It is appropriate for many fellowship applications to list all of your public service activities, even if it means going over a page. The writing and layout is very similar to any other kind of resume.

#### **IRIS ROBINSON**

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10 Oxford Street, Apt. 1 Cambridge, MA 02138 1234 Main Street Birmingham, AL 35223

### **EDUCATION** HARVARD LAW SCHOOL, J.D. candidate, June 2007

Honors: Best Brief Award in First Year Moot Court Competition

Equal Justice America Fellowship, 2005 and 2006

Featured in Harvard Law Bulletin for clinical work in Child Advocacy Program

Panelist on Careers in Public Interest Law Panel for Leadership in Law Conference, Oct. 2006

Activities: Child and Youth Advocates, Co-President

Cambridge School Volunteers

# DUKE UNIVERSITY, B.A. in Psychology, May 2003

Honors: summa cum laude (Ranked 1 out of 1490, GPA 4.0+)

Phi Beta Kappa

National Collegiate Scholars, Merit Award Winner

Golden Key International Honor Society

Chief Student Marshal (to facilitate 2002 commencement exercises)

Activities: Duke in Florence

FOCUS Program: Forging Social Ideals

Tutor and Volunteer at George Watts Elementary School

Toys and Tales Tour Guide

## **EXPERIENCE**

# TRAUMA AND LEARNING POLICY INITIATIVE, Jamaica Plain, MA

2006-2007

Promote educational rights of children traumatized by family violence through direct representation and systemic projects. Work with children and youth whose emotional, social, behavioral, and psychological problems impede their ability to succeed in school. Represent parents in team meetings and appeals to Bureau of Special Education Appeals to ensure that children receive services guaranteed by law. Will train juvenile court judges and surrogate parents on special education law and representing children in foster care.

# THE DOOR, New York, NY

Summer 2006

Advised and represented youth with foster care, education, housing, employment, public benefits, and immigration problems. Helped youth obtain housing and food; find employment; attend school or receive academic support; get financial aid for college; enter foster care; and acquire green cards. Helped to organize and lead Foster Youth Peer Education Project, program to train youth to conduct legal rights workshops about at foster care agencies around city.

#### CHILD ADVOCACY PROGRAM (CAP), Cambridge, MA

2005-2006

Studied how policies and programs targeting abuse and neglect, foster care, adoption, education, and juvenile delinquency affect youth, including intensive review of scholarly literature. Participated in workshop where leading researchers, advocates, and policymakers discussed issues affecting children and potential means of reform. Worked on Committee on Expediting Dependency and Termination Appeals (see below) through CAP Clinical Workshop.

**COMMITTEE ON EXPEDITING DEPENDENCY/TERMINATION APPEALS**, Seattle, WA Win./Spr. 2006 Worked in Seattle with Washington Court of Appeals Commissioner during Winter Term and continued placement from Harvard in Spring. Interviewed stakeholders statewide to reveal sources of delay in dependency and termination appeals and ways to address these problems. Researched practices in other states. Presented findings to Committee for use in designing new court rule and other reforms to accelerate permanency for children in foster care.

#### CHILD AND YOUTH ADVOCATES, Cambridge, MA

2005-Present

Co-president. Organize community service projects, on-campus events, and community-building activities. Tutor students struggling with state standardized test at Academic Support Center. Work with CAP faculty and administrative directors to plan activities, such as film events.

#### NATIONAL CENTER FOR YOUTH LAW, Oakland, CA

Summer 2005

Published article about sibling separation in the child welfare system. Wrote memorandum on standard for terminating consent decrees. Investigated effect of impact litigation on child welfare workforce by finding and analyzing provisions in consent decrees and by interviewing stakeholders in these jurisdictions.

#### NATIONAL COMMITTEE FOR RESPONSIVE PHILANTHROPY, Washington, D.C.

Fall 2003

Researched and reported on patterns in foundation giving to ensure that funding goes to those with the greatest need. Contributed to report for progressive foundations analyzing how conservative foundations helped to instigate and drive the conservative movement.

#### VOICES FOR AMERICA'S CHILDREN, Washington, D.C.

Summer 2002

Wrote new version of the Child Advocacy Primer, providing information and strategies for child advocates. Published article on an organization's effort to pass legislation creating an oversight commission for the foster care system in New York. Researched and reported on other current issues affecting children for nationwide publications. Attended and reported on congressional briefings and other meetings.

# BALCH & BINGHAM, LLP, Birmingham, AL

Summer 2001

Assisted attorneys with research for cases. Attended and summarized depositions. Performed secretarial tasks (e.g., typing, filing, xeroxing, faxing).

# UNIVERSITY OF ALABAMA AT BIRMINGHAM (UAB) HOSPITAL, Birmingham, AL

Summer 2000

Assisted research on Growth Hormone by reviewing scholarly articles and performing laboratory procedures. Assisted at clinic serving individuals with hormonal disorders.

#### GEORGE WATTS ELEMENTARY SCHOOL, Durham, NC

2000-2003

Tutored elementary school students struggling with math and reading. Volunteered in after-school program, helping children to participate in a variety of activities.

#### TOYS AND TALES, Durham, NC

Fall 1999

Collected books and toys for students in inner-city school for holidays. Planned ceremony to present gifts to students.

#### BETTER BASICS, Birmingham, AL

Summers 1996-1998

Tutored inner-city students. Helped organize and direct summer camp for inner-city children. Prepared educational materials at organization's headquarters.

# CAMP SMILE-A-MILE, Birmingham, AL

Summer 1998

Counselor at overnight camp for children with cancer.

#### **PUBLICATIONS**

Providing for the Best Interests of the Child?: The Adoption and Safe Families Act of 1997, 12 APPLIED DEVELOPMENTAL PSYCHOLOGY 523 (2004).

Keeping Siblings Together: Past, Present, and Future, YOUTH LAW NEWS, Oct.-Dec. 2005.

Giving a Voice to the Voiceless: Child Advocates Create a State Commission on the Quality of Foster Care, CHILD ADVOCATES MAKING A DIFFERENCE, July 2002.

*Harry Spence and the Massachusetts Department of Social Services*, Harvard University John F. Kennedy School of Government, Case Studies in Public Policy and Management (to be published).

Contributed portions of Nat'l Committee for Responsive Philanthropy, Axis of Ideology: Conservative Foundations and Public Policy (2004).

#### **LANGUAGE**

Some knowledge of Spanish.