

Office of Clinical and Pro Bono Programs
SPO OPPORTUNITIES FOR STUDENT PRACTICE 2018-2019

SPO	Description	Skills	Time Commitment	Application Process	Info Session/Open House	Training Date
HLS Advocates for Human Rights orgs.law.harvard.edu/advocates Co-Presidents: Madeleine O'Neill and Daniel Levine-Spound moneill@jd19.law.harvard.edu dlevinespound@jd19.law.harvard.edu	Implements student-led and student-developed projects assisting NGOs and lawyers around the world, hosts human rights-related events, actively supports social justice/human rights initiatives on campus and in the community, and seeks to build a community of human rights-oriented students on campus. This semester, Advocates has projects on expanded jurisdiction at the ICC, sustainable development in international trade, torture and prosecution in Iraq, corporate accountability in Israel/Palestine, women's shelters in Germany, trial-observation at the ICC, and family law/divorce in Israel.	<ul style="list-style-type: none"> Analyzing facts Brief writing Collaboration/teamwork Doctrinal legal research & writing Grassroots advocacy Interviewing clients Investigation/factual research Policy 	Varies by project and involvement. Members on projects can expect to spend 2-5 hours per week, project leaders can expect to spend 4-7- hours per week. Other executive board members can expect to spend anywhere from 4-8 hours per week.	Application Deadline: Friday, September 21 @ 5 pm Applications for project membership and executive board positions: https://goo.gl/forms/7fbQdqp1n50yLlaI2 .	Welcome Event: Tuesday, September 18 12:00pm-1:00pm Jarvis Field and Caspersen Patio	There will be different training sessions depending on students' projects/positions.
Harvard Defenders clinics.law.harvard.edu/defenders hdefenderspresident@gmail.com	Represents low-income clients at Massachusetts criminal show-cause hearings before clerk magistrates, works in partnership with outside organizations, and provides referrals to other legal services.	<ul style="list-style-type: none"> Analyzing facts Collaboration/teamwork Direct client advising & services Interviewing & counseling clients Interviewing witnesses Investigation/factual research Oral advocacy Representing clients in court Trial practice 	1 case per semester (5-10 hours per case on average) 2 hours per week - 1 hour for intake (answering phones and completing office duties) and 1 hour for a team meeting.	Application Deadline: Thursday, September 13 Sign up for a 15-minute interview at http://bit.ly/2MSlu3f or at the Student Activities Fair. Bring resume.	Joint info session with Defenders, TAP, and PLAP. Wednesday, September 5, 7:30pm in the Student Orgs Room	Saturday, September 29 9am-5pm
Harvard Law Entrepreneurship Project (HLEP) clinics.law.harvard.edu/hlep/ President: VJ Vesnaver vvesnaver@jd19.law.harvard.edu	Provides free legal research and analysis to entrepreneurs at Harvard and MIT by matching entrepreneurs with teams of several HLS students and an attorney supervisor who work together to answer legal questions over the project cycle of about six to eight weeks. Legal questions can cover a broad range of substantive subjects depending on the startup's needs; participating entrepreneurs receive a report summarizing the team's findings.	<ul style="list-style-type: none"> Collaboration/teamwork Direct client advising & services Doctrinal legal research Interviewing & counseling clients Investigation/factual research Transactional research 	About 10 hours over a six to eight week advising period for team members, with an additional 3-4 hours for team leaders.	Students must attend a training session and submit a client preference form to be placed on a project team. Anyone may apply to be a team member. To be a team leader, applicants must answer additional questions regarding leadership experience, though no prior HELP experience is necessary.	Students can sign up for mailing list using the link at: hle.org More information will be circulated to mailing list subscribers and via Calendar@Law.	Saturday, September 29 10:30am to 12:00pm Location: TBD
HLS Immigration Project (HIP) orgs.law.harvard.edu/hip/ Co-Presidents: Austin Davis and Delphine Rodrik adavis@jd19.law.harvard.edu drodrik@jd20.law.harvard.edu	Provides community outreach, education and advocacy, and pro bono legal representation to immigrants and asylum-seekers through these main projects: Immigration Services Project (ISP), International Refugee Assistance Project (IRAP), Removal Defense Project (RDP), and Community Outreach Initiative (COI). This year, HIP is launching a research team that will assist Harvard's Immigration and Refugee Clinic with legal research for its litigation work and practice.	<ul style="list-style-type: none"> Analyzing facts Counseling clients Collaboration/teamwork Direct client advising & services Doctrinal legal research & writing Grassroots advocacy Interviewing clients Investigation/factual research Policy 	Varies by project and type of involvement. Including mandatory training sessions, average commitment ranges from 10-40 hours/semester. Some projects do not begin casework until the spring semester.	Application Deadline: Wednesday, September 19 @ 5pm Application released by email after Student Activities Fair. In-person interviews will be held the following weekend. Decisions released the following week.	Meet-and-Greet/Info Session: Monday, September 17 6:00pm-7:00pm WCC 2004	Depends on project – likely in early October.
Harvard Mediation Program (HMP) clinics.law.harvard.edu/hmp Recruiting Directors: Spencer Welch and Zhade Long Hmprecruitingdirectors@gmail.com	Student mediators handle cases in either small claims court, harassment prevention orders, landlord-tenant cases, or tenant-to-tenant disputes. Students also provide trainings to HLS community members and outside community agencies.	<ul style="list-style-type: none"> Analyzing facts Collaboration/teamwork Direct client services Interviewing clients Negotiation Oral presentation 	3 mediation sessions the first semester and 5 mediation sessions each subsequent semester. Approximately 4 hours per mediation session. Plus: 3 office hours per semester as needed	Application Deadline: Friday, September 21 @ 11:59 pm Application form can be found on the HMP website. Applicants will interview on Monday, September 24 or Tuesday, September 25.	ADR Night: Wednesday, September 12 7:00pm-8:30pm Pound 5 th floor	Saturday and Sunday, September 29–30, and Saturday and Sunday, October 13–14 9:00am – 5:15pm each day

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HLS Mississippi Delta Project orgs.law.harvard.edu/deltaproject Co-Chairs: Marissa Marandola and Emanuel Powell mmarandola@jd19.law.harvard.edu epowell@jd19.law.harvard.edu	Provides pro bono legal assistance and policy support for mission-driven organizations in Mississippi. In the 2018-2019 year, students will work on issues of food justice (ensuring Mississippians with prior felony convictions have access to SNAP gov't benefits), environmental justice (helping design a Zero Waste City program in Jackson, MS), criminal justice (advancing criminal record expungements), and reproductive justice (improving access to the judicial bypass process).	<ul style="list-style-type: none"> Analyzing facts Counseling clients Collaboration/teamwork Contract drafting Direct client services Grassroots advocacy Investigation/factual research Legislation Policy 	1-4 hours/week, with some variability depending on project.	Application Deadline: Friday, September 21st by 11:59 pm Applications available at bit.ly/MDP2018Application . Accepted students will be notified by end-of-day Monday, September 24 with team assignments. You must be available Tuesday, September 25, 7-9 pm for Kickoff Meeting.	Info Session: Wednesday, September 19 12:00pm-1:00 pm WCC 3019	MDP All Team Kickoff Meeting Tuesday, September 25 7:00pm-9:00 pm
HLS Negotiators orgs.law.harvard.edu/negotiators	Students explore the world of alternative dispute resolution and receive great training and practice in interpersonal negotiation. Opportunities include regular simulations where students can practice their negotiation skills and get feedback on improvement; client projects to gain practical experience; and the potential to engage with the greater ADR community both on and off campus.	<ul style="list-style-type: none"> Counseling clients Collaboration/teamwork Direct client advising Grassroots advocacy Interviewing clients Interviewing witnesses Investigation/factual research Negotiation Policy 	Average 1-5 hours/week Varies by commitment options and client project.	No application required. Simply sign up to attend our three-hour basic training via the Negotiators website.	ADR Night: Wednesday, September 12 7:00pm-8:30 pm Pound 5 th floor Find Negotiators at the Student Activities Fair on September 13.	Fall Basic Training Saturday, October 20 Time and Location TBD (will be posted on website)
Harvard Prison Legal Assistance Project (PLAP) clinics.law.harvard.edu/plap/ Co-Executive Directors: Kaitlyn Gerber and Regina Powers plapdirectors@gmail.com	Provides free representation to prisoners at disciplinary, parole, and other administrative hearings in Massachusetts state prisons. Students assist incarcerated individuals with prison-related problems (medical, civil rights, and property) by responding to letters and calls during weekly office hours. Students may also work on impact litigation and prison policy initiatives, organize campus events related to mass incarceration and prisoners' rights, or assist clients with commutation petitions.	<ul style="list-style-type: none"> Analyzing facts Collaboration/teamwork Direct client advising and services Discovery Grassroots advocacy Interviewing witnesses Interviewing & counseling clients Investigation/factual research Oral arguments Policy Representing clients in hearings Trial practice 	1 hour per week on office hours; Approximately 20 hours per hearing (optional)	No application required. PLAP is open to all students who can commit to one office hour per week. Students will receive training for intake and cross-examination. Email plapdirectors@gmail.com , kgerber@jd19.law.harvard.edu , or rpowers@jd19.law.harvard.edu for more information. PLAP will also accept sign ups at the Student Activities Fair.	Joint info session with Defenders, TAP, and PLAP. Wednesday, September 5, 7:30pm in the Student Orgs Room Welcome Back Picnic: Saturday, September 15 1:00pm-3:00pm WCC Volleyball Court	Required training, either: Friday, September 14 3:00pm – 5:00pm or Wednesday, September 19 5:30pm – 7:30pm Langdell North Supplemental trainings throughout the semester in skills such as cross examination and client management.
Project No One Leaves (PNOL) orgs.law.harvard.edu/nol/	Works with City Life-Vida Urbana, a grassroots organizing group in Boston, to support and defend communities facing gentrification, eviction, foreclosure, and deportation. PNOL canvasses at-risk neighborhoods to inform residents of their basic legal rights and direct them to legal resources and community support.	<ul style="list-style-type: none"> Analyzing facts Client counseling Direct client services Grassroots advocacy 	No specific commitment. Weekly canvasses are optional, on Saturdays from 10-1. Anyone is welcome to attend a canvass and/or community meeting.	Add your email to the listserv at https://goo.gl/forms/LbY70hLYX5QXrB9u1 From there, sign up for weekly canvasses.		Trainings take place before each canvass, and no previous experience is required.
Recording Artists Project (RAP) www.recordingartistsproject.com facebook.com/RecordingArtistsProject hlsrap@gmail.com	Offers its clients pro bono counsel in such matters as copyright and trademark registration, sample clearances, and the negotiation and drafting of contracts related to music production, management, performance, licensing, and merchandising.	<ul style="list-style-type: none"> Analyzing facts Collaboration/teamwork Contract Drafting Direct client advising & services Doctrinal legal research & writing Interviewing & counseling clients Investigation/factual research Negotiation 	Average 1-3 hours/week	Application Deadline: Tuesday, September 18 @ 11:59 pm Submit a brief interest statement to hlsrap@gmail.com . The statement should explain why you are interested in joining RAP.	Info Session: MUSIC TRIVIA Thursday, September 13 8:00pm-9:30pm in HLS Pub (food and drink provided)	Training is on Sunday, September 16. Fall Training is mandatory for all students even if they only plan on joining in the Spring.
Tenant Advocacy Project (TAP) clinics.law.harvard.edu/tap Co-Presidents: Stephanie Chen and Elizabeth Gyori schen@jd19.law.harvard.edu egyori@jd19.law.harvard.edu	Provides representation and advice to individuals seeking subsidized housing, and to public housing tenants who have been denied a transfer or are facing eviction or subsidy termination.	<ul style="list-style-type: none"> Collaboration/teamwork Direct client advising & services Doctrinal legal research & writing Interviewing & counseling clients Interviewing witnesses Investigation/factual research Negotiation Representing clients in administrative hearings Trial practice 	1 case/semester (10-15 hours/case); weekly office hour shifts (1 hour each); occasional advice cases (~1-2 hours, ~2 per semester)	Application Deadline: Wednesday, September 19 @ 5:00 pm Application consists of a cover sheet, brief statement of interest, and resume, emailed to schen@jd19.law.harvard.edu and egyori@jd19.law.harvard.edu . Stop by the TAP table at the Student Activities Fair to pick up an application or to sign up to receive via email.	TAP Open House: Friday, September 14 12:00pm-2:00pm WCC 5123	Introductory Training: Saturday, September 29 10:00am - 4:00pm Additional trainings throughout the year