

Margaret Pollitt

L55512555 • Oxford, Mississippi 38677 • 555-678-4990 • MagsPollitt@cattin.com

EDUCATION

University of Mississippi 2009 - 2013
Bachelor of Science in Electrical Engineering
GPA: 3.72

Technische Universität Berlin Summer 2012
German Intensive Program

WORK EXPERIENCE

Mae and Gooper Engineering June 2013 – present
Junior Engineer and Writer

- Assisted in writing instructional materials for private and commercial use
- Edited contractor proposals for engineer and technician jobs
- Created productivity management tools for office wide implementation and analyzed its subsequent data

Apple, Inc. Summer 2011 – 2012
Summer Intern

- Supporting system-level prototype build scheduling, validation, and updates for the executive team
- Assisted in the design and fabrication of a future product prototype printed circuit board
- Created a bi-weekly meeting to facilitate intern-manager collaborative efforts

United States Army Summer 2010
Technology Intern

- Provided regular maintenance of networks, hardware and software
- Supplied network administration services
- Construct, edited and tested computer programs

LEADERSHIP AND SERVICE POSITIONS

Ole Miss Debate Fall 2011 – Spring 2013
President

- Organized debates, lectures by faculty, and club discussions on various current issues.
- Lead talks on debate theory and practice
- Headed student outreach initiatives and organized our the annual Brick and Maggie Food Drive for Tooker Shelter

The Daily Mississippian Spring 2011 – Spring 2013
Writer/Editor

- Researched, reported, and wrote original articles for publication
- Established a weekly one-on-one meeting with creative members to discuss circulation and marketing
- Implemented a streaming online news source accessible to the general public

SKILLS AND INTERESTS

Fluent in German ▪ C++ ▪ MatLab ▪ 17th Century European Architecture ▪ Sustainable Gardening