

# 5-1212

# HARVARD LAW SCHOOL SAFETY & SECURITY

## URGENT ASSISTANCE: 617-495-1212

Safety and security is a shared responsibility among faculty, staff, students, and guests.

### IF YOU SEE SOMETHING, SAY SOMETHING®

Call the Harvard University Police at **617-495-1212** (5-1212 from any campus phone) to report an incident or to request help in any of these situations:

- Report a crime or suspicious activity
- Request urgent medical assistance

### IF YOU CALL 911:

The operator will ask for the address of the emergency. On the HLS campus, the WCC is located at:

**1585 MASSACHUSETTS AVENUE  
CAMBRIDGE**

FOR MORE ADDRESSES VISIT:

**[map.harvard.edu](http://map.harvard.edu)**

If **911** is called, also contact the Harvard University Police at **617-495-1212**.

## EMERGENCY COMMUNICATIONS

**MessageMe** quickly reaches students, faculty and staff in the event of a serious emergency or crisis. All students, faculty and staff are encouraged to update their information.



### CHECKLIST

- Students** must keep their information up to date in **Helios**.
- Faculty and Staff** must keep their information up to date in **PeopleSoft**.
- MessageMe**: Sign up for the University's alert system at: **[messagememe.harvard.edu](http://messagememe.harvard.edu)**.
- Bookmark [harvard.edu/emergency](http://harvard.edu/emergency)** to stay informed during emergencies.
- Program "Harvard Police" (617-495-1212)** into your phone.

## MORE RESOURCES

### HARVARD UNIVERSITY POLICE DEPARTMENT

Annual Security Report – Playing it Safe  
[www.hupd.harvard.edu](http://www.hupd.harvard.edu)

### HLS EMERGENCY RESOURCES

[emergency.law.harvard.edu](http://emergency.law.harvard.edu)

### QUESTIONS?

Contact HLS Facilities:  
617-495-5521  
[facmgmt@law.harvard.edu](mailto:facmgmt@law.harvard.edu)

### TRAVELING INTERNATIONALLY?

Global Support Services ([globalsupport.harvard.edu](http://globalsupport.harvard.edu)) provides travel support to the Harvard community. All individuals should register their travel in the International SOS MyTrips platform; students should also review requirements at [bit.ly/hls\\_intl\\_travel](http://bit.ly/hls_intl_travel).

**REMEMBER: ALWAYS CARRY YOUR HARVARD ID.**

# SAFETY & SECURITY RESOURCES

## ACTIVE SHOOTER PROTOCOL



**RUN**



**HIDE**



**FIGHT**

Be aware of your surroundings and take note of the two nearest exits.

Most incidents are over within minutes, so you must quickly determine the most reasonable way to protect your own life:

**RUN** if there is an accessible escape path.

**HIDE** if evacuation is not possible.

**FIGHT** as a last resort and only when your life is in imminent danger. Attempt to disrupt and/or incapacitate the active shooter.

### CAMPUS DEFIBRILLATORS

An Automated External Defibrillator (AED) is a medical device that delivers a shock to the heart during a cardiac emergency. AEDs are simple to use and can be found in all academic buildings on the HLS campus.



**NOTIFICATION** of active shooter events will be announced using the fire alarm voice paging system.

Additional messaging will come from Harvard's **MessageMe** system.



**ACTION** Please sign-up for **MessageMe** using your cell phone number.

### PROTECTION ON CAMPUS:

Police assistance phones are located at outdoor locations throughout the campus; they have blue lights above them for easy identification. These phones should be used to report suspicious activity, crimes in progress, or any emergency situation. The dispatcher will identify the location of the phone being used and will dispatch police and other security personnel as necessary.



## MORE RESOURCES

Trust your intuition: campus safety and security is a shared responsibility. Report suspicious activity to the Harvard University Police Department at **617-495-1212**

### STUDENT SUPPORT SERVICES

HLS works with students who require special accommodations due to disability or medical concerns. For further information, please email: [studentsupport@law.harvard.edu](mailto:studentsupport@law.harvard.edu) or call 617-495-1880.