1L Registration
Step by Step

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Before Preferencing Begins...

Utilize all available resources:

- **Online Resources:**
  - Course Catalog:
    - Class size and type
    - By permission courses – *not available for preferencing*
    - Prerequisites/course details
  - 1L Registration Information page:
    - includes section lists, curated for each section
  - Course and Schedule Updates page:
    - New courses will become available throughout the year. Check this page regularly to be aware of any new additions or scheduling updates.
  - Course Evaluations
  - Tentative Spring 2019 Exam Schedule

- **Offices and Programs:**
  - Office of the Registrar
  - BSA Advisors
  - Programs of Study
Preferencing Dates:

1L January Experiential Term & International/Comparative Round:
- Opens: Wednesday, October 24 @ 9am
- Closes: Monday, October 29 @ 5pm
- Results posted: Friday, November 2 by 5pm

1L Spring Upper-level Elective Round:
- Opens: Monday, November 5 @ 9am
- Closes: Thursday, November 8 @ 12pm
- Results posted: Tuesday, November 13 by 5pm

All registration results will be available in HELIOS.
All 1Ls must enroll in one 1L January Experiential Term course and one International/Comparative Law course during their spring semester.

Students must preference all 1L January Experiential Term and all International/Comparative Law offerings in this round.

<table>
<thead>
<tr>
<th>1L January Experiential Term Courses</th>
<th>International/Comparative Law Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advocacy: The Courtroom and Beyond (Gershengorn, Walczewski)</td>
<td>Human Rights and International Law (Neuman)</td>
</tr>
<tr>
<td>Financial Analysis and Business Valuation (Coates)</td>
<td>Law and International Development (Pistor)</td>
</tr>
<tr>
<td>Introduction to Trial Advocacy (Sullivan)</td>
<td>Law and the International Economy (Wu)</td>
</tr>
<tr>
<td>Lawyer for Justice in the United States (Caramello, Giannini, Gregory, Umunna)</td>
<td>Public International Law (Blum)</td>
</tr>
<tr>
<td>Negotiation Workshop (Emery, Moffitt, Todd)</td>
<td>Public International Law (Modirzadeh)</td>
</tr>
<tr>
<td>Pathways to Leadership Workshop for the Public/Non-Profit Sector (Crawford)</td>
<td>Public International Law (Orford)</td>
</tr>
<tr>
<td>Pathways to Leadership: Leading Change in the Legal Profession (Westfahl)</td>
<td>The Legal Architecture of Globalization: Money, Debt, and Development (Desan)</td>
</tr>
<tr>
<td>What Kind of Lawyer Do You Want to Be?: An Introduction to Legal Practice in Different Practice Settings (Rakoff, Wacks)</td>
<td></td>
</tr>
</tbody>
</table>
Sample Preference List

For the 1L January Experiential Term & International/Comparative Law preferencing

1. Winter: Negotiation Workshop (Emery, Moffitt, Todd)
2. Spring: Human Rights and International Law (Neuman)
3. Spring: Law and International Development (Pistor)
4. Winter: What Kind of Lawyer Do You Want to Be? (Rakoff, Wacks)
5. Winter: Pathways to Leadership Workshop for the Public/Non-Profit Sector (Crawford)
6. Spring: Public International Law (Orford)
7. Spring: Public International Law (Modirzadeh)
8. Winter: Lawyering for Justice in the United States (Caramello, Giannini, Gregory, Umunna)
9. Spring: Law and the International Economy (Wu)
10. Spring: Public International Law (Blum)
11. Winter: Introduction to Trial Advocacy (Sullivan)
13. Spring: The Legal Architecture of Globalization (Desan)
14. Winter: Advocacy: The Courtroom and Beyond (Gershengorn, Walczewski)
15. Winter: Pathways to Leadership: Leading Change in the Legal Profession (Westfahl)

❖ Your preferences this round will be submitted in a single ranked list.
❖ It is recommended that you rank your preferences in your priority order, and not in a per-semester priority order.
❖ Order your list by your enrollment priority, regardless of course type or term.
❖ All 1L January Experiential Term courses & all International/Comparative Law courses must be preferred.
❖ You cannot save your preferences until all offerings are included.
1L Spring Upper-level Elective Round

- All 1Ls must enroll in one, 2-4 credit elective during their spring semester.
- Students **must** preference between 5 and 10 courses during this registration round.
- When preferencing, all courses available to 1Ls will be listed. *However, you should only preference courses included on your section list.*
  - If you preference a course not included on your section list, you will not be enrolled and will be wasting a bid.
- A list of elective courses available for each section are listed here on the [1L Registration Information page](#).
Registration in Helios

Welcome to HELIOS

News from the Registrar's Office:

Note about course evaluations: Some course evaluation reports can be found in the Course Catalog in HELIOS. Course evaluations completed prior to Fall 2017 can be found in the Course Catalog.

Reminder: As a Harvard Law student, you have been assigned an official HLS Gmail account. The account is included in the spam filter on a regular basis. If you choose to forward this account to another email address, you are responsible for ensuring that the email is forwarding correctly. All communications coming from Harvard Law School and the Law School are handled through your official account. If you are missing an email due to issues resulting in mail forwarding, it is not an excuse. We have taken steps to ensure that Harvard initiated emails go to your official HLS account. Any emails which are not delivered correctly are your responsibility.

It is your responsibility to manage your email accounts which includes taking steps to ensure that you receive email messages from Harvard Law School.

HARVARD LAW SCHOOL
Step 1: Select the Registration Tab & Review Instructions

Registration

You have submitted 0 of 12 preferences.

Sample screenshot of what you should see in the Registration Page

 Choosing Courses to Add to your Preference List:

- You are creating a preference list for the Spring Elective registration round.
- You may preference up to 12 courses in this registration round.

Ordering the Courses in your Preference List and Submitting:

- Once your courses are selected, click on the Preference Order tab.
- You can re-order your selections by dragging and dropping the courses.
- Once you are finished choosing your courses and putting them in the correct order, you must click on the "Submit" button. 
  
  list has been saved.

Making Changes to your Preference List:

- Once you submit your course preference list, you may go back and edit it any time until the preferencing period ends.
- You must re-submit your preference list any time you make changes to it in order to save those changes.
Step 2: Select the Find Courses Tab

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Term Details</th>
<th>Time Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Corporate Transactions</td>
<td>Spring 2016 Course; Marshall Sonenshine</td>
<td>M 5:00pm - 7:00pm</td>
</tr>
<tr>
<td>Advanced Environmental Law in Theory and Application</td>
<td>Spring 2016 Course; Richard Lazarus</td>
<td>M, T 1:00pm - 2:30pm</td>
</tr>
<tr>
<td>Advanced Readings in Japanese Business Law</td>
<td>Spring 2016 Seminar; J. Mark Ramseyer</td>
<td>M 5:00pm - 7:00pm</td>
</tr>
<tr>
<td>Advanced Topics in Evidence: The Truth</td>
<td>Spring 2016 Seminar; Charles Nesson</td>
<td>F 1:00pm - 3:00pm</td>
</tr>
</tbody>
</table>
Step 3: Search Courses and Add Preferences

Advanced Environmental Law in Theory and Application

Professor Richard Lazarus
Spring 2016 course
M, T 1:00pm - 2:30pm
3 classroom credits

Prerequisites: There are no formal prerequisites for the class, although the environmental law survey course is a recommended course to have taken beforehand.

Exam Type: Any-day take-home exam.

This course complements the general survey course in environmental law. The primary contrast between the two courses lies in their relative breadth and depth of coverage. The survey course can perhaps be best described as a series of broad, shallow dives into the substance of federal environmental law. This class, Advanced Environmental Law In Theory and Application, includes a series, far fewer in number, of much narrower and deeper dives into some of the same material, but also different material, potentially including natural resources law. The basic objective of this advanced course is to teach students how to navigate and think about an exceedingly complex regime of statutes, regulations, and informal agency practices, in the context of addressing a concrete environmental problem. By examining in detail environmental law in application, the theoretical underpinnings and the challenges of environmental lawmaking are well highlighted.

Subject Areas: Environmental Law

Add Preference
### Step 4a: Select Preference Order Tab and Submit Preferences

You can drag and drop the courses to easily re-order your preferences; don’t forget to press “submit” to save your changes!

<table>
<thead>
<tr>
<th>Preference Order</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Spring 2016 Advanced Environmental Law in Theory and Application (Lazarus)</td>
</tr>
<tr>
<td>2.</td>
<td>Spring 2016 Advanced Corporate Transactions (Sonenshine)</td>
</tr>
<tr>
<td>3.</td>
<td>Spring 2016 American Legal History: Law and Social Reform, 1929-1973 (Brown-Nagin)</td>
</tr>
<tr>
<td>5.</td>
<td>Spring 2016 Animal Law (Still)</td>
</tr>
</tbody>
</table>
Step 4b: Receive Popup Confirmation of Successfully Submitted Preferences
Steps 1-4: Unsubmitted Changes & Re-submitting Preferences

If you update your preferences during any phase, you **MUST** return to the “Preference Order” tab and select “Submit Preferences” each time.

Otherwise, your changes will **NOT** be saved.
Now that your preferences are submitted, what’s next?

1. Confirmation of Bids Email:
   ◦ Sent to all students that submitted bids (approximately 1 hour after closing of bids).
   ◦ If you do not receive this email then we did not receive your bids.
   ◦ If you did not receive this email, contact the Registrar’s Office ASAP.

2. The registration algorithm runs.

3. Results are released in Helios by 5pm on the stated release date for that round.
Viewing your Results and Waitlist Positions
Add/Drop & Waitlist Processing:

Add/drop begins once results are released for each round.
- The 1L January Experiential Term course add/drop deadline is Friday, November 30 at 11:59pm EST.
- Spring International/Comparative Law and the Spring Upper-level Elective add/drop will continue through the Add/Drop deadline: Friday, February 1, 2019 at 11:59pm EST.

Waitlist processing:
- Waitlists are processed in priority order.
- Students have 24-hours to accept waitlist offers.
- Waitlist processing will pause on November 30 for the fall exam period and will resume after winter break.

For more information on add/drop and waitlist processing, please see our Registration Information page.
Registration Reminders:

For successful registration:

✓ Note all dates and deadlines
✓ Utilize all available resources
✓ Complete and submit preferences in Helios
✓ Must always select “Submit” to save changes
Do you have additional Questions?

Read the Frequently Asked Questions for 1L Registration

Contact us at Office of the Registrar

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