Attorney/Intern Coordinator), collins.christine@dol.gov  
**Website:** [http://www.dol.gov/sol](http://www.dol.gov/sol)
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript, Writing Sample  
**Interview Date:** Thursday, January 30  
**Description:** The Solicitor’s Office of the U.S. Department of Labor accepts student volunteers (summer and academic year) at its downtown Boston office. The thirty lawyers of the Boston office provide trial litigation and general legal services to the Department of Labor throughout New England. Major litigation areas include federal district court actions under the Employee Retirement Income Security Act and the Fair Labor Standards Act, as well as administrative proceedings under the Occupational Safety and Health Act and the Mine Safety Act. Our interns are unpaid student volunteers who will be introduced to the operation of a government legal office, become familiar with civil litigation practice in a government setting, and be exposed to the diverse Department enforcement programs as caseloads permit. Compensation through law school or other public interest funding or course credit/academic approval must be provided.

The Solicitor’s Office is committed to diversity and encourages all interested students to apply. Please contact Christine Collins at Collins.Christine@dol.gov if you need additional information.

**U.S. Department of the Interior, Office of the Solicitor**  
**Address:** 15 State Street, 8th Floor Boston, MA 02109-3502  
**Contact:** Andrew Tittler (Field Solicitor), andrew.tittler@sol.doi.gov  
**Website:** [http://www.doi.gov/solicitor](http://www.doi.gov/solicitor)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript, Writing Sample  
**Interview Date:** Friday, January 31  
**Description:** The Northeast Region of the United States Department of the Interior (“DOI”), Office of the Solicitor is seeking several legal interns for its Boston office in Summer 2020.

**About DOI and the Solicitor’s Office**  
The Department of the Interior is tasked with protecting and providing access to our Nation’s natural and cultural heritage and resources. The Office of the Solicitor performs the legal work for DOI and its bureaus and offices. The Office is organized into the Immediate Office of the Solicitor in Washington, D.C., the Ethics Office, six headquarters legal divisions, an administrative division, and seventeen regional and field offices located throughout the United States, with a staff of more than 300 attorneys nationwide. More detailed information about DOI is available at [http://www.doi.gov](http://www.doi.gov) and additional information on the Solicitor’s Office may be found at [http://www.doi.gov/solicitor](http://www.doi.gov/solicitor).

The Boston Field Office is located in downtown Boston, and is accessible by public transportation.

**Legal Intern Position**  
Legal interns help perform legal work for our client agencies, the National Park Service, the U.S. Fish and Wildlife Service, and the U.S. Geological Survey. As in-house counsel for the Department, this entails conducting legal research and drafting memoranda, preparing written decisions on matters delegated to our office, as well as drafting motions and discovery in litigation before administrative agencies. Students will have an opportunity to gain valuable experience working directly with staff attorneys in various practice areas, including environmental law, energy issues, property and land use law, natural resources, and endangered species issues. Students also may participate in conference calls or meetings with attorneys in the office, clients or Justice Department lawyers. All students are welcome to apply. Internships are unpaid. The Office will cooperate to the fullest extent possible to ensure students are able to obtain academic credit and/or work study funding.

**Special Notes**  
All positions are on a volunteer basis. Under 5 U.S.C. § 3111 a student volunteer intern is not a Federal employee for any purpose other than injury compensation or laws related to the Federal Tort Claims Act. Service is not creditable for leave accrual or any other employee benefits.
The Office will cooperate with law school administrators to the greatest extent possible to provide specific work opportunities that will result in course credits for the students. Students interested in working in headquarters or another regional office should contact those offices directly or apply through the centralized application process (information available at http://www.doi.gov/solicitor/internExtern.html).

Students selected as interns will be required to clear a fingerprinting background check process in order to gain access to DOI systems and information.

The Solicitor’s Office does not discriminate on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

**U.S. Environmental Protection Agency**

**Address:** Five Post Office Square, Suite 100, Boston, MA 02109-3912
**Contact:** David Peterson (Senior Enforcement Counsel), peterson.david@epa.gov
**Website:** [https://www.epa.gov/aboutepa/epa-region-1-new-england](https://www.epa.gov/aboutepa/epa-region-1-new-england)
**Year(s):** 1LD/2LE, 2LD/3LE
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript
**Interview Date:** Thursday, January 30
**Description:** EPA New England, located in Boston, MA, is one of ten regional offices of the Environmental Protection Agency. The mission of the Agency is to protect public health and to preserve the environment.

EPA New England employs approximately 550 people who are responsible for implementing the federal environmental statutes and programs in the six New England states and on tribal lands. The staff includes scientists, environmental engineers, environmental protection specialists, and attorneys.

EPA New England attorneys provide legal advice on the implementation and enforcement of federal laws administered by EPA, including laws relating to air and water pollution, the control of toxic substances, and the management and disposal of hazardous wastes.

Approximately fifty attorneys in EPA New England work on a full range of legal matters including:

- enforcement actions brought administratively or in federal district court against violators of federal environmental protection statutes and regulations;
- defense of EPA in lawsuits filed against it;
- review of the statutes and regulations of states and Indian tribes seeking delegations of authority from EPA to have primary responsibility for federal environmental programs;
- legal advice concerning the operation of the regional office; and
- legal advice concerning the administration of EPA grant programs.

EPA New England is seeking a motivated legal interns with strong academic credentials for a number of summer legal internships. We are particularly interested in students planning careers in the public sector or seeking experience in environmental law from a diverse range of backgrounds. Legal interns will have the opportunity to work on a challenging range of issues involving environmental protection and public policy throughout New England.

Legal interns’ work may include drafting legal documents; attending negotiations and stakeholder meetings; working with project teams on environmental enforcement, permitting, and policy matters; and legal research.

**U.S. Navy JAG Corps**

**Address:** 360 Elliot Street, Newport, RI 02841
**Contact:** Colin Hood (LT, JAGC, USN), colin.a.hood1@navy.mil
Resume Collection Employers

The following organizations are accepting applications from interested students but will not interview in-person at the MLSC's January 2020 Gov/PI Interview Program. Instead, the organizations will review applications and contact directly any candidates they would like to meet. Applications must be submitted online through the Massachusetts Law School Consortium Symplicity site.

- **Symplicity Site**: [https://law-massconsortia-csm.symplicity.com/students](https://law-massconsortia-csm.symplicity.com/students)
- **Session**: January 2020 Gov/PI Resume Collections
- **Bidding Deadline**: Monday, December 2 at 12 PM (noon) ET

**Alliance for Children's Rights**

**Address**: 3333 Wilshire Boulevard, Suite 550, Los Angeles, CA 90010

**Contact**: Yaari Sanderson (Volunteer Outreach Coordinator), volunteer@kids-alliance.org

**Website**: [https://kids-alliance.org/](https://kids-alliance.org/)

**Year(s)**: 1LD/2LE, 2LD/3LE

**Required Application Documents**: Resume, Cover Letter, Unofficial Transcript

**Description**: The Alliance for Children's Rights provides free legal services and advocacy to protect the rights of impoverished and abused children and youth in LA County enabling them to have safe, stable homes, healthcare and the education they need to thrive. Clients include children in foster care, runaway and emancipating youth, relative and non-relative caregivers and children with educational, physical and emotional disabilities. Alliance staff includes lawyers, social workers, health care specialists, and advocates.

The Alliance is recruiting legal interns for the summer to work on a variety of child advocacy issues. Summer interns gain skills in client interaction, legal research and writing, and learn about the dependency court system. The Alliance also organizes trainings, workshops, and events for interns throughout the summer.

**Program areas include:**

- **Adoptions** - Build forever families while working closely with LA Children's Court and the Department of Children and Family Services
- **Guardianship** - Establish legal guardianship through probate court, allowing caregivers to enroll children in school, get their medical needs met, and obtain financial assistance.
- **Public Benefits** - Obtain the appropriate level of assistance to meet the diverse needs of children in out of home care. Cases can be resolved through negotiation or fair hearing.
- **Education** - Level the playing field for the nearly half of children in foster care with learning disabilities and/or delays. Work directly with schools and agencies to ensure children receive services, enabling them to catch up with their peers.
- **Transitional Age Youth (TAY)** - Support youth with the legal challenges of transitioning out of foster care towards independence. Provide legal services while also educating youth about their legal rights and empowering them through workshops and access to resources.
Healthcare - Work with children and families to overcome hurdles in securing healthcare, including Medi-Cal eligibility, treatment denials, and mental health services.

Policy - Contribute to impact litigation across various departments and assist in efforts to implement systematic reform by identifying trends and pervasive issues that negatively impact foster youth.

* Spanish fluency required

In addition to program specific tasks, interns will:

- Conduct client intake interviews.
- Analyze and assess client needs.
- Work with attorneys to determine legal assistance needed.
- Conduct legal research and prepare legal documents.
- Attend court proceedings.
- Develop resource and educational materials for clients.

Qualifications

- Must be a current law student.
- Desire to work with foster youth and their caregivers.
- Ability to work efficiently, independently, and with attention to details.
- Ability to work full-time (9:00a-5:30p M-F) in our Los Angeles office for 10 weeks from May 18, 2020 - July 24, 2020. Internships are competitive. No split schedules considered.
- Spanish fluency preferred for all programs, but required for Adoption and Guardianship programs.

All positions are unpaid.

Connecticut Fair Housing Center
Address: 221 Main Street, Hartford, CT 06106
Contact: Pamela Heller (Staff Attorney), pheller@ctfairhousing.org
Website: http://www.ctfairhousing.org
Year(s): 1LD/2LE, 2LD/3LE
Required Application Documents: Resume, Cover Letter
Description: The mission of the Connecticut Fair Housing Center is to ensure that all people have equal access to housing opportunities in Connecticut, free from discrimination.

Because housing discrimination disproportionately affects people with low incomes, the Center focuses on the intersection of poverty and housing discrimination. The Center also assists Connecticut homeowners who have been hit hardest by the nation’s ongoing foreclosure crisis.

Since 1994, the Connecticut Fair Housing Center has provided free investigative and legal services to residents who believe they have been the victims of housing discrimination. Because housing discrimination disproportionately affects people with low incomes, the Center focuses on the intersection of poverty and housing discrimination.

The Center also conducts statewide education and outreach to ensure that residents understand their fair housing rights. In addition, the Center works with state and local governments, housing professionals, and others to promote compliance with federal and state fair housing laws.

Disability Law Center
Address: 11 Beacon Street, Suite 925, Boston, MA 02108
Contact: Amanda Gasparonis (Director of Administration), agasparonis@dlc-ma.org
Website: http://www.dlc-ma.org
Year(s): 1LD/2LE, 2LD/3LE
**Required Application Documents:** Resume, Cover Letter, Writing Sample

**Description:** DLC is the Protection and Advocacy (P&A) agency for Massachusetts. We are a private, non-profit organization responsible for protecting and advocating for the rights of people with disabilities in Massachusetts. We do this through monitoring, investigations, direct representation and systems advocacy.

**Muslim Advocates**

**Address:** PO Box 34440, Washington, DC 20043
**Contact:** James Street (Legal Assistant), james@muslimadvocates.org
**Website:** https://muslimadvocates.org/
**Year(s):** 1LD/2LE, 2LD/3LE

**Required Application Documents:** Resume, Cover Letter, Other Documents, Writing Sample

**Description:** Muslim Advocates is a leading national legal advocacy and educational nonprofit organization that has been fighting to promote freedom, justice, and equality for Americans of all faiths since 2005. In addition to conducting legal advocacy, policy engagement, and civic education, Muslim Advocates utilizes targeted litigation in order to protect and defend the rights of American Muslims.

Our legal interns will work with the impact litigation team by performing legal and factual research, writing memoranda and sections of court documents, and providing other support. Law students interested in a future career in civil rights work are especially encouraged to apply.

**New Hampshire Legal Assistance**

**Address:** 117 North State Street, Concord, NH 03301
**Contact:** Jeffrey Kelcourse (Intern Co-Coordinator), jkelcourse@nhla.org
**Website:** http://www.nhla.org
**Year(s):** 1LD/2LE, 2LD/3LE

**Required Application Documents:** Resume, Cover Letter, Other Documents, Unofficial Transcript, Writing Sample

**Description:** New Hampshire Legal Assistance is a statewide private non-profit law firm with five law offices in the state. Find out more about us and our firms achievements by visiting our website at: www.nhla.org.

**New York Legal Assistance Group**

**Address:** 7 Hanover Square, 18th Floor, New York, NY 10004
**Contact:** Caprice R. Jenerson (Director, Pro Bono & Volunteer Unit), cjersonson@nylag.org
**Website:** http://www.nylag.org
**Year(s):** 1LD/2LE, 2LD/3LE

**Required Application Documents:** Resume, Cover Letter

**Description:** Founded in 1990, the New York Legal Assistance Group (NYLAG) is a leading not-for-profit civil legal services organization advocating for adults, children, and families that are experiencing poverty or have low income. We tackle the legal challenges and systematic barriers that threaten our clients’ economic stability, well-being, and safety. We are committed to diversity, equity, and inclusion and constantly improving how we respond to systemic issues of racism that affect our clients in their pursuit of justice. We address emerging and urgent needs with comprehensive, free civil legal services, direct representation, impact litigation, policy advocacy, financial counseling, medical-legal partnerships, and community education and partnerships. Last year, we affected the lives of 90,800 people.

**The Nature Conservancy**

**Address:** 99 Bedford Street, Suite 500, Boston, MA 02111
**Contact:** Tais Ludwig (International Paralegal), laclegal@tnc.org
**Website:** http://www.nature.org
**Year(s):** 2LD/3LE, 3LD/4LE

**Required Application Documents:** Resume, Cover Letter, Other Documents

**Description:** Latin American & Caribbean Legal Clerkship Program Description
Requirements

- Excellent Spanish language skills and interest in the region.
- A minimum of three (3) completed semesters of law school prior to beginning the externship (2L, 3L, or LLM)

*Currently recruiting for Spring 2020 and Summer 2020*

The mission of The Nature Conservancy is to conserve the lands and waters on which all life depends.

The Nature Conservancy’s Latin America and Caribbean Legal team is seeking Legal Clerks to volunteer during the semester or for 10 weeks over the summer academic break period. The unpaid position is part-time during the school year (approximately 15 hours per week) and full time over the summer. The Conservancy is interested and willing to work with the student and the law school to secure school credit. The Conservancy is also interested in qualified LLM students. Before starting, the candidate must have completed a minimum of three semesters of law school.

This position entails legal research and writing on legal topics as assigned by the Staff Legal Counsel, and a significant portion of the research materials will be in Spanish. These assignments will give Clerks valuable experience in research in the law outside of the US, online research, case research, statutory research, regulatory research, and traditional legal memorandum writing. The assignments should also provide the Clerk with an opportunity to work in the areas of comparative law, real property law, taxation, intellectual property, employment law, grants & contracts law, environmental law, and international law.

During the semester, the Clerk will be expected to complete approximately two to three major assignments and numerous minor assignments. One or two of these assignments will result in memoranda, allowing the Clerk the chance to mold one of these into a form suitable for a writing sample for future job searches. While the research on the projects will often be in Spanish, most of the memoranda will be written in English.

The Clerkship program provides valuable experience in many areas of the law and can be an excellent foundation for future legal work. The Latin America and the Caribbean Legal Team at The Nature Conservancy offers a friendly and cooperative atmosphere in which to work. Clerks will find that the attorneys are accessible and helpful. Clerks will have an opportunity to interact with the attorneys on a daily basis and may find themselves working on projects for several of them before the semester is over.

The Nature Conservancy Boston Office is located at 99 Bedford St, in Boston, MA. The supervising attorney for the Law Clerk is Froylan Hernandez-Ruiz, Senior Attorney.

**U.S. Attorney's Office, Civil Division**

**Address:** 1 Courthouse Way, Suite 9200, John J. Moakley Courthouse, Boston, MA 02210

**Contact:** Annapurna Balakrishna, annapurna.balakrishna@usdoj.gov

**Website:** [https://www.justice.gov/usao-ma](https://www.justice.gov/usao-ma)

**Year(s):** 1LD/2LE

**Required Application Documents:** Resume, Writing Sample

**Description:** An internship with the U.S. Attorney’s Office (USAO) offers a unique and challenging experience for the highly motivated student. It is an opportunity to work on some of the most significant, complex and visible cases being litigated today. You will work with Assistant U.S. Attorneys and other staff as part of a dedicated team helping to enforce Federal criminal and civil laws that protect life, liberty and property of citizens. Law school interns research legal issues; draft/write motions, responses, and various pleadings; provide trial support; interview witnesses; and assemble exhibits for trial. Interns are generally able to attend trials, hearings, attorney conferences, meetings, and other legal proceedings.

**U.S. Department of Veterans Affairs, Office of General Counsel**

**Address:** 200 Springs Road, Bedford, MA 01730

**Contact:** Paul V Usera, paul.usera@va.gov
About the Department of Veterans Affairs (VA)
The Department of Veterans Affairs operates the nation's largest integrated health care system, with more than 1,700 hospitals, clinics, community living centers, and other facilities. It also administers a variety of benefits and services that provide financial and other forms of assistance to service members, veterans, their dependents, and survivors.

The mission of the Office of General Counsel (OGC) is to identify and meet the legal needs of the Department of Veterans Affairs (VA). Its primary objective is to ensure the just and faithful execution of the laws, regulations, and policies that the Secretary has responsibility for administering, and by so doing enable VA to accomplish its mission of service to our Nation’s veterans.

OGC attorneys in the Bedford, Massachusetts office provide a full range of legal and litigation services to VA medical centers and outpatient clinics located in Massachusetts, New Hampshire, Rhode Island, Connecticut, and Maine. The intern will have the opportunity to work closely with attorneys in the Bedford office and will be expected to conduct legal research and factual investigations, prepare pretrial discovery, and draft internal memoranda and pretrial motions, among other tasks.

OTHER KEY REQUIREMENTS

- You must be a U.S. citizen to apply for this internship.
- Subject to a background/suitability investigation.
- Selective Service Registration is required for males born after 12/31/1959.

U.S. Environmental Protection Agency, Office of Enforcement

Address: 2400 Pennsylvania Ave, NW, Washington, DC
Contact: Cheryl Rose (Director), oecalawinternprogram@epa.gov
Website: https://www.epa.gov/enforcement

Students will work with practicing environmental lawyers and technical professionals on active cases, policies and other projects related to civil (administrative and judicial) and criminal enforcement, investigations, inspections, targeting/priorities, federal facilities enforcement, state/tribal enforcement coordination, and other matters. Our offices implement and enforce the Clean Air Act, Clean Water Act, FIFRA, RCRA, TSCA, CERCLA and other environmental laws. Specific projects and assigned practice areas will depend upon the student’s placement. For more information about OECA’s activities, see www.epa.gov/enforcement and www.epa.gov/compliance.

During the Summer program, NETI’s Law Clerk Honors Program includes a series of unique, specialized training sessions on environmental laws and how they are enforced. These weekly seminars provide first-hand knowledge from EPA’s leading enforcement experts.

Positions are competitive. We look for qualified and highly motivated candidates with superior records of achievement, a commitment to environmental and/or law enforcement work, and who also work well in teams.
Interested applicants should submit a resume, two or three references (name, title, phone number and email address), a writing sample, and a cover letter that includes a statement of interest that highlights particular skills, subject area preferences and the timeframe of interest (Fall, Spring, and/or Summer).

Please direct questions to NETI at: OECALawInternProgram@epa.gov or (202) 564-2626.

**U.S. Equal Employment Opportunity Commission**

**Address:** JFK Federal Building, Government Center, Room 475, Boston, MA 02203  
**Contact:** Neile F. Eisner (Administrative Judge), neile.eisner@eeoc.gov  
**Website:** [https://www.eeoc.gov](https://www.eeoc.gov)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter  
**Description:** The Boston Area Office of the New York District Office of the United States Equal Employment Opportunity Commission presides over and decides employment discrimination cases filed against the federal government under Title VII, the ADEA, the Rehabilitation Act, and the Equal Pay Act. The Judicial Internship Program affords law students the opportunity to work closely with the Administrative Judges and learn about employment discrimination as well as evidentiary, procedural and administrative law issues. Interns are directly involved with the cases and participate in a full array of legal work and assignments, including the following:

- Read files and summarize the evidence gathered during the investigative process,
- Identify any lack of information in the investigation that requires further exploration,
- Assistant the Judge in determining the issues to be heard at the hearing, the witnesses who will be approved to testify, and the exhibits that will be admitted,
- Observe settlement conferences and hearings conducted by the Judges,
- Participate in discovery conferences conducted by the Judge and assist with discovery and resolution of discovery disputes,
- Draft orders and directions to the parties, and
- Draft decisions, including legal research analysis.

There is no funding for this program. Most students receive credit, work study, or a fellowship from their school for their participation.

**U.S. Small Business Administration, Office of General Counsel**

**Address:** 409 Third Street, SW, 7th Floor, Washington, DC 20416  
**Contact:** Sabrina Daly (Trial Attorney), ogcrecruiting@sba.gov  
**Website:** [https://www.sba.gov](https://www.sba.gov)  
**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript  
**Description:** The U.S. Small Business Administration’s Summer Law Intern Program allows exceptional law students the opportunity to gain valuable legal work experience within SBA’s Office of General Counsel (OGC). Interns are assigned to one of four practice groups within the OGC:

1. Litigation  
2. Procurement (Government Contracts)  
3. General (Labor & Employment)  
4. Financial Law & Lender Oversight

Intern assignments may include legal research, drafting legal memoranda, drafting briefs and motions, drafting or responding to discovery requests, case management, and a number of offices specific assignments. All intern assignments are assigned by an attorney, who also oversees the intern's progress. A weekly lecture series provides interns the opportunity to attend panel discussions on topics ranging from current issues in OGC to clerking after law
school. Interns may also be able to observe depositions, administrative and congressional hearings, as well as federal court proceedings, when available. Interns also participate in an attorney mentor program where each intern is paired with an attorney within OGC. In the summer, happy hours, baseball games, and tours of the Supreme Court, Library of Congress and U.S. Capitol are just some of the fun events interns will experience. At a number of law schools, OGC’s internships may count toward course credit. Additionally, interns may be eligible to receive public interest funding or grants through their respective law schools for summer OGC internships.

The U.S. Small Business Administration was created in 1953 as an independent agency of the federal government to aid, counsel, assist and protect the interests of small business concerns; to preserve free, competitive enterprise; and to maintain and strengthen the overall economy of the nation. SBA has field offices in all 50 states, including most major cities. SBA’s programs and services are designed to help entrepreneurs start and grow their businesses. SBA guarantees business loans to small companies that are unable to obtain credit from traditional sources. SBA also assists with equity investments, surety bonds, disaster-assistance loans, innovation and research funding, federal procurement, and management counseling and training. For more information, visit www.sba.gov.

**Vladeck Raskin & Clark, P.C.**

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**Year(s):** 1LD/2LE, 2LD/3LE  
**Required Application Documents:** Resume, Cover Letter, Unofficial Transcript  
**Description:** Vladeck, Raskin & Clark, P.C., a preeminent plaintiff-side employment law firm with deep roots in the New York legal community, is seeking law clerks who are enthusiastic about representing people and interested in boutique litigation practice. The firm concentrates on representing employees in a wide range of cases, including employment discrimination, breach of contract, defamation and other matters both in federal and state courts. The firm also has an expanding criminal law practice.