As an employee of Harvard University, I agree as follows:

1. I understand that, in the course of my employment, I may have access to Confidential Information. For purposes of this Agreement, “Confidential Information” shall have the meaning set forth in the Harvard Enterprise Information Security Policy at http://www.security.harvard.edu/glossary-terms

2. Except as required by my Harvard employment duties, I shall not, either during my Harvard employment or thereafter, directly or indirectly use or disclose any Confidential Information without the prior written consent of Harvard.

3. I agree that I will access only that Confidential Information that is necessary to perform my duties as a Harvard employee.

Signature:_________________________________________  
Printed Name:______________________________________  
Department:_______________________________________  
Date:_____________________________________________