Recover Deleted Messages in Outlook Web App (OWA)

To recover items from the Deleted Items folder:

1. Click the **Deleted Items** folder.
2. In the **Deleted Items** pane, click to select an item, then drag and drop it in to the desired folder.
To recover items from an emptied deleted items folder:

1. Right click on the *Deleted Items* folder and choose **Recover Deleted Items**.
2. Choose the email message you want to recover and click the recover button (envelope with arrow over it) in the upper left corner of the *Recover Deleted Items* dialog box.
3. Choose the folder you would like to recover the item to and click the **Recover** button.